

**Plan of Action – Year 1 (2006-2007)**

**Objective 3 - School Culture and Climate: Students will increase scores on school climate survey reflecting an increase in a feeling of security and safety within the school setting by reflecting an 80% rating of safety\*\*.**

**Strategy 1: Teachers will use the Girls/Boys Town curriculum to encourage positive behaviors in the classroom setting.**

<b>Action Steps</b> <small>(Include all assessments, learning walks, grade or content team mtgs, SIP Data Team meetings, parent activities, quarterly progress reports, community forums, etc. in chronological order.)</small>	<b>Person (s) Responsible</b> <small>(Place in bold or underline the primary person responsible at the school level for each action step)</small>	<b>Timeline</b> <small>(Projected timeframe for completing action steps, as well as intermittent benchmark periods.)</small>	<b>Resources &amp; Budget</b> <small>(Materials, grants, funds and other resources targeted to support the action step. Include technical assistance from LEA, CSDE, RESC, etc.)</small>
<b>1<sup>st</sup> Quarter</b>			
<b>Instruction Action Step 3.1a:</b> Continued implementation of the Girls Boys Town Curriculum.	Person Responsible: All Staff  Others Involved: Administration	On-going (September 2006- November 2006)	Materials provided in the teacher's manuals.
<b>Assessment Action Step 3.1b:</b> Classroom environment includes responsible thinking materials from Girls Boys Town	Person Responsible: Classroom teachers  Others Involved: Administration	First 2 weeks of school- (intensive classroom based training)  On-going reinforcement (September 2006-November 2006)	Teacher-created visuals and worksheets.
<b>Parental Involvement Action Step 3.1c:</b> Girls Boys Town Lifeskills presented to parents during Open House	Person Responsible: Classroom teachers  Others Involved: Parents, Support Staff , FRA, students	September 2006	Power point presentation Visuals
<b>Professional Development Action Step 3.1d:</b> Initial School Based Professional Day, for all staff, regarding "Girls Boys Town" curriculum.	Person Responsible: Social Worker, Administration  Others Involved: All Staff, Administration	August 2006	Power point presentation  Visual Materials

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Revised August 1, 2006

**Principal:** Tory Niles

**SIP Years:** 2006 – 2008

<b>2nd Quarter</b>			
<p><b>Instruction Action Step 3.1a:</b> Continued implementation of the Girls Boys Town Curriculum.</p>	<p>Person Responsible: All Staff  Others Involved: Administration</p>	<p>On-going (September 2006- November 2006)</p>	<p>Materials provided in the teacher's manuals.</p>
<p><b>Assessment Action Step 3.1b:</b> Classroom environment includes responsible thinking materials from Girls Boys Town</p>	<p>Person Responsible: Classroom teachers  Others Involved: Administration</p>	<p>First 2 weeks of school- (intensive classroom based training)  On-going reinforcement (September 2006-November 2006)</p>	<p>Teacher-created visuals and worksheets.</p>
<p><b>Parental Involvement Action Step 3.1c:</b> Girls Boys Town Lifeskills presented to parents during Open House</p>	<p>Person Responsible: Classroom teachers  Others Involved: Parents, Support Staff , FRA, students</p>	<p>September 2006</p>	<p>Power point presentation Visuals</p>
<p><b>Professional Development Action Step 3.1d:</b> Initial School Based Professional Day, for all staff, regarding "Girls Boys Town" curriculum.</p>	<p>Person Responsible: Social Worker  Others Involved: All Staff, Administration</p>	<p>August 2006</p>	<p>Power point presentation  Visual Materials</p>

