Hartford Board of Education  
Regular Meeting – Tuesday, August 16, 2016  
S.A.N.D. Elementary School  
1750 Main Street, Hartford, CT 06114  
5:30 p.m.  
AGENDA

I. Call to Order  
II. Roll Call  
III. Opening Statement  
IV. Swearing in of Mr. Julio Flores  
V. Dialogue Session  
1. Parent and Student Comment  
2. Public Comment  
VI. Reports  
1. Report of the Chair  
2. Report of the Superintendent  
VII. Business Agenda

A. Items in Order of Importance  

1. Resolution: Approval of de-magnetization of Journalism & Media Magnet Academy and renaming to the Thomas J. Snell Weaver Journalism & Media Academy (The Board)

That the Hartford Board of Education authorizes and directs the Superintendent to initiate the process with the State Department of Education to de-magnetize the Journalism & Media Magnet Academy and convert it to a district school primarily composed of Hartford resident students named the Thomas J. Snell Weaver Journalism & Media Academy, effective July 1, 2017.

B. Consent Agenda  

2. Contract Continuation Approval: Expeditionary Learning Contract $182,098 (Supt et al.)

The Hartford Public Schools seeks to continue the contract with Expeditionary Learning to provide ongoing professional development and support in the Expeditionary Learning model at McDonough Expeditionary Learning School, the Expeditionary Learning Academy at Moylan, and the Maria Sanchez School. This includes but is not limited to on-site and off-site professional development and access to Expeditionary Learning designers.
That the Hartford Board of Education authorizes the Superintendent to execute a contract with Expeditionary Learning for the term delineated in the contract ending August 31, 2017, at a cost not to exceed $182,098.

3. Contract Continuation Approval: PowerSchool Group LLC. $125,250 (Supt et al.)

PowerSchool Group LLC provides the district with PowerSchool, a student information system which collects, stores and analyses student level data. Continuation of this contract would allow the district to continue to electronically manage student information such as academic, enrollment and discipline in a web-based, accessible manner, facilitating the process and exchange of information between various agents with the Hartford Public Schools. It is used to complete various State and federally mandated reports. Enterprise infrastructure monitoring is provided to ensure a stable and secure environment.

That the Hartford Board of Education authorizes the Superintendent to execute a contract with PowerSchool Group LLC., for the term delineated in the contract ending August 31, 2017, with an annual renewable option, at a cost not to exceed $125,250.

4. Acceptance of Funds: Dalio Foundation for the RISE Network $350,000 (Supt et al.)

The Dalio Foundation invited RISE districts to submit Innovation Grant proposals of up to $350,000. The RISE Network seeks to demonstrate that improving science – and processes to innovate, measure, and learn together – can improve outcomes at scale for low-income students attending public schools. The grant has been submitted for the HPHS Nursing Academy. The RISE Innovation Grant proposal aligns to the network’s commitment to strengthening data systems and improving college and career readiness by:

- Promoting successful transitions to high school as measured by Grade 9 on-track credit accumulation.
- Increasing college and career readiness as measured by the percentage of Grade 11 and 12 students achieving readiness benchmarks on the SAT, AP
- Strengthening school and district data systems.

That the Hartford Board of Education authorizes the Superintendent to accept funds in the amount of $350,000 from the Dalio Foundation.

VIII. Adjournment
AGENDA

ITEM #1

RESOLUTION

RENMING THE JOURNALISM & MEDIA
ACCADEMY AND DIRECTING THE
SUPERINTENDENT TO UNDERTAKE TO
DE-MAGNETIZE JOURNALISM & MEDIA
ACADEMY MAGNET SCHOOL

THE BOARD

AUGUST 16, 2016

BACKGROUND

WHEREAS, the Journalism and Media Academy ("JMMA") was conceived and established as a neighborhood school at Weaver High School, with the intention of serving Hartford students, particularly those residing in the North End; and

WHEREAS, the State Department of Education ("SDE") requested in 2013 that the school be converted to an inter-district magnet school to assist the State of Connecticut in meeting its Constitutional obligations under Sheff v. O'Neil; and

WHEREAS, the Board supported overall goal of Sheff in 2013 and continues to do so; and

WHEREAS, the Board desires, whenever possible, to work cooperatively with the SDE in matters relating to the education of Hartford's children; and

WHEREAS, the Board, pursuant to SDE's request, voted to magnetize JMMA on April 9, 2013; and

WHEREAS, JMMA opened in 2013 in its new location as a Hartford Public Schools' host inter-district magnet school, and it currently serves approximately 200 students in ninth through twelfth grade; and

WHEREAS, JMMA's current location is a first-class facility and among the best operated by the Board; and

WHEREAS, JMMA's curriculum and programming are innovative and high-quality; and

WHEREAS, the Sheff compliance requirements for JMMA agreed to by the parties in the litigation have not been met; and

WHEREAS, as a result of the inability to meet Sheff compliance requirements, JMMA’s enrollment has been suppressed, leaving available seats unfilled; and
WHEREAS, as a result of said suppression, there are currently on JMMA’s waiting list Hartford resident children who wish to attend JMMA but who cannot for the sole reason that not enough white and/or Asian students elect to attend JMMA; and

WHEREAS, the Board’s support for the goals of Sheff notwithstanding, the first obligation of the Board is not to support the State’s attempts to meet its obligations under Sheff, but rather to provide all of Hartford’s children with a high quality education in as excellent a facility as can be obtained from the City of Hartford; and

WHEREAS, on July 19, 2016, the Board approved the placement of JMMA in the renovated Weaver facility when it opens in 2019; and

WHEREAS, the Board and the people of Hartford agree that the newly renovated Weaver should service and educate as many Hartford resident students, and particularly those from the North End, as is possible; and

WHEREAS, the name “Thomas J. Snell Weaver High School” is synonymous throughout the region with excellence in academics, athletics, and programming; and

WHEREAS, the name “Thomas J. Snell Weaver High School” has great historical and emotional significance to the people of Hartford, and particularly to those residing in the North End; and

WHEREAS, it is the Board’s intention preserve, carry-forward, and build upon the traditions and accomplishments of the “old” Thomas J. Snell Weaver High School when the renovated Weaver facility opens in 2019.

**RECOMMENDATION**

That the Hartford Board of Education authorizes and directs the Superintendent to initiate the process with the State Department of Education to de-magnetize the Journalism & Media Magnet Academy and convert it to a district school primarily composed of Hartford resident students named the Thomas J. Snell Weaver Journalism & Media Academy, effective July 1, 2017.
AGENDA

ITEM # 2

NEW BUSINESS

AUGUST 16, 2016

CONTRACT CONTINUATION APPROVAL:
EXPEDITIONARY LEARNING

DR. SCHIAVINO-NARVAEZ
MR. SWAN; DR. CARBONE

AMOUNT
$182,098

FUNDING SOURCE
SPECIAL FUNDS

BACKGROUND

This contract is a continuation of professional services with Expeditionary Learning to provide ongoing professional development and support in the Expeditionary Learning (EL) Model at the McDonough Middle School, Expeditionary Learning Academy at Moylan and Sanchez Elementary School, as a part of Hartford’s portfolio district of high performing schools. This includes, but is not limited to, on-site and off-site professional development and access to EL school designers.

