I. Call to Order

II. Roll Call

III. Opening Statement

IV. Dialogue Session
   1. Parent and Student Comment
   2. Public Comment

V. Board of Education Annual Organizational Meeting
   A. Election of Officers: Chair, Vice-Chair, Second Vice-Chair and Secretary

VI. Reports
   1. Report of the Chair
   2. Report of the Superintendent
   3. Committee Reports
      o Parent & Community Engagement Committee

VII. Business Agenda

A. Items in Order of Importance

1. School Administrative Appointment (Supt et al.)

   That the Hartford Board of Education approves the Superintendent’s recommendation to appoint Joseph Kopf to the position of Acting Principal, STEM Magnet School at Annie Fisher, effective January 2, 2015.

2. Approval of Contracts: E-Rate Funding Application $525,000 (Supt. et al)

   The E-Rate program makes telecommunications and information services more affordable for schools and libraries in America by providing discounted telecommunications, Internet access, and internal connections to eligible schools and libraries, funded by the Universal Service Fund (USF).
The discounts range from 20 – 90% and Hartford will be receiving an 85% discount this year. As part of the FY 2015-16 funding application cycle MHIS and Procurement Services has tendered a redesigned RFP for Network Products/Services focused on achieving more favorable pricing opportunities. Reviews and awards were completed on January 29, 2015.

That the Hartford Board of Education authorizes the Superintendent to execute contracts with Total Communications, Ergonomics Group, Consolidated Computing, EPlus, and CDWG, for the term to end June 30, 2018 with two one-year potential extensions; at a cost not to exceed $525,000 per year which is the Hartford Public Schools share to match the Federal E-Rate funding share.

3. First Reading: Proposed School Calendar for 2015-2016 (Supt et al.)

The Hartford Board of Education accepts the first reading of the proposed 2015-2016 School Calendar.

B. Consent Agenda

4. Acceptance of Funds: 2014 School Security Competitive Grant Program $783,361.60 (Supt. et al.)

The Department of Emergency Services and Public Protection in consultation with the Department of Education and the Department of Construction Services encouraged all municipalities and school districts to apply for the Competitive Grant Program for school security as part of the Gun Violence Prevention and Children’s Safety Act. The purpose of this grant is to reimburse municipalities for a portion of the costs associated with security infrastructure improvements, and continue with other security upgrades.

That the Hartford Board of Education authorizes the Superintendent to accept funds in the amount of $783,361.60 from The Department of Emergency Services and Public Protection.

VIII. Adjournment

Upcoming Board of Education Meeting

- Regular BOE Meeting – March 17, 2015 at Sport and Medical Sciences Academy, 280 Huyshope Avenue, Hartford, CT 06106
AGENDA

ITEM # 1

NEW BUSINESS  

SCHOOL ADMINISTRATIVE APPOINTMENT  

FEBRUARY 17, 2015  

DR. SCHIAVINO-NARVAEZ  

MS. ALLEN  

BACKGROUND  

All staff selections for positions at the rank of principal or higher require Board of Education approval.  

RECOMMENDATION  

That the Board of Education approves the Superintendent’s recommendation to appoint the following individual to the position indicated:  

<table>
<thead>
<tr>
<th>Name</th>
<th>Salary</th>
<th>Position</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joseph Kopf</td>
<td>$120,194</td>
<td>Acting Principal, STEM Magnet School at Annie Fisher</td>
<td>January 2, 2015</td>
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AGENDA

ITEM # 2

NEW BUSINESS

FEVERUARY 17, 2015

APPROVAL OF CONTRACTS:
E-RATE FUNDING APPLICATION

DR. SCHIAVINO-NARVAEZ
MS. SITARU

AMOUNT
$525,000

FUNDING SOURCE
MHIS BUDGET

BACKGROUND

Federal E-Rate rules along with state and local regulations require open competitive bids for contracts to be used to purchase IT equipment and telecommunications services under the E-Rate program.

In 2014 this BOE approved several E-Rate contracts including one for Network Services, upon review of the last year's costs both the vendor and MHIS agreed to terminate the contract.

