

## Hartford Public Schools

### High Objective Uniform State Standard of Evaluation (HOUSSE) / NCLB – SPECIAL EDUCATION Form TO DEMONSTRATE SUBJECT MATTER COMPETENCE

Teacher's Name: \_\_\_\_\_ Location: \_\_\_\_\_

I. Core academic subject(s) in which "highly qualified" status is to be demonstrated: either ELEMENTARY or CORE ACADEMIC SUBJECT AREA (Middle School and High School)

**NOTE:** A HOUSSE plan must be developed for each core academic subject for which "highly qualified" status must be demonstrated.

**IF OUR INFORMATION IS INCORRECT OR NOT UP TO DATE, please indicate if you have met any of the following requirements so that we may change your status to "highly qualified". Thank you for your patience and understanding.**

**Completion of a degree program in the content area**

**National Board Certification in the subject area**

**Passing grade on the following Connecticut approved standardized tests:**

\_\_\_\_\_ Elementary Education (predominately self-contained classrooms) – (Any Connecticut approved standardized test)

\_\_\_\_\_ Middle grades and High School (departmentalized setting) – (Any Connecticut approved standardized test)



## II. H.O.U.S.S.E. PLAN:

**OPTION 1** (completion of one of the following constitutes "highly qualified" status):

Taking and passing appropriate PRAXIS II exam(s): (Please provide official documentation demonstrating completion of this requirement)

**OR**

A major or degree in the subject area (please do not include *minors* or *certification programs that do not award a degree upon completion*). If you are currently enrolled in a program and will receive the degree before June 30, 2007, you are eligible for this option. Please provide official documentation demonstrating completion of this requirement.

**OR**

Prior successful completion of BEST Portfolio specific to the content of the core academic subject taught. Please provide official documentation demonstrating completion of this requirement.

**OR**

Formal observation of no fewer than three lessons in the past two years (2005-2006 and 2006-2007 school years) with a minimum rating of "competent" on the three most recent observations; the observations will be conducted by qualified administrator[s] based on the *Common Core of Teaching [CCT]*). Please provide official documentation demonstrating completion of this requirement.

**OR**

Complete requirements for National Board Certification in the content area by June 30, 2007. Please provide official documentation demonstrating completion of this requirement.

Please see other side

**OPTION 2** The teacher may demonstrate “highly qualified” status by participating in **two or more** of the following activities (Check all that apply):

At least four years of successful teaching experience in the core academic subject taught. Year-end evaluation ratings must be “competent” or higher to be considered *successful*. **If any of the teaching years were in another district, please provide official documentation demonstrating successful teaching.**

Trained BEST mentor/cooperating teacher or BEST Portfolio Scorer. **Please provide official documentation demonstrating completion of this requirement.**

Successful completion of coursework specific to the content of the core academic subject taught (must be at least fifteen credit hours). **Please provide official documentation demonstrating completion of this requirement**

Documented participation in workshops specific to the content of the core academic subject taught (must be at least thirty hours). **Please provide official documentation demonstrating completion of this requirement.**

Special action plan (e.g., service, development of curriculum writing and revision specific to the content of the core academic subject taught [must be at least thirty hours], publication of content specific articles) – *requires approval by Superintendent or designee*. **Please provide official documentation demonstrating completion of this requirement.**

Formal classroom observation of no fewer than two lessons (to be conducted by qualified administrator[s] based on the CCT), *with a minimum rating of “competent” on the two most recent observations*. **Please provide official documentation demonstrating completion of this requirement.**

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

*\*Please remember to attach documentation as appropriate.*

***PLEASE SUBMIT THIS FORM to Guillermo Garcia at Human Resources by FRIDAY, JANUARY 12, 2007. Thank you for your hard work.***

**FOR OFFICE USE ONLY**

**Final Evaluation**

My observations and/or research indicate that this teacher is highly qualified to teach \_\_\_\_\_ based on his or her successful completion of the HOUSSE demonstration plan.



\_\_\_\_\_  
*Signature and Title of Approving Administrator*

\_\_\_\_\_  
*Date*