RECOMMENDATION

That the Hartford Board of Education authorizes the Superintendent to execute a contract with Expeditionary Learning for the term delineated in the contract ending August 31, 2017, at a cost not to exceed $182,098.
Expeditionary Learning

Executive Form

1. Context/Overview

This contract is a continuation of professional services with Expeditionary Learning to:

- Provide ongoing professional development and support in the Expeditionary Learning (EL) Model at the McDonough Middle School, Expeditionary Learning Academy at Moylan, and Sanchez Elementary School, as a part of Hartford’s portfolio district of high performing schools;

- This includes, but is not limited to, on-site and off-site professional development and access to EL school designers.

2. Purpose for contract or grant (Include brief information on the major areas where funding will be used: salaries, professional development, operations, etc.)

Expeditionary Learning’s technical assistance is specifically designed in collaboration with the principal and leadership teams of each school to meet the District’s Strategic Operating Plan goals that apply at each school site including the Third Grade Promise at the Expeditionary Learning Academy at Moylan, Maria Sanchez School, and the Middle Years Redesign at the McDonough Middle School.

3. Targeted populations to be served

HPS Students and staff

4. Expected outcomes and benefits (Include goal alignment with SOP & HPS programs)

- Continued development/refinement of the design models at each school;
- Ongoing professional development for the teaching staff and building administrators in an effort to reach the goals established in each of the respective School Accountability Plans.

"Every student and every school thrives"
5. Alternative options (alternative sources, best priced solutions, etc.)

Due to our past and present work with Expeditionary Learning, we received a highly customized proposal representing the lowest rates offered for these services.

6. Performance/Measurement: progress, success & next steps (current progress report and/or evaluation/monitoring plan.)

See attached

7. Is this a sole source vendor? ☒ Yes ☐ No ☐ N/A

If sole source vendor, please specify why the purchase qualifies as sole source procurement:

a. Why is the requested vendor the only one that can satisfy the requirements and what are the unique properties that are unavailable with any other vendor?

   - Professional development services consistent with the Expeditionary Learning model.
   - Uniqueness: Expeditionary Learning is the only provider of consulting services related to the Expeditionary Learning model.
   - Compatibility: The compatibility of equipment and services are of paramount consideration.

b. Any other information that supports the need for the sole source request.

   - Expeditionary Learning is the developer of the Expeditionary Learning curriculum modules.

8. For grants only:

   a. Identify partnerships and their financial commitment included in the grant

      N/A

   b. Please attach a copy of the grant abstract and other applicable documents
COOPERATION AGREEMENT

This Cooperation Agreement covers the period from September 1, 2016 through August 31, 2017, in the partnership between, Sanchez Elementary School, and EL Education. During this period, EL Education will provide a package of services to faculty and school leaders to foster the full implementation of the EL Education school reform design. Changes to this Cooperation Agreement require an Addendum that must be written by the EL Education Regional Director and signed by both parties. (The protocol for requesting an Addendum can be found below in the Cost and Payment section of this agreement.)

SCHOOL AND DISTRICT INFORMATION:

Name of School: Sanchez Elementary School  
Street or P.O. Box: 176 Babcock Street  
City, State, Zip: Hartford, CT 06106  
School Fax:  
School Phone: (860) 695-4940  
School Website: http://www.hartfordschools.org/index.php/our-schools/school-listing/schools/items/view/maria-c-colon-sanchez-elementary

School District Name: Hartford Public Schools  
District Phone: 860-695-8541  
District Website: http://www.hartfordschools.org/  
Superintendent: Catherine Carbone  
District Fax: 860-722-8454

Principal and/or Director: Azra Redzic  
Principal’s Phone: (860) 695-4940  
Principal’s Email: redza001@hartfordschools.org

Billing Contact Person:  
Billing Phone:  
Billing Address:  
Billing Email:

PAYMENT MAILING ADDRESS:  
EL Education  
247 West 35th St. Eighth Floor  
New York, NY 10001

SEND SIGNED CONTRACT TO:  
EL Education  
Attn: Contract Team  
7 North Pleasant Street, Suite 3A  
Amherst, MA 01002

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SUMMARY OF SERVICES AND COSTS:

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Service</th>
<th>Rate</th>
<th>Cost</th>
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</thead>
<tbody>
<tr>
<td>54.00</td>
<td>Direct Service Days (In Region)</td>
<td>$1,300.00</td>
<td>$70,200.00</td>
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<tr>
<td>50.00</td>
<td>Books and Materials</td>
<td>$23.00</td>
<td>$1,150.00</td>
</tr>
<tr>
<td>3.00</td>
<td>Regional Leadership Cohort Participant Slot</td>
<td>$800.00</td>
<td>$2,400.00</td>
</tr>
<tr>
<td>1.00</td>
<td>Membership Fee - 30+ Members</td>
<td>$10,000.00</td>
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<tr>
<td>21.00</td>
<td>Books and Materials</td>
<td>$59.40</td>
<td>$1,247.40</td>
</tr>
</tbody>
</table>

Total Cost: $84,997.40

COST AND PAYMENT
Sanchez Elementary School agrees to pay to EL Education the amount indicated in each invoice by the due date reflected on that invoice. If Sanchez Elementary School fails to pay any invoices payments, late charges equal to the lesser of one and one-half percent (1.5%) per month or the maximum allowable under applicable law but at no time less than $15 shall also become payable by Sanchez Elementary School to EL Education. In addition, failure to fully pay any fees and taxes within thirty (30) days after the applicable due date will be deemed a material breach of this Cooperation Agreement, and EL Education may, in addition to any other remedy it may have, suspend its performance of the Services and/or terminate this Cooperation Agreement. Any suspension or termination of Services does not relieve Sanchez Elementary School of obligations to pay past due fees plus late charges.

If Sanchez Elementary School requires a change in purchased services, the school leader (or his/her designee) will contact the appropriate regional director with specific changes being requested. If these requests are consistent with the terms of this Cooperation Agreement, an addendum will be drafted and sent to the Cooperation Agreement signatory. Sanchez Elementary School will return the signed addendum to EL Education within two weeks of receipt.

Payment Plan and Schedule
EL Education encourages the use of Purchase Orders when possible. For schools/districts that can issue an official Purchase Order, the Purchase Order should be issued within 30 days of executing this agreement.
RESERVATION OF INTELLECTUAL PROPERTY:
In connection with the Cooperation Agreement between EL Education and Sanchez Elementary School EL Education, its agents, employees, or representatives may disclose practices and materials that are the intellectual property of EL Education, including but not limited to: National Institute Facilitator Agendas; National Institute Participant Notebooks; EL Commons Resources—EL Branded; EL Commons Resources—School Branded; Customized School-Based Professional Development Agendas; Materials for School-Based Professional Development Agendas; Site Seminar Content; School Leader Residencies; and Demonstration Events by Network Schools (hereinafter, collectively, the “Content”). The Content is being disclosed for the purpose of implementing the package of services to faculty and school leaders to foster the full implementation of the EL Education school reform design.

The Content may be disclosed to Sanchez Elementary School in hard copy format, electronic format, downloadable media format, and/or may be available for viewing and/or downloading via various EL Education web portals. No license or other rights of any kind are granted or conveyed by the act of transmitting or making available proprietary or copyrighted Content to Sanchez Elementary School under this Cooperation Agreement, except for the limited license to use the Content for the purposes expressly provided to Sanchez Elementary School in the Cooperation Agreement. Sanchez Elementary School may seek permission from EL Education to use the Content for activities such as conference presentations, dissemination activities, or non-EL Education demonstration site visits. Any use of the Content in contravention of the Cooperation Agreement is a violation of the Cooperation Agreement and U.S. Copyright law.