As part of the FY 2015-16 funding application cycle MHIS and Procurement Services has tendered a redesigned RFP for Network Products/Services focused on achieving more favorable pricing opportunities. Reviews and awards were completed on 1/29. The successful vendors are: Total Communications, Ergonomics Group, Consolidated Computing, EPlus, and CDWG. These contracts would not exceed $3,500,000.00 with 85% funded through E-Rate dollars and 15% ($525,000) funded through the MHIS Funds. Contracts must be approved and fully executed prior to the March 26, 2015 application deadline.

RECOMMENDATION

That the Hartford Board of Education Authorizes the Superintendent to execute contracts with Total Communications, Ergonomics Group, Consolidated Computing, EPlus, and CDWG, for the term to end June 30, 2018 with two one-year potential extensions; at a cost not to exceed $525,000 per year which is the Hartford Public Schools share to match the Federal E-Rate funding share.
E-Rate Funding

Executive Form

1. Context/Overview

The E-Rate program makes telecommunications and information services more affordable for schools and libraries in America, in particular higher poverty districts, by providing discounted telecommunications, internet access and internal connections. The discounts range from 20 – 90%, and Hartford will be receiving an 85% discount.

MHIS manages the bid and application process for all HPS Schools. From the bids this year, 5 vendors were selected. The Board needs to approve the contracts with these vendors, so MHIS can submit them as part of the final application, to be able to receive funding. The deadline for the application is March 26, 2015. These contracts will provide network equipment to refresh, and strengthen our network infrastructure.

At the March 2015 Board meeting, MHIS will present the actual E-Rate application totals which include the total funding requests and matching dollars for telecommunications, internet access and these internal connections that we are talking about in this meeting.

2. Purpose for contract or grant (Include brief information on the major areas where funding will be used: salaries, professional development, operations, etc.)

Funding will be used to purchase and install equipment throughout the entire school network.

3. Targeted populations to be served

Entire District

4. Expected outcomes and benefits (Include goal alignment with SOP & HPS programs)
Since funding for this equipment has been limited over the last several years, much of the network is in need of replacement and upgrading. These funds will improve connectivity, reliability and speed of our network.

5. **Alternative options** (alternative sources, best priced solutions, etc.)

   None

6. **Performance/Measurement**: progress, success & next steps (current progress report and/or evaluation/monitoring plan.)

   Project management tool will be used to ensure timely purchasing and installation of equipment. Regular network monitoring ensures that the network regularly performs above standard.

7. **Is this a sole source vendor?** □ Yes □ No □ N/A

   If sole source vendor, please specify why the purchase qualifies as sole source procurement:
   a. Why is the requested vendor the only one that can satisfy the requirements and what are the unique properties that are unavailable with any other vendor?

   b. Any other information that supports the need for the sole source request.

8. **For grants only:**
   a. Identify partnerships and their financial commitment included in the grant

   b. Please attach a copy of the grant abstract and other applicable documents

"Every student and every school thrives"

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AGENDA

ITEM # 3

NEW BUSINESS

FEBRUARY 17, 2015

FIRST READING: PROPOSED SCHOOL CALENDAR 2015-16

DR. SCHIAVINO-NARVAEZ
DR. NGOUNOU

BACKGROUND

The 2015-2016 School Calendar recommended by the Superintendent continues to reflect the following elements, related to improving the District’s capacity to improve student achievement:

1. Elementary Early Start – July and August
2. One Early Release Day or full PD Day per month during school year (except the month of April) – professional development

Additionally,

- Our school calendar was created to be in alignment with the uniform regional calendar
- The uniform regional calendar is a state initiative based on legislation: Sec 322 of PA 12-247
- The legislation created a State Task Force that facilitated a process to allow school districts and other representatives in the Greater Hartford Area to come to an agreement around the adoption of a regional calendar

RECOMMENDATION

That the Hartford Board of Education accepts the first reading of the proposed 2015-2016 School Calendar.
AGENDA

ITEM # 5

NEW BUSINESS

ACCEPTANCE OF FUNDS:
2014 SCHOOL SECURITY COMPETITIVE GRANT PROGRAM

AMOUNT
$783,361.60

BACKGROUND

The Department of Emergency Services and Public Protection in consultation with the Department of Education and the Department of Construction Services encouraged all municipalities and school districts to apply for the Competitive Grant Program for school security as part of the Gun Violence Prevention and Children’s Safety Act. The purpose of this grant is to reimburse municipalities for a portion of the costs associated security infrastructure improvements made in the wake of the tragedy at Sandy Hook Elementary School in Newtown. Grant funding was based on a school security assessment survey conducted by each local school district that applied.