<b>3<sup>rd</sup> Quarter</b>			
<p><b>Instruction Action Step 3.1i:</b> Classroom teachers will encourage students to utilize Girls Boys Town strategies throughout the school day.</p>	<p>Person Responsible: Classroom Teachers Others Involved: Support Staff, Students, Administration</p>	<p>On-going (January 2007- March 2007)</p>	<p>Lifeskills strategies</p>
<p><b>Assessment Action Step 3.1j:</b> Students will demonstrate lifeskills learned during class discussions and encourage peers to use these strategies.</p>	<p>Person Responsible: Classroom Teachers Others Involved: All Students</p>	<p>On-going (January 2007- March 2007)</p>	<p>Lifeskills strategies</p>
<p><b>Parental Involvement Action Step 3.1k:</b> Parents will be trained in Girls Boys Town strategies during PTO meetings</p>	<p>Person Responsible: PTO Members, FRA, SSW Others Involved: Parents/ Administration</p>	<p>PTO Meeting: March 2007</p>	<p>Audio-Visual Tapes Hand Outs</p>
<p><b>Professional Development Action Step 3.1l:</b> Discipline Committee will revisit the discipline policy and modify it if needed.</p>	<p>Person Responsible: Discipline Committee Members, Grade level Representatives Others Involved: Administration</p>	<p>February 2007- Discipline Committee Meeting</p>	<p>Teacher Feedback</p>
<b>4th Quarter</b>			
<p><b>Instruction Action Step 3.1m:</b> Refresher review on Girls Boys Town strategies and the Respectful School model</p>	<p>Person Responsible: Classroom Teachers, Teachers Others Involved: All Staff</p>	<p>April 2007</p>	<p>Girls Boys Town Resources</p>
<p><b>Assessment Action Step 3.1n:</b> Increase in Good Conduct awarded to students for positive behavior</p>	<p>Person Responsible: All Staff Others Involved: Students</p>	<p>On-going</p>	<p>"Good Conduct" template</p>
<p><b>Parental Involvement Action Step 3.1o:</b> Parents will be trained in Girls Boys Town strategies during PTO meetings</p>	<p>Person Responsible: PTO Members, FRA, SSW Others Involved: Parents/ Administration</p>	<p>PTO Meeting: May 2007</p>	<p>Audio-Visual Tapes Hand Outs</p>
<p><b>Professional Development Action Step 3.1p:</b> During staff meeting, staff will reflect on this year's implementation of character education and offer suggestions for improvement.</p>	<p>Person Responsible: All Staff Others Involved: N/A</p>	<p>June 2007 (Staff Meeting)</p>	<p>Poster Paper Staff Feedback</p>

**Plan of Action – Year 1 (2006-2007)**

**Objective 3 - School Culture and Climate: Family Engagement: Increase parent involvement in school wide functions and activities from the current baseline of 10% to 45%.**

**Strategy 2: Parent Involvement: Classroom teachers will have “class parents” that meet monthly to coordinate activities and ways to encourage parent involvement.**

<b>Action Steps</b> (Include all assessments, learning walks, grade or content team mtgs, SIP Data Team meetings, parent activities, quarterly progress reports, community forums, etc. in chronological order.)	<b>Person (s) Responsible</b> (Place in bold or underline the primary person responsible at the school level for each action step)	<b>Timeline</b> (Projected timeframe for completing action steps, as well as intermittent benchmark periods.)	<b>Resources &amp; Budget</b> (Materials, grants, funds and other resources targeted to support the action step. Include technical assistance from LEA, CSDE, RESC, etc.)
<b>1<sup>st</sup> Quarter</b>			
<b>Instruction Action Step 3.2a:</b> During “Open House” or earlier, classroom teachers will discuss the needs for parent involvement within the school and the various ways to volunteer including the classroom parent for “Classroom Parent Committee” and what this entails as well as other committees such as SIT.	Person Responsible: Classroom teacher  Others Involved: FRA, Parents, Family Involvement Committee	September 2006	PowerPoint Presentation Volunteer Sign up Sheet with contact info. Classroom Parent Description Handout (including classroom parent information form- translated into other languages as well) School Handbook Policy Classroom Handouts
<b>Assessment Action Step 3.2b:</b> List of Volunteers is created and Classroom Parent is Identified for each classroom.	Person Responsible: Classroom Teacher  Others Involved: Parents, FRA	September 2006	Volunteer List Classroom Parent List
<b>Parental Involvement Action Step 3.2c:</b> Classroom Parent Committee will meet for the first time and discuss action steps to meet the needs of the classroom and function as a committee.	Person Responsible: Classroom parent committee members  Others Involved: Grade level leaders, Administration, FRA	October 2006	Chart Paper Computer
<b>Professional Development Action Step 3.2d:</b> Family Involvement Committee will read and review articles regarding Parent Involvement and share with the remainder of the staff.	Person Responsible: Family Involvement Committee members  Others Involved: All Staff	Quarterly (September 2006- November 2006)	Article