The entire right, title, and interest in the intellectual property rights and the Content made available to Sanchez Elementary School through the Cooperation Agreement with EL Education, including all copyright, patent, trademark, trade secret, or other legal rights shall remain the exclusive property of EL Education. Sanchez Elementary School, its employees, agents, and representatives are permitted to use the Content during the pendency of the Cooperation Agreement, but shall be prohibited from sharing, distributing, or disseminating the Content to institutions or individuals outside of Sanchez Elementary School.

Sanchez Elementary School shall retain the right to utilize the Content for a period of two (2) years after the expiration or termination of the Cooperation Agreement. During that two (2) year period, Sanchez Elementary
School, its employees, agents, and representatives shall be prohibited from sharing, distributing, or disseminating the Content to institutions or individuals outside of Sanchez Elementary School. Upon expiration of the two (2) year period following the expiration or termination of the Cooperation Agreement, Sanchez Elementary School shall return and/or destroy all Content, whether in hard copy or electronic media, and shall confirm the destruction of all content in the possession of Sanchez Elementary School, and its current or former employees, agents, and representatives, or enter into a new agreement with EL Education for the Content’s use.

Any materials created by Sanchez Elementary School, its employees, agents, or representatives for use in connection with the EL Education school reform design during the pendency of the Cooperation Agreement shall be the intellectual property of Sanchez Elementary School, its employees, agents, or representatives to the extent that such materials are derivative of the Content and do not explicitly contain or repurpose the Content. Sanchez Elementary School, its employees, agents, and representatives may utilize any such derivative content during the term of the Cooperation Agreement and may continue to use such derivative content after the expiration or termination of the Cooperation Agreement.

Any materials created by Sanchez Elementary School, its employees, agents, or representatives for use in connection with the EL Education school reform design during the pendency of the Cooperation Agreement and subsequently uploaded to the EL Commons web portal shall be licensed to EL Education perpetually. Sanchez Elementary School, its employees, agents, or representatives acknowledge that EL Education shall be permitted to incorporate any uploaded materials into EL Education’s existing Content, share and distribute uploaded materials with other clients, and otherwise use any such uploaded materials for any business purpose.

Sanchez Elementary School may, in its discretion, submit student work to the Models of Excellence web portal. Sanchez Elementary School acknowledges that the student work shall be perpetually licensed to EL Education and that EL Education shall be permitted to incorporate any uploaded student work into EL Education’s existing Content, share and distribute uploaded student work with other clients, and otherwise use such uploaded student work for any business purpose.

Other terms and conditions may apply to the use of specific portions or features of EL Education’s EL Commons web portal, Models of Excellence web portal, or such other service or site offered by EL Education, all of which terms are made a part of this Agreement by this reference. Sanchez Elementary School hereby agrees to abide by such other terms and conditions. If there is a conflict between the terms in this Agreement and the terms posted for or applicable to the use of the any web portal maintained by EL Education, the terms set forth herein are controlling.

Any violation of the provisions in this section may be the basis for termination of the Cooperation Agreement by EL Education. Sanchez Elementary School acknowledges that the Content is valuable to EL Education and that EL Education may not have an adequate remedy at law for a breach of the Cooperation Agreement related to the Content. Sanchez Elementary School acknowledges that EL Education reserves the right to pursue any necessary remedies, at law or in equity, including but not limited to injunctive relief, consequential damages, liquidated damages, and attorney’s fees.
NOTICES:
All notices, reports, requests, or other communications given pursuant to this Cooperation Agreement shall be made in writing, shall be delivered by hand delivery, overnight courier service, fax, or electronic mail, shall be deemed to have been duly given when delivered to the respective party at the notice and contact addresses listed above.

PHOTO/VIDEO RELEASE
EL Education staff periodically take and/or use photographs, audio and/or video recordings of teachers and students for purposes of publicizing and promoting the EL Education program. Sanchez Elementary School agrees to secure necessary consents, as required by law, from students (their parents or guardians) and teachers for their images and work to be featured in these photographs or recordings. Sanchez Elementary School agrees to indemnify and hold EL Education, its parents, subsidiaries, affiliates, agents, representatives, employees, successors, licensees and assigns, harmless from and against any and all claims, damages, liabilities, costs and expenses arising out of any breach of this provision by Sanchez Elementary School based on its failure to obtain all necessary consents. Sanchez Elementary School acknowledges that EL Education is relying on this provision in its future use of photos/audio and/or video recordings as it deems appropriate, whether for educational and/or promotional purposes.

STUDENT DEMOGRAPHIC AND SCHOOL LEVEL DATA:
To facilitate continuous improvement and provide information on progress, EL Education undertakes an annual cycle of data collection with all school partners, which includes student demographics and state test score results. Only publicly available data is requested. Sanchez Elementary School agrees to identify a Data Liaison to support sharing of aggregate school and student data with EL Education during the term of this contract. Detailed information on the data collection calendar and reporting process will be shared as part of annual partnership planning cycle.

ORDER OF PRIORITY:
Should EL Education and Sanchez Elementary School and/or Hartford Public Schools sign another Agreement in addition to this Cooperation Agreement, the service payment terms, indemnification and intellectual property reservations set forth in this Cooperation Agreement shall govern in the event of any conflict.

DEFAULT AND CURE:
In the event that either party hereto defaults in the performance of any of its material duties or obligations under this Cooperation Agreement, including failure to make any payments due under this Cooperation Agreement, and such default is not cured within thirty (30) days after written notice is given to the defaulting
party specifying the default, then the party not in default may terminate this Cooperation Agreement, after given written notice thereof to the defaulting party.

INDEMNIFICATION CLAUSE:
Each party assumes the responsibility for the negligence of its own respective employees, appointees or agents, while acting in the scope of their employment, and each party will defend its own respective employees, appointees or agents in the event of any claim for damages or lawsuits for any remedy.

ATTORNEY FEES:
The parties agree that if any suit or action at law, in equity, or through arbitration is filed to enforce any of the terms of this Cooperation Agreement, the prevailing party shall be entitled to recover from the other party its reasonable attorney's fees, costs and disbursements in addition to any other relief to which that party may be entitled.

CHOICE OF LAW AND FORUM:
The laws of the United States and the State of New York will govern this Cooperation Agreement. Any action relating to this Cooperation Agreement must be brought in the Federal or State Courts located in New York, and Sanchez Elementary School and Hartford Public Schools consent to the jurisdiction of such courts.

SEVERABILITY:
If any provision of this Cooperation Agreement is deemed illegal, invalid, void or otherwise unenforceable in whole or in part, that provision shall be severed or shall be enforced only to the extent legally permitted, and the remainder of the provision and the Cooperation Agreement shall remain in full force and effect. With respect to a particular application, if any provision of this Cooperation Agreement is deemed to be invalid, void or unenforceable, such term or provision shall retain full force and effect in respect to all other applications.

SURVIVAL:
All provisions of this Cooperation Agreement relating to Sanchez Elementary School and Hartford Public Schools intellectual property rights, Sanchez Elementary School and Hartford Public Schools indemnification obligations and payment obligations shall survive the termination or expiration of this Cooperation Agreement.

