



Hartford Public Schools
960 Main Street
Hartford, Connecticut 06103
(860) 695-8000

Dr. Jacqueline J. Jacoby,
Acting Superintendent of Schools

NEWS RELEASE NEWS RELEASE NEWS RELEASE
Contact: Terry D'Italia, Public Information Officer, 695-8785; 550-3222.

Hartford Schools To Open New Central Registration Center July 24th

(July 14, 2006) -- Hartford parents with children entering school for the first time, or who have moved within Hartford during the summer, will be able to enroll their children in school – including pre-kindergarten—at the Hartford Public Schools' new Central Registration Center, which opens Monday, July 24.

The Central Registration Center, located at 260 Constitution Plaza, will be open six days a week from July 24 through September 15. Hours of operation will be: Monday and Tuesday 8:30 a.m. - 5:30 p.m.; Wednesday - Friday 8:30 a.m. to 3:30 p.m. and Saturdays from 9 a.m. - 1 p.m.

“The Central Registration Center will provide parents with a convenient, easy and customer-friendly way to enroll their children in school for next year. Parents with children in more than one school will be able to register everyone in one stop, rather than going from school to school,” said Margarita Santana, coordinator of registration. “In addition, parents with children who need a physical exam will be assisted in making appointments while they are at the Center,” Santana said. Also, information about the new mandatory school uniform policy, which goes into effect on the first day of school, will be available.

Parents should bring the following documents to the registration center:

- Child's birth certificate (preferably the long form) or passport
- Parent's photo I.D.
- Legal guardianship (if applicable)
- Proof of Hartford residency (utility bill, lease, or mortgage)
- Copy of the child's latest physical exam (Pre-K, Kindergarten and outside USA students only)

Free parking and shuttle bus service will be available Monday - Friday from the Barnard Brown School, 1304 Main Street, until school starts.

For more information call the Hartford Public Schools Central Registration Office at 695-8400. For Pre-K registration information call 695-8808.

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Growing the future of Hartford through quality education for all students!