Hartford Board of Education
Regular Meeting – Tuesday, March 18, 2014

Journalism and Media Magnet Academy, 150 Tower Avenue,
Hartford, Connecticut 06112

5:30 p.m.

AGENDA

I. Call to Order
II. Roll Call
III. Opening Statement
IV. Dialogue Session
   1. Parent and Student Comment
   2. Public Comment
V. Board of Education Annual Organizational Meeting
   A. Election of Officers: Vice-Chair, Second Vice-Chair and Secretary
VI. Reports
   1. Report of the Chair
   2. Report of the Superintendent
   3. Committee Reports
      o Finance and Audit Committee
      o Parent and Community Engagement Committee
      o Policy Committee
      o Superintendent Search Committee
      o Other Committees
VII. Business Agenda

A. Items in Order of Importance
   1. Resolution: Recognition of Walter J. “Doc” Hurley (The Board)

      Resolved: That the Hartford Board of Education hereby recognizes and gives thanks for the service of Walter J. “Doc” Hurley and declares he was an unparalleled inspiration and an example of good character, whose service to Hartford and its young people will long be remembered;

      Be it Further Resolved: that this resolution shall be presented to Mr. Hurley’s family by the Chairman of the Hartford Board of Education.

   2. School Administrative Appointment (Superintendent Kishimoto)

      That the Hartford Board of Education approves the Superintendent’s recommendation to appoint Jose Colon to the position of Executive Principal at Expeditionary Learning Academy at Moylan, effective July 1, 2014.
3. First Reading: Revised Policy No. 6140 – Graduation Requirements (Policy Committee)

That the Hartford Board of Education accepts the first reading of the revised policy on Graduation Requirements.

4. Approval of Memorandum of Understanding: Goodwin College (Supt. et al)

In 2009 Hartford Public Schools and Goodwin College entered into a partnership to provide the Pathways Academy of Technology and Design a permanent home. Through the passage of Public Act 09-6, the Connecticut General Assembly approved the transfer of the grant commitment to Goodwin College in East Hartford.

That the Hartford Board of Education authorizes the Superintendent of Schools to enter into an agreement with a term of no less than 20 years with Goodwin College as it pertains to the Pathways Academy of Technology and Design.

5. Approval of Operational Support for Hartford Promise Program Start up (Superintendent Kishimoto, Chairman Wareing, Mayor Segarra, Board Member Poland)

That the Board of Education authorizes the Superintendent of Schools to execute a 3-year agreement with the Hartford Consortium for Higher Education for purposes of operational support of the Hartford Promise Program including the Executive Director.

6. Approval of Contracts for E-Rate Funding Application FY 2014-15 $515,400 (Supt. et al)

Federal E-Rate rules along with state and local regulations require open competitive bids for contracts to be used to purchase IT equipment and telecommunications services under the E-Rate program. As part of the FT 14-15 funding application cycle MHIS and Procurement Services have tendered six RFPs for these products/services. These contracts provide essential IT services to the district for telephone service, cellular phones, telephone equipment (internal), network equipment and data cabling.

That the Hartford Board of Education Authorizes the Superintendent to execute contracts with AT&T, Windstream, The Ergonomic Group, American Messaging, Total Communications, Red Thread Spaces and Verizon Wireless, for the term to end June 30, 2017; and Fiber she Net Works for the term to end June 30, 2019; at a cost not to exceed $515,400 per year which is the Hartford Public Schools share to match the Federal E-Rate funding share.

B. Consent Agenda

7. Resolution: Appointment of School Building Committee Members (The Board)

The Hartford Board of Education appoints Chairman Richard Wareing and Board member Michael Brasia to serve on the Hartford School Building Committee, effective March 19, 2014. Board member Matthew Poland is appointed to serve as alternate as necessary.

8. School Acting and Interim Administrative Appointments (Superintendent Kishimoto)

The Hartford Board of Education approves the Superintendent's recommendation to appoint the following individuals to the positions indicated:

   a. Richard Quinn, to the position of Interim Principal at Batchelder Elementary School, effective February 11, 2014 through June 30, 2014.
   b. Sherri Tanner to the position of Acting Principal at Early Reading Lab at Betances School, effective February 24, 2014.
VIII. Executive Session (Personnel Matter: Ms. Karen Lott)

IX. Adjournment

Upcoming Board of Education Meetings

- BoE Workshop Meeting: Tuesday, April 8, 2014 at 5:30 p.m. at Dr. Frank T. Simpson-Waverly School, 55 Waverly Street, Hartford, Connecticut 06118. Topic: 2014-15 Recommended Budget.