NO WAIVER:
EL Education's failure to enforce the strict performance of any provision of this agreement will not constitute a waiver of EL Education's right to subsequently enforce such provision or any other provisions under this Cooperation Agreement.
APPROVALS:
EL Education and Sanchez Elementary School and/or Hartford Public Schools agree to the above costs, intellectual property reservations, indemnifications and scope of services from September 1, 2016 to August 31, 2017. Each Signatory certifies that it has the authority to sign and enter into this Cooperation Agreement on behalf of the party it represents and agrees to be bound by the terms of this Cooperation Agreement. This Cooperation Agreement must be signed and returned to the EL Regional Director prior to August 1, 2016. If this agreement is not received by that date, EL Education reserves the right to withhold the services outlined here until this agreement has been executed.

EL Education Representative:  

Authorized School or District Signatory:  

Title:  

Title:  

Date:  

Date:  

APPENDIX A – DESCRIPTION OF SERVICES

SCHOOL-BASED PROFESSIONAL DEVELOPMENT SERVICES

DIRECT SERVICE DAYS DELIVERED
Direct service includes professional development and technical assistance provided by EL Education staff that is focused on the goals and outcomes articulated in the work plan. Direct service days may also include days during which EL Education staff accompanies a group of teachers from the school to an EL Education professional development event to provide further intensive work. The costs associated with direct school services also cover:

- Time the school designer uses to plan the direct service work and create materials for the school.
- Time the school designer uses to work with teachers electronically or by phone, such as providing feedback on expedition plans, writing reports for the school, planning future professional development with the principal and and/or or instructional guide, and ongoing consulting or planning time for the school with the regional director or other school designers.
- All EL Education staff travel costs to and from the school.
Please note: All Direct School Service days must be used before August 31, 2017. No days can be carried into the next EL Education fiscal year that begins on September 1, 2017 and ends on August 31, 2018.

ALLOCATION FOR EL EDUCATION BOOKS, AND PROFESSIONALLY PUBLISHED MATERIALS
This allocation is only for certain professional published books and EL Education Publications that can be purchased through EL Education at a discounted price. The school and the school designer determine which, if any, such books will be included in this Cooperation Agreement based on the annual work plan.

OFF-SITE PROFESSIONAL DEVELOPMENT INSTITUTES
REGISTRATION TERMS

When to Register
For institutes occurring between September 1, 2016 and April 30, 2017, schools with signed contracts will be able to register for institutes beginning on Monday, August 8, 2016.

For institutes occurring between May 1, 2017 and August 31, 2017, schools with signed contracts and up-to-date payments will be able to register for institutes beginning on Monday, March 13, 2017.

PlaceHolder Registration
School leaders may register for Professional Development Institutes using "PlaceHolder 1" (2, etc. as needed) if school leaders do not yet know the specific person they will be sending. However, placeholder registration commits the partner to pay for each slot held; this type of slot does NOT follow our standard cancellation policy.

Separate Registration for EL National Conference
Registration for the EL National Conference will begin on Monday, August 15, 2016. National Conference registration will close on September 15 or until the conference fills, whichever comes first.

Registration Confirmation
Confirmations are e-mailed within 48 hours after processing your registration. If you do not receive a confirmation, please contact Laura Maruca at lmaruca@eleducation.org.

Please do not book nonrefundable airline tickets without confirmation that your registration has been received and processed. EL Education will not be held responsible for airfares booked before confirmation is received.

Cancellation Policy
If you are unable to attend an event you have registered for, contact Laura Maruca at EL Education at lmaruca@eleducation.org or call 413-362-3069 no later than 14 calendar days prior to the start of the event. After the 14-day timeframe, you are ineligible for a refund, but you may send a non-registered person in your place, with registration confirmation or written authorization from the school designee.

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EL Education

EL Education reserves the right to cancel programs because of low registration. Minimum enrollment to avoid cancellation is 15. In the event of cancellation, EL Education will notify participants 10 days in advance of cancellation. EL Education is not responsible for cancellation charges related to travel and lodging.

All institute slots must be used before **August 31, 2017**. No slots can be carried over into the next EL fiscal year that begins on **September 1, 2017**. In the event that the school designee desires to substitute one purchased slot for another equally priced slot, s/he can do so with written permission of the EL Regional Director as long as the change occurs at least **14 calendar days** prior to the purchased institute start date. Substitutions are NOT permitted if the purchased institute has already occurred or is within **14 days** of occurring.

**Special Services**
Please notify EL Education at the time you register if you need a sign language interpreter or other special assistance. EL Education must be notified in writing at least 30 days in advance of the event.

**Full Participation**
The school designee must take responsibility for travel arrangements to ensure that participants arrive on time and stay for the entire event.

**5-DAY NATIONAL INSTITUTES – EL CLASSROOMS IN PRACTICE**
The school pays for and must arrange all travel, lodging, and dinner expenses. EL Education will provide a breakfast buffet, coffee and/or tea service and lunch. All participants must stay near the institute location unless they live within one hour of the event.

**3-DAY INSTITUTES and LEADERSHIP COHORT PARTICIPATION**
The school pays for and must arrange all travel, lodging, breakfast and dinner expenses. EL Education will provide a coffee and/or tea service and lunch.
All participants must stay near the institute location unless they live within one hour of the event.

**NATIONAL CONFERENCE**
Schools pay all travel, lodging, and food costs. Additional slots to the National Conference can be added and paid for separately at the time of National Conference registration.

**NATIONAL CONFERENCE PRE-CONFERENCE DAY**
An optional pre-conference day set of offerings will be available for an additional fee of $250.00 per Person — descriptions will be provided with the online registration materials. Pre-conference days can also be added and paid for separately at the time of National Conference registration.

**SITE SEMINARS**
Two-day or three-day visits to highly implementing EL Education schools. Schools pay all travel, lodging, and most food costs.
EL EDUCATION NETWORK MEMBERSHIP

Enter $ Amount SIZE OF COLLABORATING SCHOOL AND DISTRICT:
- Fewer than 10 staff: $2500
- 10-19 Staff: $5000
- 20-29 Staff: $7500
- 30 or more staff: $10,000

These membership benefits are in effect for the period of time covered by this Cooperation Agreement:
- Discounts for off-site professional development slots.
- EL Education Core Practices and other training documents for each staff member.
- Member access to the resources in EL Commons online platform.
- Ability to post jobs on the EL website. Contact Jillian Rogers at jrogers@eleducation.org to inquire about posting a job.
- EL Education resource materials in support of the on-site work for each staff member.
- Individual consultation from the Regional Director for implementation concerns including travel to schools, budget preparation, and support of the Cooperation Agreement review process.
- Member access to the Fund for Teachers scholarship application pool.

APPENDIX REVIEW COMPLETED:
Initialed: EL Education Representative

Initialed: School Signatory

Initialed: District Signatory (optional)
COOPERATION AGREEMENT

This Cooperation Agreement covers the period from September 1, 2016 through August 31, 2017, in the partnership between McDonough Expeditionary Learning School, and EL Education. During this period, EL Education will provide a package of services to faculty and school leaders to foster the full implementation of the EL Education school reform design. Changes to this Cooperation Agreement require an Addendum that must be written by the EL Education Regional Director and signed by both parties. (The protocol for requesting an Addendum can be found below in the Cost and Payment section of this agreement.)