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<b>2<sup>nd</sup> Quarter</b>			
<p><b>Instruction Action Step 3.2e:</b> Teacher will meet with class parent committee to discuss ways to encourage parental involvement and needs of the classroom.</p>	<p>Person Responsible: Grade level team leaders, classroom teachers and parents Others Involved: FRA, PTO, Family Involvement Committee Grade level team leaders, classroom teachers and parents Others Involved: FRA, PTO, Family Involvement Committee</p>	<p>Initial discussion September 2006 Monthly ongoing meetings (November 2006- January 2007)</p>	<p>List of unduplicated parent names Chart Paper Monthly Parent Involvement Form per classroom</p>
<p><b>Assessment Action Step 3.2f:</b> Classroom Parent Committee meeting ideas will be brought to grade level team meetings and reviewed during PTO meetings</p>	<p>Person Responsible: Grade Level Leaders Others Involved: Classroom Teachers, Family Involvement Committee Members, Classroom Parent Committee Members, FRA</p>	<p>Monthly (November 2006-January 2007)</p>	<p>Classroom Parent Committee meeting minutes Computer Family Involvement Committee Grade Level Team meeting</p>
<p><b>Parental Involvement Action Step 3.2g:</b> Classroom Parent Committee will contact other parents to recruit volunteers for various tasks.</p>	<p>Person Responsible: Classroom Parent Committee Members Others Involved: FRA,</p>	<p>Ongoing (November 2006- January 2007)</p>	<p>Phone Contact Information lists Log for Involvement Any minutes listing needs</p>
<p><b>Professional Development Action Step 3.2h:</b> Family Involvement Committee will read and review articles regarding Parent Involvement and share with the remainder of the staff.</p>	<p>Person Responsible: Family Involvement Committee members Others Involved: All Staff</p>	<p>Quarterly</p>	<p>Article</p>

<b>3<sup>rd</sup> Quarter</b>			
<p><b>Instruction Action Step 3.2e:</b> Teacher will meet with class parent committee to discuss ways to encourage parental involvement and needs of the classroom.</p>	<p>Person Responsible: Grade level team leaders, classroom teachers and parents Others Involved: FRA, PTO, Family Involvement Committee Grade level team leaders, classroom teachers and parents Others Involved: FRA, PTO, Family Involvement Committee</p>	<p>Initial discussion September 2006 Monthly ongoing meetings (November 2006- January 2007)</p>	<p>List of unduplicated parent names Chart Paper Monthly Parent Involvement Form per classroom</p>
<p><b>Assessment Action Step 3.2f:</b> Classroom Parent Committee meeting ideas will be brought to grade level team meetings and reviewed during Family Involvement Committee meetings.</p>	<p>Person Responsible: Grade Level Leaders Others Involved: Classroom Teachers, Family Involvement Committee Members, Classroom Parent Committee Members, FRA</p>	<p>Monthly (November 2006-January 2007)</p>	<p>Classroom Parent Committee meeting minutes Computer Family Involvement Committee Grade Level Team meeting</p>
<p><b>Parental Involvement Action Step 3.2g:</b> Classroom Parent Committee will contact other parents to recruit volunteers for various tasks.</p>	<p>Person Responsible: Classroom Parent Committee Members Others Involved: FRA,</p>	<p>Ongoing (November 2006- January 2007)</p>	<p>Phone Contact Information lists Log for Involvement Any minutes listing needs</p>
<p><b>Professional Development Action Step 3.2h:</b> Family Involvement Committee will read and review articles regarding Parent Involvement and share with the remainder of the staff.</p>	<p>Person Responsible: Family Involvement Committee members Others Involved: All Staff</p>	<p>Quarterly</p>	<p>Article</p>

<b>4<sup>th</sup> Quarter</b>			
<p><b>Instruction Action Step 3.2m:</b> Classroom Parent Committee members will attend a PTO meeting to review and present the action plan for "Kids Fun Fair" and "Eighth Grade Commencement" and solicit further feedback.</p>	<p>Person Responsible: Classroom Parent Committee members, PTO Others Involved: FRA, Family Involvement Committee</p>	<p>PTO meeting (April 2007)</p>	<p>Action Plan Speakers Chart Paper</p>
<p><b>Assessment Action Step 3.2n:</b> Representatives from the Classroom Parent Committee who attended the PTO meeting will provide feedback to the entire committee and to the Family Involvement Committee.</p>	<p>Person Responsible: Classroom Parent Committee Representatives, PTO, Family Involvement Committee Others Involved: FRA, Administration, Classroom Parent Committee</p>	<p>April 2007/ May 2007</p>	<p>Feedback</p>
<p><b>Parental Involvement Action Step 3.2o:</b> Classroom Parent Committee members and other recruits will assist in planning, organizing and will participate in the school-wide "Kids Fun Fair Day" and "Eighth Grade Commencement".</p>	<p>Person Responsible: Classroom Parent Committee, Volunteers Others Involved: FRA, Family Involvement Committee, Administration</p>	<p>Ongoing (March 2007- June 2007)</p>	<p>Computer Chart Paper</p>
<p><b>Professional Development Action Step 3.2p:</b> Family Involvement Committee will read and review articles regarding Parent Involvement and share with the remainder of the staff.</p>	<p>Person Responsible: Family Involvement Committee members Others Involved: All Staff</p>	<p>Quarterly</p>	<p>Article</p>