- Public Hearing on 2014-15 Recommended Budget – Tuesday, April 15, 2014 at 5:30 p.m. at the R. J. Kinsella Magnet School of Performing Arts, 65 Van Block Avenue, Hartford, Connecticut 06106.
RESOLUTION

AGENDA

ITEM # 1

MARCH 18, 2014

RECOGNITION OF:
WALTER J. “DOC” HURLEY

THE BOARD

BACKGROUND

Whereas, Walter “Doc” Hurley a star student athlete at Weaver High School, who graduated in 1941; and

Whereas Mr. Hurley returned to the Hartford Public Schools in 1959 as the Health and Physical Education Director of Barnard- Brown Elementary School; and

Whereas, Mr. Hurley later served in a similar capacity at the former Northwest-Jones School, where he remained until 1968, when he was named Assistant to the Principal at Weaver High School; and

Whereas, Mr. Hurley became in many ways the living embodiment of Weaver High School through his good works, advocacy, and constant support for Weaver High School, its students, and its athletic teams; and

Whereas, Mr. Hurley mentored, guided and befriended thousands of young men and women during his years of service in the Hartford Public Schools and thereafter; and

Whereas, Mr. Hurley also created the very popular Doc Hurley Basketball Classic, a high school tournament that drew teams from all over Connecticut and helped to raise revenues for the Walter “Doc” Hurley Scholarship Fund he founded more than forty (40) years ago and which allowed hundreds of young men and women to attend college; and

Whereas, the passing of Mr. Hurley is a tremendous loss to the city of Hartford, to Hartford Public Schools, to the Weaver community, and most especially to the thousands of young men and women whose lives he touched;

RECOMMENDATION

Now Therefore, Be It Resolved, that the Hartford Board of Education hereby recognizes and gives thanks for the service of Walter J. “Doc” Hurley and declares he was an unparalleled inspiration and an example of good character, whose service to Hartford and its young people will long be remembered; and

Be it Further Resolved: that this resolution shall be presented to Mr. Hurley’s family by the Chairman of the Hartford Board of Education.
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AGENDA

ITEM # 2

NEW BUSINESS

MARCH 18, 2014

SCHOOL ADMINISTRATIVE
APPOINTMENT

DR. KISHIMOTO
MS. ALLEN

BACKGROUND

All staff selections for positions at the rank of principal or higher require Board of Education approval.

RECOMMENDATION

That the Board of Education approves the Superintendent's recommendation to appoint the following individual to the position indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Salary</th>
<th>Position</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jose Colon</td>
<td>$138,565</td>
<td>Executive Principal, Expeditionary Learning Academy at Moylan</td>
<td>July 1, 2014</td>
</tr>
</tbody>
</table>
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AGENDA

ITEM # 3

NEW BUSINESS

FIRST READING: POLICY No. 6140
GRADUATION REQUIREMENTS

MARCH 18, 2014

POLICY COMMITTEE

BACKGROUND

• Revised policy is consistent with state requirements.

RECOMMENDATION

That the Hartford Board of Education accepts the first reading of the revised policy on Graduation Requirements.
Instruction

Graduation Requirements

Purpose

The Board of Education will provide all students with high quality distinctive high schools in which students can attain a Hartford Public School high school diploma that reflects a standards-based college-ready curriculum designed to meet the high educational outcomes of the State of Connecticut and prepare all students to be competitive candidates for entrance into a four-year college program.

Course Levels

All high school graduation requirement courses are designated as college preparatory, honors, or "AP/ECE/DE."
*Advanced Placement/Early College Experience/Dual Enrollment

College Credits

All high schools will offer opportunities for students to earn college credits through Advanced Placement courses, Dual Enrollment (high school and college credit) courses, ECE (Early College Experience), and/or through articulation agreements that allow students to take courses at a college campus. Schools in the goal range of the district matrix have the autonomy to design their programs to meet this level of rigor.

Capstone Experience (1 credit, required)

The purpose of the Capstone Experience is to provide all high school seniors the opportunity to apply the knowledge and skills they have developed to complete a project, portfolio, internship, service learning or other demonstration project in an area of particular interest to the student.

Minimum Diploma Requirements

<table>
<thead>
<tr>
<th>Required Courses*</th>
<th>Humanities (11.0 Credits)</th>
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<tbody>
<tr>
<td>Area</td>
<td>Credits</td>
</tr>
<tr>
<td>English</td>
<td>4 Credits</td>
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<tr>
<td>Social Studies</td>
<td>3 Credits</td>
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<tr>
<td>World Language</td>
<td>2 Credits</td>
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<tr>
<td>Fine Arts</td>
<td>1 Credit</td>
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<tr>
<td>Humanities</td>
<td>1 Credit</td>
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<td>STEM Courses (8 Credits)</td>
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<tr>
<td><strong>Area</strong></td>
<td><strong>Credits</strong></td>
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<tr>
<td>Math</td>
<td>4</td>
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<tr>
<td>Science</td>
<td>3</td>
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<tr>
<td>STEM</td>
<td>1</td>
</tr>
<tr>
<td>Career and Life Skills (3.5 Credits)</td>
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<tr>
<td><strong>Area</strong></td>
<td><strong>Credits</strong></td>
</tr>
<tr>
<td>Physical Education</td>
<td>1</td>
</tr>
<tr>
<td>Health/Safety</td>
<td>0.5</td>
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<tr>
<td>Career &amp; Life Skills</td>
<td>2</td>
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<tr>
<td>Additional Requirements (2.5 Credits)</td>
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<tr>
<td><strong>Area</strong></td>
<td><strong>Credits</strong></td>
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<tr>
<td>Course Electives</td>
<td>1.5</td>
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<tr>
<td>Capstone</td>
<td>1</td>
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</tbody>
</table>