SCHOOL AND DISTRICT INFORMATION:

Name of School: McDonough Expeditionary Learning School
Street or P.O. Box: 1:1 Hillside Avenue
City, State, Zip: Hartford, CT 06106
School Fax:
School Phone: 860 655-4260
School Website: http://www.hartfordschools.org/index.php/our-schools/school-listing/schools/items/view/mcdonough-expeditionary-learning-school-mels

School District Name: Hartford Public Schools
District Phone: 860-695-8541
District Website: http://www.hartfordschools.org/
Superintendent: Jonathan Swan
District Fax: 860-722-8454

Principal and/or Director: Bethany Sullivan
Principal’s Phone: 860.695.4261
Principal’s Email: sullb001@hartfordschools.org

Billing Contact Person:
Billing Phone:
Billing Address:
Billing Email:

PAYMENT MAILING ADDRESS: EL Education
247 West 35th St. Eighth Floor
New York, NY 10001

SEND SIGNED CONTRACT TO:
EL Education  Attn: Contract Team
7 North Pleasant Street, Suite 3A
Amherst, MA 01002

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SUMMARY OF SERVICES AND COSTS:

<table>
<thead>
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<td>Direct Service Days (in Region)</td>
<td>$1,300.00</td>
<td>$39,000.00</td>
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<td>1.00</td>
<td>Membership Fee - 20-29 Members</td>
<td>$7,500.00</td>
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<td>1.00</td>
<td>Regional Leadership Cohort Partic P.art Slot</td>
<td>$800.00</td>
<td>$800.00</td>
</tr>
<tr>
<td>2.00</td>
<td>Site Seminar Participant Partic P.art Slot</td>
<td>$400.00</td>
<td>$800.00</td>
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</table>

Total Cost: **$48,100.00**

COST AND PAYMENT

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If McDonough Expeditionary Learning School requires a change in purchased services, the school leader (or his/her designee) will contact the appropriate regional director with specific changes being requested. If these requests are consistent with the terms of this Cooperation Agreement, an addendum will be drafted and sent to the Cooperation Agreement signatory. McDonough Expeditionary Learning School will return the signed addendum to EL Education within two weeks of receipt.

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EL Education encourages the use of Purchase Orders when possible. For schools/districts that can issue an official Purchase Order, the Purchase Order should be issued within 30 days of executing this agreement.
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The Content may be disclosed to McDonough Expeditionary Learning School in hard copy format, electronic format, downloadable media format, and/or may be available for viewing and/or downloading via various EL Education web portals. No license or other rights of any kind are granted or conveyed by the act of transmitting or making available proprietary or copyrighted Content to McDonough Expeditionary Learning School under this Cooperation Agreement, except for the limited license to use the Content for the purposes expressly provided to McDonough Expeditionary Learning School in the Cooperation Agreement. McDonough Expeditionary Learning School may seek permission from EL Education to use the Content for activities such as conference presentations, dissemination activities, or non-EL Education demonstration site visits. Any use of the Content in contravention of the Cooperation Agreement is a violation of the Cooperation Agreement and U.S. Copyright law.

The entire right, title, and interest in the intellectual property rights and the Content made available to McDonough Expeditionary Learning School through the Cooperation Agreement with EL Education, including all copyright, patent, trademark, trade secret, or other legal rights shall remain the exclusive property of EL Education. McDonough Expeditionary Learning School, its employees, agents, and representatives are permitted to use the Content during the pendency of the Cooperation Agreement, but shall be prohibited from sharing, distributing, or disseminating the Content to institutions or individuals outside of McDonough Expeditionary Learning School.
McDonough Expeditionary Learning School shall retain the right to utilize the Content for a period of two (2) years after the expiration or termination of the Cooperation Agreement. During that two (2) year period, McDonough Expeditionary Learning School, its employees, agents, and representatives shall be prohibited from sharing, distributing, or disseminating the Content to institutions or individuals outside of McDonough Expeditionary Learning School. Upon expiration of the two (2) year period following the expiration or termination of the Cooperation Agreement, McDonough Expeditionary Learning School shall return and/or destroy all Content, whether in hard copy or electronic media, and shall confirm the destruction of all content in the possession of McDonough Expeditionary Learning School, and its current or former employees, agents, and representatives, or enter into a new agreement with EL Education for the Content’s use.

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INDEMNIFICATION CLAUSE:
Each party assumes the responsibility for the negligence of its own respective employees, appointees or agents, while acting in the scope of their employment, and each party will defend its own respective employees, appointees or agents in the event of any claim for damages or lawsuits for any remedy.

ATTORNEY FEES:
The parties agree that if any suit or action at law, in equity, or through arbitration is filed to enforce any of the terms of this Cooperation Agreement, the prevailing party shall be entitled to recover from the other party its reasonable attorney’s fees, costs and disbursements in addition to any other relief to which that party may be entitled.

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The laws of the United States and the State of New York will govern this Cooperation Agreement. Any action relating to this Cooperation Agreement must be brought in the Federal or State Courts located in New York, and McDonough Expeditionary Learning School and Hartford Public Schools consent to the jurisdiction of such courts.

SEVERABILITY:
If any provision of this Cooperation Agreement is deemed illegal, invalid, void or otherwise unenforceable in whole or in part, that provision shall be severed or shall be enforced only to the extent legally permitted, and the remainder of the provision and the Cooperation Agreement shall remain in full force and effect. With respect to a particular application, if any provision of this Cooperation Agreement is deemed to be invalid, void or unenforceable, such term or provision shall retain full force and effect in respect to all other applications.

SURVIVAL:
All provisions of this Cooperation Agreement relating to McDonough Expeditionary Learning School and Hartford Public Schools intellectual property rights, McDonough Expeditionary Learning School and Hartford Public Schools indemnification obligations and payment obligations shall survive the termination or expiration of this Cooperation Agreement.

NO WAIVER:
EL Education’s failure to enforce the strict performance of any provision of this agreement will not constitute a waiver of EL Education’s right to subsequently enforce such provision or any other provisions under this Cooperation Agreement.
APPROVALS:
EL Education and McDonough Expeditionary Learning School and/or Hartford Public School's agree to the above costs, intellectual property reservations, indemnifications and scope of services from September 1, 2016 to August 31, 2017. Each Signatory certifies that it has the authority to sign and enter into this Cooperation Agreement on behalf of the party it represents and agrees to be bound by the terms of this Cooperation Agreement. This Cooperation Agreement must be signed and returned to the EL Regional Director prior to August 1, 2016. If this agreement is not received by that date, EL Education reserves the right to withhold the services outlined here until this agreement has been executed.

EL Education Representative: _______________________________ Authorized School or District Signatory: _______________________________

Title: _______________________________ Title: _______________________________
Date: _______________________________ Date: _______________________________

APPENDIX A – DESCRIPTION OF SERVICES

SCHOOL-BASED PROFESSIONAL DEVELOPMENT SERVICES

DIRECT SERVICE DAYS DELIVERED
Direct service includes professional development and technical assistance provided by EL Education staff that is focused on the goals and outcomes articulated in the work plan. Direct service days may also include days during which EL Education staff accompanies a group of teachers from the school to an EL Education professional development event to provide further intensive work. The costs associated with direct school services also cover:

- Time the school designer uses to plan the direct service work and create materials for the school.
Education

- Time the school designer uses to work with teachers electronically or by phone, such as providing feedback on expedition plans, writing reports for the school, planning future professional development with the principal and and/or or instructional guide, and ongoing consulting or planning time for the school with the regional director or other school designers.
- All EL Education staff travel costs to and from the school.