**Plan of Action – Year 1 (2006-2007)**

**Objective 3 - School Culture and Climate: Family Engagement: Increase parent involvement in school wide functions and activities from 45% to 90%.**

**Strategy 3: Parental Involvement information/ expectations will be communicated to the entire Kennelly School Learning Community through multimedia (Kennelly Newsletters and Channel 19) in order to increase parent awareness and involvement.**

<p><b>Action Steps</b> (Include all assessments, learning walks, grade or content team mtgs, SIP Data Team meetings, parent activities, quarterly progress reports, community forums, etc. in chronological order.)</p>	<p><b>Person (s) Responsible</b> (Place in bold or underline the primary person responsible at the school level for each action step)</p>	<p><b>Timeline</b> (Projected timeframe for completing action steps, as well as intermittent benchmark periods.)</p>	<p><b>Resources &amp; Budget</b> (Materials, grants, funds and other resources targeted to support the action step. Include technical assistance from LEA, CSDE, RESC, etc.)</p>
<b>1<sup>st</sup> Quarter</b>			
<p><b>Instruction Action Step 3.2a:</b> During “Open House” or earlier, classroom teachers will discuss the needs for parent involvement within the school and the various ways to volunteer including the classroom parent for “Classroom Parent Committee” and what this entails based on the previous year experience. Other committee options such as SIT will also be discussed.</p>	<p>Person Responsible: Classroom teacher</p> <p>Others Involved: FRA, Parents, Family Involvement Committee</p>	<p>September 2007</p>	<p>PowerPoint Presentation Volunteer Sign up Sheet with contact info. Classroom Parent Description Handout (including classroom parent information form- translated into other languages as well) School Handbook Policy Classroom Handouts</p>
<p><b>Assessment Action Step 3.2b:</b> List of Volunteers is created and Classroom Parent is Identified for each classroom.</p>	<p>Person Responsible: Classroom Teacher</p> <p>Others Involved: Parents, FRA</p>	<p>September 2007</p>	<p>Volunteer List Classroom Parent List</p>
<p><b>Parental Involvement Action Step 3.2c:</b> Classroom Parent Committee will meet for the first time this year and discuss action steps to meet the needs of the classroom and function as a committee.</p>	<p>Person Responsible: Classroom parent committee members</p> <p>Others Involved: Grade level leaders, Administration, FRA</p>	<p>October 2007</p>	<p>Chart Paper Computer</p>
<p><b>Professional Development Action Step 3.2d:</b> PTO President will present to the whole staff regarding parental involvement, advocacy and resources to meet family needs.</p>	<p>Person Responsible: PTO President</p> <p>Others Involved: All Staff</p>	<p>September 2007- November 2007</p>	<p>Visuals Resource Materials</p>

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<b>2nd Quarter</b>			
<p><b>Instruction Action Step 3.2e:</b> Media Specialist with Staff Volunteers will provide instruction on creating calendars on Microsoft Word and introduce information about PowerPoint Presentation Software to interested Classroom Parent Committee Members.</p>	<p>Person Responsible: Media Specialist, Staff Volunteers Others Involved: Interested Classroom Parent Committee Members</p>	<p>At least once (November 2007- January 2008)</p>	<p>Computers PowerPoint Presentation Software Microsoft Word Software</p>
<p><b>Assessment Action Step 3.2f:</b> Interested parents that have participated in this training will bring their knowledge to the next committee meeting. At this meeting they will review information that should be included in the next monthly school calendar.</p>	<p>Person Responsible: Interested PowerPoint Presentation/ Calendar Creating Workshop Participants  Others Involved: Classroom Parent Committee members, FRA, Family Involvement Committee</p>	<p>Next Classroom Parent Committee Meeting</p>	<p>Chart Paper</p>
<p><b>Parental Involvement Action Step 3.2g:</b> Participants from computer workshop, with Media Specialist support, will create and distribute the monthly calendar with school wide events for all parents.</p>	<p>Person Responsible: Computer workshop participants, Media Specialist Others Involved: Administration, FRA, Family Involvement Committee</p>	<p>January 2008</p>	<p>Computer with Microsoft software Paper Number of students for each classroom Dates for special activities</p>
<p><b>Professional Development Action Step 3.2d:</b> PTO President will present at a PTO meeting regarding advocacy available in the area and other resources to meet family needs.</p>	<p>Person Responsible: PTO President Others Involved: PTO, FRA, Family Involvement Committee</p>	<p>December 2008</p>	<p>Visuals Resource Materials</p>