Approved grant funds would address the infrastructure projects for Hartford Public Schools including, but not limited to, the installation of surveillance cameras, bullet proof glass, electric locks, buzzer and card entry systems, and panic alarms.

RECOMMENDATION

That the Hartford Board of Education authorized the Superintendent to accept funds in the amount of $783,361.60 from The Department of Emergency Services and Public Protection.
SCHOOL SECURITY GRANT PROGRAM

Executive Form

1. Context/Overview

The Department of Emergency Services and Public Protection in consultation with the Department of Education and the Department of Construction Services encouraged all municipalities and school districts to apply for the Competitive Grant Program for school security as part of the Gun Violence Prevention and Children’s Safety Act. The purpose of this grant is to reimburse municipalities for a portion of the costs associated with security infrastructure improvements made in the wake of the tragedy at Sandy Hook Elementary School in Newtown. Grant funding was based on a school security assessment survey conducted by each local school district that applied.

2. Purpose for contract or grant (Include brief information on the major areas where funding will be used: salaries, professional development, operations, etc.)

Approved grant funds would address the infrastructure projects for Hartford Public Schools including, but not limited to, the installation of surveillance cameras, bulletproof glass, electric locks, buzzer and card entry systems, and panic alarms.

3. Targeted populations to be served

The approved schools for this round of the grant are:
Alfred E. Burr School
Asian Studies Academy
Breakthrough II Magnet
Burns Latino Studies Academy
E.B. Kennelly School
Fred. D. Wish School
John C. Clark School
L.W. Batchelder School
Maria C. Colon Sanchez School
Moylan School and Montessori Program
Ramon E. Betances Early Reading Lab
America’s Choice at SAND

“Every student and every school thrives"
4. Expected outcomes and benefits (Include goal alignment with SOP & HPS programs)

To address the security needs in the above mentioned schools.

5. Alternative options (alternative sources, best priced solutions, etc.)

None

6. Performance/Measurement: progress, success & next steps (current progress report and/or evaluation/monitoring plan.)

7. Is this a sole source vendor?  □ Yes  □ No  ☑ N/A

If sole source vendor, please specify why the purchase qualifies as sole source procurement:

a. Why is the requested vendor the only one that can satisfy the requirements and what are the unique properties that are unavailable with any other vendor?

b. Any other information that supports the need for the sole source request.

8. For grants only:

a. Identify partnerships and their financial commitment included in the grant

   There are no partnerships required to provide a financial commitment.

b. Please attach a copy of the grant abstract and other applicable documents
January 13, 2015

Dr. Beth Shiavino-Narvaez
Superintendent
City of Hartford
960 Main Street, 8th Floor
Hartford, CT 06103-

Dear Dr. Shiavino-Narvaez:

I am pleased to forward for your signature the 2014 School Security Competitive Grant Program, subgrant award #014S034A for the amount of $979,202.00 (State Funding: $783,361.60 and Local Match: $195,840.40). Please return the signed grant award and certifications by March 1, 2015 to the following address to indicate your intent to accept funding under this program, failure to do so may result in removal of funding:

Department of Emergency Services & Public Protection
Attn: Strategic Planning and Community Preparedness Unit (Grants Unit)
1111 Country Club Road, 3rd Floor North
Middletown, CT 06457

The related reporting compliance documents, will be available electronically at http://www.ct.gov/demhs, and include the following:

- Progress Report and Reimbursement Request Tool
- Report of the School Safety Infrastructure Council

The grantee must complete 25% of their total project amount prior to reimbursement. Subsequent reimbursements can occur at 25% or greater increments of funding. If you are unable to fund the project in part or in full or meet the local match, contact us immediately. Please feel free to contact your program manager, Eric Scoville via phone at (860) 685-8165 or via email at eric.scoville@ct.gov if you have any questions.

The Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security is pleased to join you in securing and protecting Connecticut’s schools and citizens.

Sincerely,

[Signature]

William P. Shea
Deputy Commissioner
Department of Emergency Services and Public Protection
Division of Emergency Management and Homeland Security

CC:
Thomas Gavaghan, DEMHS Regional Coordinator
Mr. Joseph Sikora, Grantee POC
Ms. Paula Altieri, CFO
Eric Scoville, SCPF File

25 Sigourney Street, 6th floor, Hartford, CT 06106
Phone: 860.256.0800 / Fax: 860.256.0815
An Affirmative Action/Equal Employment Opportunity Employer
# NOTICE OF GRANT AWARD

**Purpose:** This document is the obligating contract between the Grantor and Grantee.

**Signatory:** DESPP/DEMHS Deputy Commissioner William P. Shea or designee.

**Authorizing Legislation:** The Department of Emergency Services and Public Protection hereby makes the following grant award in accordance with the Public Act 14-98 "AN ACT AUTHORIZING AND ADJUSTING BONDS OF THE STATE..." and in accordance with the grant solicitation and the attached grant conditions or budgets if applicable.

### GRANTEE INFORMATION
- **Grantee:** Hartford Public Schools
- **Address:** 960 Main Street, 8th Floor Hartford, CT 06103-
- **FEIN:** 06-6001870
- **POC:** Mr. Joseph Sikora

### GRANT INFORMATION
- **DEMHS Grant #:** 014S064A
- **Funding Type:** State Bond Fund
- **Date of Award:** January 13, 2015
- **Start Date:** 1/1/2013
- **End Date:** 6/30/2015

### GRANTOR INFORMATION
- **Grantor:** DESPP/DEMHS
- **Unit:** Strategic Planning
- **Address:** 1111 Country Club Rd. Middletown, CT 06457
- **Prgrm Mgr:** Eric Scoville
- **Phone #:** (860) 685-8135
- **Email:** eric.scoville@ct.gov

### FUNDING BREAKDOWN (Summary of Attached Budget)
- **Total Budget:** $979,202.00
- **Total State Funding:** $783,361.60
- **Total Federal Funding:** $.00
- **State Match:** $.00
- **Grantee Match:** $195,840.40
- **Match 80.0%**

### SUMMARY DESCRIPTION OF FUNDING
Through this accord, the Hartford Public Schools shall use grant funding in the amount of $783,361.60 from the 2014 School Security Competitive Grant Program for approved costs related to school security infrastructure improvement. The purpose of this grant is to better protect Connecticut's students, teachers, faculty members and administrators from possible threats and hazards.

### AUTHORIZATION OF AGREEMENT
My signature below, for and on behalf of the above named grantee, indicates acceptance of the above referenced award and further certifies that:

1. I have the authority to execute this agreement on behalf of the grantee; and the grantee acknowledges that they have read, understand and will comply the attached budgets, general and Special Grant Conditions contained within this grant award package on the following pages.

**By:** [Signature of Authorized Officials]  
(Date)

**Typed Name of Authorized Official**

**For DESPP**

**By:** [Signature of Authorized Officials]  
(Date)

**DEPUTY COMMISSIONER, WILLIAM P. SHEA**  
(Typed Name of Authorized Official)

### CORE CT INFORMATION (FOR DESPP OFFICE USE)

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<tr>
<th>Contract #</th>
<th>PO #</th>
<th>Receipt Date</th>
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<tr>
<td>$783,361.60</td>
<td>12052</td>
<td>DPS32183 43546 34000 55070</td>
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The attached budgets are approved for funding under the School Security Competitive Grant Program.

In accordance with guidelines set forth by the School Security Competitive Grant Program Working Group (Authorized by Public Act 13-3 and 14-98), funding may be transferred between line items however new line items cannot be created. Any budget changes require notification and pre-approval by the designated DESPP Program Manager.

Funding transfers between schools are permitted on a case by case basis and require pre-approval by your designated program manager.

Notice of Grant Award Revisions are only required for changes in the total project amount.

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<th>Hartford</th>
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