Please note: All Direct School Service days must be used before August 31, 2017. No days can be carried into the next EL Education fiscal year that begins on September 1, 2017 and ends on August 31, 2018.

ALLOCATION FOR EL EDUCATION BOOKS, AND PROFESSIONALLY PUBLISHED MATERIALS
This allocation is only for certain professional published books and EL Education Publications that can be purchased through EL Education at a discounted price. The school and the school designer determine which, if any, such books will be included in this Cooperation Agreement based on the annual work plan.

OFF-SITE PROFESSIONAL DEVELOPMENT INSTITUTES
REGISTRATION TERMS

When to Register
For institutes occurring between September 1, 2016 and April 30, 2017, schools with signed contracts will be able to register for institutes beginning on Monday, August 8, 2016.

For institutes occurring between May 1, 2017 and August 31, 2017, schools with signed contracts and up-to-date payments will be able to register for institutes beginning on Monday, March 13, 2017.

Placeholder Registration
School leaders may register for Professional Development Institutes using "Placeholder 1" (2, etc. as needed) if school leaders do not yet know the specific person they will be sending. However, placeholder registration commits the partner to pay for each slot held; this type of slot does NOT follow our standard cancellation policy.

Separate Registration for EL National Conference
Registration for the EL National Conference will begin on Monday, August 15, 2016. National Conference registration will close on September 15 or until the conference fills, whichever comes first.

Registration Confirmation
Confirmations are e-mailed within 48 hours after processing your registration. If you do not receive a confirmation, please contact Laura Maruca at lmaruca@eleducation.org.

Please do not book nonrefundable airline tickets without confirmation that your registration has been received and processed. EL Education will not be held responsible for airfares booked before confirmation is received.

© 2016 EL Education Inc.
Cancellation Policy
If you are unable to attend an event you have registered for, contact Laura Maruca at EL Education at lmaruca@elseducation.org or call 413-362-3069 no later than 14 calendar days prior to the start of the event. After the 14-day timeframe, you are ineligible for a refund, but you may send a non-registered person in your place, with registration confirmation or written authorization from the school designee.

EL Education reserves the right to cancel programs because of low registration. Minimum enrollment to avoid cancellation is 15. In the event of cancellation, EL Education will notify participants 10 days in advance of cancellation. EL Education is not responsible for cancellation charges related to travel and lodging.

All institute slots must be used before August 31, 2017. No slots can be carried over into the next EL fiscal year that begins on September 1, 2017. In the event that the school designee desires to substitute one purchased slot for another equally priced slot, s/he can do so with written permission of the EL Regional Director as long as the change occurs at least 14 calendar days prior to the purchased institute start date. Substitutions are NOT permitted if the purchased institute has already occurred or is within 14 days of occurring.

Special Services
Please notify EL Education at the time you register if you need a sign language interpreter or other special assistance. EL Education must be notified in writing at least 30 days in advance of the event.

Full Participation
The school designee must take responsibility for travel arrangements to ensure that participants arrive on time and stay for the entire event.

5-DAY NATIONAL INSTITUTES – EL CLASSROOMS IN PRACTICE
   The school pays for and must arrange all travel, lodging, and dinner expenses. EL Education will provide a breakfast buffet, coffee and/or tea service and lunch. All participants must stay near the institute location unless they live within one hour of the event.

3-DAY INSTITUTES and LEADERSHIP COHORT PARTICIPATION
   The school pays for and must arrange all travel, lodging, breakfast and dinner expenses. EL Education will provide a coffee and/or tea service and lunch.
   All participants must stay near the institute location unless they live within one hour of the event.

NATIONAL CONFERENCE
   Schools pay all travel, lodging, and food costs. Additional slots to the National Conference can be added and paid for separately at the time of National Conference registration.

NATIONAL CONFERENCE PRE-CONFERENCE DAY

© 2016 EL Education Inc.
An optional pre-conference day set of offerings will be available for an additional fee of $250.00 per Person — descriptions will be provided with the online registration materials. Pre-conference cays can also be added and paid for separately at the time of National Conference registration.

SITE SEMINARS
Two-day or three-day visits to highly implementing EL Education schools. Schools pay all travel, lodging, and most food costs.

EL EDUCATION NETWORK MEMBERSHIP

Enter $ Amount SIZE OF COLLABORATING SCHOOL AND DISTRICT:
- Fewer than 10 staff: $2500
- 10-19 Staff: $5000
- 20-29 Staff: $7500
- 30 or more staff: $10,000

These membership benefits arc in effect for the period of time covered by this Cooperation Agreement:
- Discounts for off-site professional development slots.
- EL Education Core Practices and other training documents for each staff member.
- Member access to the resources in EL Commons online platform.
- Ability to post jobs on the EL website. Contact Jillian Rogers at jrogers@eleducation.org to inquire about posting a job.
- EL Education: resource materials in support of the on-site work for each staff member.
- Individual consultation from the Regional Director for implementation concerns including travel to schools, budget preparation, and support of the Cooperation Agreement review process.
- Member access to the Fund for Teachers scholarship application pool.

APPENDIX REVIEW COMPLETED:
Initialed: EL Education Representative

Initialed: School Signatory

Initialed: District Signatory (optional)
COOPERATION AGREEMENT

This Cooperation Agreement covers the period from September 1, 2016 through August 31, 2017, in the partnership between Expeditionary Learning Academy at Moylan, and EL Education. During this period, EL Education will provide a package of services to faculty and school leaders to foster the full implementation of the EL Education school reform design. Changes to this Cooperation Agreement require an Addendum that must be written by the EL Education Regional Director and signed by both parties. (The protocol for requesting an Addendum can be found below in the Cost and Payment section of this agreement.)

SCHOOL AND DISTRICT INFORMATION:

Name of School: Expeditionary Learning Academy at Moylan
Street or P.O. Box: 101 Catherine Street
City, State, Zip: Hartford, CT 06106
School Fax:
School Phone:

School District Name: Hartford Public Schools
District Phone: 860-695-8541
District Website: http://www.hartfordschools.org/
Superintendent: Catherine Carbone
District Fax: 860-722-8454

Principal and/or Director: Christine McCarthy
Principal’s Phone: 860-695-4501
Principal’s Email: christine.mcCarthy@hartfordschools.org

Billing Contact Person:
Billing Phone:
Billing Address:
Billing Email:

PAYMENT MAILING ADDRESS:  
EL Education
247 West 35th St. Eighth Floor
New York, NY 10001

SEND SIGNED CONTRACT TO:  
EL Education  Attn: Contract Team
7 North Pleasant Street, Suite 3A
Amherst, MA 01002

© 2016 EL Education Inc.
SUMMARY OF SERVICES AND COSTS:

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The laws of the United States and the State of New York will govern this Cooperation Agreement. Any action relating to this Cooperation Agreement must be brought in the Federal or State Courts located in New York, and Expeditionary Learning Academy at Moylan and Hartford Public Schools consent to the jurisdiction of such courts.

**SEVERABILITY:**
If any provision of this Cooperation Agreement is deemed illegal, invalid, void or otherwise unenforceable in whole or in part, that provision shall be severed or shall be enforced only to the extent legally permitted, and the remainder of the provision and the Cooperation Agreement shall remain in full force and effect. With respect to a particular application, if any provision of this Cooperation Agreement is deemed to be invalid, void or unenforceable, such term or provision shall retain full force and effect in respect to all other applications.