<b>3<sup>rd</sup> Quarter</b>			
<p><b>Instruction Action Step 3.2e:</b> Media Specialist with Staff Volunteers will provide instruction on how to create a PowerPoint Presentation to interested Classroom Parent Committee Members.</p>	<p>Person Responsible: Media Specialist, Staff Volunteers Others Involved: Interested Classroom Parent Committee Members</p>	<p>At least once (January 2008- March 2008)</p>	<p>Computers PowerPoint Presentation Software</p>
<p><b>Assessment Action Step 3.2j:</b> Interested parents that have participated in this training will bring their knowledge of the PowerPoint program and will brainstorm topics for the PowerPoint presentation at the next committee meeting.</p>	<p>Person Responsible: Interested PowerPoint Presentation/ Calendar Creating Workshop Participants  Others Involved: Classroom Parent Committee members, FRA, Family Involvement Committee</p>	<p>Next Classroom Parent Committee Meeting</p>	<p>Chart Paper</p>
<p><b>Parental Involvement Action Step 3.2k:</b> Parent participants, with the assistance of the Media Specialist and Staff Volunteers, will create a PowerPoint Presentation highlighting parental involvement which will be aired on Channel 19 (Public Access TV).</p>	<p>Person Responsible: Media Specialist, Staff Volunteers, Interested Classroom Parent Committee Members Others Involved: FRA, Family Involvement Committee, Parents, Classroom Parent Committee Members</p>	<p>February/March 2008</p>	<p>Computers PowerPoint Presentations</p>
<p><b>Professional Development Action Step 3.2l:</b> Central Office Staff member will provide professional development in the area of "Parental involvement with the NCLB" to the Family Involvement Committee at their monthly committee meeting.</p>	<p>Person Responsible: Central Office Staff member Others Involved: Family Involvement Committee</p>	<p>March 2008</p>	<p>Visuals Handouts</p>

<b>4th Quarter</b>			
<p><b>Instruction Action Step 3.2e:</b> Media Specialist with Staff Volunteers will provide instruction on how to create a PowerPoint Presentation to interested Classroom Parent Committee Members.</p>	<p>Person Responsible: Media Specialist, Staff Volunteers Others Involved: Interested Classroom Parent Committee Members</p>	<p>At least once (January 2008- March 2008)</p>	<p>Computers PowerPoint Presentation Software</p>
<p><b>Assessment Action Step 3.2j:</b> Interested parents that have participated in this training will bring their knowledge of the PowerPoint program and will brainstorm topics for the PowerPoint presentation at the next committee meeting.</p>	<p>Person Responsible: Interested PowerPoint Presentation/ Calendar Creating Workshop Participants  Others Involved: Classroom Parent Committee members, FRA, Family Involvement Committee</p>	<p>Next Classroom Parent Committee Meeting</p>	<p>Chart Paper</p>
<p><b>Parental Involvement Action Step 3.2k:</b> Parent participants, with the assistance of the Media Specialist and Staff Volunteers, will create a PowerPoint Presentation highlighting parental involvement which will be aired on Channel 19 (Public Access TV).</p>	<p>Person Responsible: Media Specialist, Staff Volunteers, Interested Classroom Parent Committee Members Others Involved: FRA, Family Involvement Committee, Parents, Classroom Parent Committee Members</p>	<p>February/March 2008</p>	<p>Computers PowerPoint Presentations</p>
<p><b>Professional Development Action Step 3.2l:</b> Central Office Staff member will provide professional development in the area of "Parental involvement with the NCLB" to the Family Involvement Committee at their monthly committee meeting.</p>	<p>Person Responsible: Central Office Staff member Others Involved: Family Involvement Committee</p>	<p>March 2008</p>	<p>Visuals Handouts</p>