**SURVIVAL:**
All provisions of this Cooperation Agreement relating to Expeditionary Learning Academy at Moylan and Hartford Public Schools intellectual property rights, Expeditionary Learning Academy at Moylan and Hartford Public Schools indemnification obligations and payment obligations shall survive the termination or expiration of this Cooperation Agreement.

**NO WAIVER:**
EL Education's failure to enforce the strict performance of any provision of this agreement will not constitute a waiver of EL Education's right to subsequently enforce such provision or any other provisions under this Cooperation Agreement.
APPROVALS:
EL Education and Expeditionary Learning Academy at Moylan and/or Hartford Public Schools agree to the above costs, intellectual property reservations, indemnifications and scope of services from September 1, 2016 to August 31, 2017. Each Signatory certifies that it has the authority to sign and enter into this Cooperation Agreement on behalf of the party it represents and agrees to be bound by the terms of this Cooperation Agreement. This Cooperation Agreement must be signed and returned to the EL Regional Director prior to August 1, 2016. If this agreement is not received by that date, EL Education reserves the right to withhold the services outlined here until this agreement has been executed.

EL Education Representative: ____________________________ Authorized School or District Signatory: ____________________________

Title: ____________________________ Title: ____________________________

Date: ____________________________ Date: ____________________________

APPENDIX A – DESCRIPTION OF SERVICES

SCHOOL-BASED PROFESSIONAL DEVELOPMENT SERVICES

DIRECT SERVICE DAYS DELIVERED
Direct service includes professional development and technical assistance provided by EL Education staff that is focused on the goals and outcomes articulated in the work plan. Direct service days may also include days during which EL Education staff accompanies a group of teachers from the school to an EL Education professional development event to provide further intensive work. The costs associated with direct school services also cover:

- Time the school designer uses to plan the direct service work and create materials for the school.

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• Time the school designer uses to work with teachers electronically or by phone, such as providing feedback on expedition plans, writing reports for the school, planning future professional development with the principal and and/or or instructional guide, and ongoing consulting or planning time for the school with the regional director or other school designers.

• All EL Education staff travel costs to and from the school.

Please note: All Direct School Service days must be used before August 31, 2017. No days can be carried into the next EL Education fiscal year that begins on September 1, 2017 and ends on August 31, 2018.

ALLOCATION FOR EL EDUCATION BOOKS, AND PROFESSIONALLY PUBLISHED MATERIALS
This allocation is only for certain professional published books and EL Education Publications that can be purchased through EL Education at a discounted price. The school and the school designer determine which, if any, such books will be included in this Cooperation Agreement based on the annual work plan.

OFF-SITE PROFESSIONAL DEVELOPMENT INSTITUTES
REGISTRATION TERMS

When to Register
For institutes occurring between September 1, 2016 and April 30, 2017, schools with signed contracts will be able to register for institutes beginning on Monday, August 8, 2016.

For institutes occurring between May 1, 2017 and August 31, 2017, schools with signed contracts and up-to-date payments will be able to register for institutes beginning on Monday, March 13, 2017.

Placeholder Registration
School leaders may register for Professional Development Institutes using "Placeholder 1" (2, etc. as needed) if school leaders do not yet know the specific person they will be sending. However, placeholder registration commits the partner to pay for each slot held; this type of slot does NOT follow our standard cancellation policy.

Separate Registration for EL National Conference
Registration for the EL National Conference will begin on Monday, August 15, 2016. National Conference registration will close on September 15 or until the conference fills, whichever comes first.

Registration Confirmation
Confirmations are e-mailed within 48 hours after processing your registration. If you do not receive a confirmation, please contact Laura Maruca at lmaruca@eleducation.org.

Please do not book nonrefundable airline tickets without confirmation that your registration has been received and processed. EL Education will not be held responsible for airfares booked before confirmation is received.

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Cancellation Policy
If you are unable to attend an event you have registered for, contact Laura Maruca at EL Education at lmaruca@elseducation.org or call 413-362-3069 no later than 14 calendar days prior to the start of the event. After the 14-day timeframe, you are ineligible for a refund, but you may send a non-registered person in your place, with registration confirmation or written authorization from the school designee.

EL Education reserves the right to cancel programs because of low registration. Minimum enrollment to avoid cancellation is 15. In the event of cancellation, EL Education will notify participants 10 days in advance of cancellation. EL Education is not responsible for cancellation charges related to travel and lodging.

All institute slots must be used before August 31, 2017. No slots can be carried over into the next EL fiscal year that begins on September 1, 2017. In the event that the school designee desires to substitute one purchased slot for another equally priced slot, s/he can do so with written permission of the EL Regional Director as long as the change occurs at least 14 calendar days prior to the purchased institute start date. Substitutions are NOT permitted if the purchased institute has already occurred or is within 14 days of occurring.

Special Services
Please notify EL Education at the time you register if you need a sign language interpreter or other special assistance. EL Education must be notified in writing at least 30 days in advance of the event.

Full Participation
The school designee must take responsibility for travel arrangements to ensure that participants arrive on time and stay for the entire event.

5-DAY NATIONAL INSTITUTES – EL CLASSROOMS IN PRACTICE
The school pays for and must arrange all travel, lodging, and dinner expenses. EL Education will provide a breakfast buffet, coffee and/or tea service and lunch. All participants must stay near the institute location unless they live within one hour of the event.

3-DAY INSTITUTES and LEADERSHIP COHORT PARTICIPATION
The school pays for and must arrange all travel, lodging, breakfast, and dinner expenses. EL Education will provide a coffee and/or tea service and lunch. All participants must stay near the institute location unless they live within one hour of the event.

NATIONAL CONFERENCE
Schools pay all travel, lodging, and food costs. Additional slots to the National Conference can be added and paid for separately at the time of National Conference registration.

NATIONAL CONFERENCE PRE-CONERENCE DAY
An optional pre-conference day set of offerings will be available for an additional fee of $250.00 per Person — descriptions will be provided with the online registration materials. Pre-conference days can also be added and paid for separately at the time of National Conference registration.

SITE SEMINARS
Two-day or three-day visits to highly implementing EL Education schools. Schools pay all travel, lodging, and most food costs.

EL EDUCATION NETWORK MEMBERSHIP

Enter $ Amount SIZE OF COLLABORATING SCHOOL AND DISTRICT:

- Fewer than 10 staff: $2500
- 10-19 Staff: $5000
- 20-29 Staff: $7500
- 30 or more staff: $10,000

These membership benefits are in effect for the period of time covered by this Cooperation Agreement:

- Discounts for off-site professional development slots.
- EL Education Core Practices and other training documents for each staff member.
- Member access to the resources in EL Commons online platform.
- Ability to post jobs on the EL website. Contact Jillian Rogers at jrogers@eleducation.org to inquire about posting a job.
- EL Education resource materials in support of the on-site work for each staff member.
- Individual consultation from the Regional Director for implementation concerns including travel to schools, budget preparation, and support of the Cooperation Agreement review process.
- Member access to the Fund for Teachers scholarship application pool.

APPENDIX REVIEW COMPLETED:
Initialed: EL Education Representative

Initialed: School Signatory

Initialed: District Signatory (optional)
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AGENDA

ITEM # 3

NEW BUSINESS

AUGUST 16, 2016

CONTRACT CONTINUATION APPROVAL:
POWERSCHOOL GROUP LLC

DR. SCHIAVINO-NARVAEZ
MS. ENGLAND

AMOUNT
$125,250

FUNDING SOURCE
SPECIAL FUNDS

BACKGROUND

PowerSchool Group LLC provides the district with PowerSchool, a student information system which collects, stores and analyses student level data, and used to complete various state and federally mandated reports. Includes enterprise infrastructure monitoring, support and service, as well as access to online distance learning and tutorials for staff members.

RECOMMENDATION

That the Hartford Board of Education authorizes the Superintendent to execute a contract with PowerSchool Group LLC., for the term delineated in the contract ending August 31, 2017, with an annual renewable option, at a cost not to exceed $125,250.
PowerSchool
Executive Form

1. Context/Overview

PowerSchool Group LLC provides the district with PowerSchool, a student information system which collects, stores and analyses student level data, and is used to complete various state and federally mandated reports. It also includes enterprise infrastructure monitoring, support, and service, as well as access to online distance learning and tutorials for staff members.

2. Purpose for contract or grant (Include brief information on the major areas where funding will be used: salaries, professional development, operations, etc.)

Continuation of this contract would allow the district to continue to electronically manage student information such as academic, enrollment and discipline in a web-based, accessible manner, facilitating the processing and exchange of information between various agents with the Hartford Schools. Enterprise infrastructure monitoring is provided to ensure a stable and secure environment.

3. Targeted populations to be served

All students attending Hartford Public Schools, their families, teachers, principals, and building staff as well as central office administration.

4. Expected outcomes and benefits (Include goal alignment with SOP & HPS programs)

Classroom teachers will be able to
- Gain greater access to current and historical data regarding their students
- Monitor student enrollment, attendance, discipline and schedules

Building administrators will be able to:
- Increase their ability to access current and longitudinal student data
- Monitor school and classroom enrollment, attendance, discipline and schedules
- Summarize current and historical student data
- Locate students

"Every student and every school thrives"
• Prepare mandated reports
• Support parent inquiries
• Plan transportation and facilities management

PowerSchool SIS is used on a daily basis to collect data that is used for monitoring the SOP/Equity indicators.

5. Alternative options (alternative sources, best priced solutions, etc.)

This is a sole source vendor.

6. Performance/Measurement: progress, success & next steps (current progress report and/or evaluation/monitoring plan.)

Success will be evaluated as follows:
• Products’ ability to deliver as outlined in vendor contract
• The district’s ability to collect and analyze student level data
• Increased staff, parent and student usage of the product
• Increase in data accuracy thus resulting in a reduction of student level data errors

7. Is this a sole source vendor? ☑Yes ☐No ☐N/A

If sole source vendor, please specify why the purchase qualifies as sole source procurement:

a. Why is the requested vendor the only one that can satisfy the requirements and what are the unique properties that are unavailable with any other vendor?

PowerSchool LLC is the owner and exclusive licensor of the PowerSchool Student Information System.

b. Any other information that supports the need for the sole source request.

8. For grants only:

a. Identify partnerships and their financial commitment included in the grant

b. Please attach a copy of the grant abstract and other applicable documents
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AGENDA

ITEM # 4

NEW BUSINESS

ACCEPTANCE OF FUNDS: RISE NETWORK

AMOUNT $350,000

BACKGROUND

The RISE Network seeks to demonstrate that improvement science – and processes to innovate, measure, and learn together – can improve outcomes at scale for low-income students attending public schools. HPS is part of the RISE network and the RISE Innovation Grant proposals aligns to the network’s commitment to strengthening data systems and improving college and career readiness by:

1. Promoting successful transitions to high school as measured by Grade 9 on-track credit accumulation;
2. Increasing college and career readiness as measured by the percentage of Grade 11 and 12 students achieving readiness benchmarks on the SAT, AP;
3. Strengthening school and district data systems.

The Dalio Foundation invited RISE districts to submit Innovation Grant proposals of up to $350,000. The grant, for $350,000 has been submitted for Nursing Academy.

Of all the schools in the portfolio, we wanted to focus on the schools with the highest achievement needs which included the Hartford High academies. Given that the Academy of Engineering and Green Technology and the Law and Government Academy are in year 2 of their center of innovation work, the Nursing Academy was the perfect fit to take on this partnership.

RECOMMENDATION

That the Hartford Bcard of Education authorizes the Superintendent to accept funds in the amount of $350,000 from the Dalio Foundation.
Acceptance of Funds and Contract Approval:
RISE Network Funds

Executive Form

1. Context/Overview

The Dalio Foundation invited RISE districts to submit Innovation Grant proposals of up to $350,000. The grant, for $350,000 has been submitted for Nursing Academy.

The RISE Network seeks to demonstrate that improvement science – and processes to innovate, measure, and learn together – can improve outcomes at scale for low-income students attending public schools. HPS is part of the RISE network and the RISE Innovation Grant proposals aligns to the network’s commitment to strengthening data systems and improving college and career readiness by:

- Promoting successful transitions to high school as measured by Grade 9 on-track credit accumulation.
- Increasing college and career readiness as measured by the percentage of Grade 11 and 12 students achieving readiness benchmarks on the SAT, AP
- Strengthening school and district data systems.

2. Purpose for contract or grant (Include brief information on the major areas where funding will be used: salaries, professional development, operations, etc.)

- Funding Algebra I math lab (a teacher)
- 9th grade Student Academic & Leadership Center (SALC) which will provide:
  - technology
  - flexible workstations
  - supplies for semester-based student-centered projects
  - student-led conferences
- Monthly student workshops on:
  - PSAT/SAT prep
  - Resume writing
  - Communication skills
  - Student leadership

"Every student and every school thrives"
• After-school support (for homework, tutoring & adult connections)
  o 4-week summer bridge program:
    • Academic prep
    • Socio-emotional learning
  o Professional development on:
    • Data Wise’s continuous improvement process
    • Redesign of PSAT/SAT and related instructional practices
  o College & Career Readiness
    • AP course development and teacher training
    • Teacher Institute (PSAT/SAT)
    • After-school PSAT/SAT prep program
    • Trauma-sensitive teacher professional development
    • In and out-of-state college tours

3. Targeted populations to be served

   HPHS Nursing Academy’s teachers and students.

4. Expected outcomes and benefits (Include goal alignment with SOP & HPS programs)

   a. Increase attendance by data monitoring, incentives, and parent-student workshops
   b. Improve 9th grade academic instruction program
   c. 9th grade teambuilding and character development
   d. Student data campaigns (overall school attendance, academic progress)

5. Alternative options (alternative sources, best priced solutions, etc.)

   N/A

6. Performance/Measurement: progress, success & next steps (current progress report and/cr evaluation/monitoring plan.)

7. Is this a sole source vendor? □Yes □No □N/A

“Every student and every school thrives”
If sole source vendor, please specify why the purchase qualifies as sole source procurement:

a. Why is the requested vendor the only one that can satisfy the requirements and what are the unique properties that are unavailable with any other vendor?

b. Any other information that supports the need for the sole source request.

8. For grants only:
   a. Identify partnerships and their financial commitment included in the grant
      
      N/A

   b. Please attach a copy of the grant abstract and other applicable documents
      
      Grant award letter attached.