**Total Credits Required** 25 Credits

* Or equivalent substitution course(s)*

In order to support students in meeting the graduation requirements for entry and success in post-secondary education, the appropriate curricular and instructional supports will be provided to students.

**Curricular Support**

All graduation requirement (or equivalent) courses will include clearly defined learning objectives aligned with Common Core and/or State Standards (when applicable). Adequate student supports and remedial services will be targeted to the individual needs of students. Such student support and remedial services shall provide alternate means for a student to complete any of the high school graduation requirements or end of year course examinations. Students will have multiple opportunities to demonstrate mastery of the essential learning objectives.

**Student Success Plan**

State mandated Student Success Plans will be developed in Grade 6 and continued through Grade 12 to provide in-depth support in the process of assisting students in goals for academic growth, career exploration and planning, and personal-social/emotional growth.

**Credits**

Credit or part of a credit toward high school graduation will be granted for the following:

1. Successful completion of a course taken in grades nine to twelve as stipulated in subsection (f) of section 10-221a of the general statutes
(Effective July 1, 2013) that defines a credit as not less than the equivalent of a forty-five minute class period for each school day of a school year,

2. Credit or part of a credit earned at an institution accredited by the Board of Regents for Higher Education or State Board of Education or regionally accredited as stipulated in subsection (g) of section 10-221a of the general statutes (Effective July 1, 2010) that defines a three-credit semester course, or its equivalent, at such institution equal to one-half credit toward high school graduation,

3. Through successful completion of online coursework, provided that the Hartford Board of Education has adopted an on-line coursework policy and the course is in accordance with the policy,

4. Through the demonstration of course mastery based on competency and performance standards,

5. Through the successful completion of any course in grades seven or eight that corresponds directly to the subject matter of a specified course requirement in grades nine to twelve and the student has demonstrated mastery on the corresponding high school level end-of-course assessment,

6. Through successful completion of a world language course in grades six, seven, or eight through online coursework or coursework completed privately through a nonprofit provider, and the student has demonstrated a passing grade on an examination prescribed by the Commissioner of Education for which up to four credits may be awarded, and/or

7. Through achievement of a passing grade on a subject proficiency examination identified and approved by the Commissioner of Education.

8. Through the completion of not less than fifty hours of actual service performed outside of the regular school day in connection with a planned community service learning project supervised by a certified school administrator or teacher and supplemented by not less than ten hours of related classroom instruction, for which 0.5 elective credit may be awarded. In Hartford Public Schools, a student may only participate in this option once.

State Mandated Assessments

- Students will meet any participation and proficiency requirements specified by the State Department of Education for mandated assessments.
- Students are required to pass the following end of year examinations: Algebra I, Geometry, Biology, American History, and Grade 10 English (English II)
- Students who have received a failing score, as determined by the Commissioner of Education, on an end of year exam will be allowed to take an alternate form of the exam.

Parent and Student Notification

Students and parents must be notified in writing of the student’s performance on state mandated assessments.
Special Education

Special Education students may meet these requirements through modifications and adaptations as prescribed in the student Individualized Education Plan.

English Language Learners (ELL)

ELL students who enter a Hartford I High School and will have enrolled in U.S. school(s) totaling 10 months or more by their intended date of graduation will be expected to achieve HPS graduation requirements.

ELL students who enter a Hartford High School in their senior year and who will have enrolled in U.S. school(s) totaling fewer than 10 months by their intended date of graduation will be referred to an ELL Review Team in order to determine individual expectations for demonstrating performance standards for graduation.

Timeline
The Board directs the Superintendent to implement the High School Graduation criteria above beginning with the entering high school Freshman Class of 2016-2017 which will be the graduating Class of 2020.

The Hartford Public Schools Graduation Policy meets the expectations set forth by the Connecticut State Department of Education. Furthermore, the Hartford Public Schools adheres to national, state, and local non-discrimination policies. In accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, all educational programs and activities of the Hartford Board of Education will be offered without regard to race, color, national origin, sex or handicap.

Policy adopted: January 4, 2000
Policy revised: August 27, 2002
Policy revised: November 1, 2005
Policy updated: June 17, 2008
Policy revised: March 11, 2014

HARTFORD PUBLIC SCHOOLS
Hartford, Connecticut
Instruction

Graduation Requirements

Purpose
The Board of Education will provide all students with high quality distinctive high schools in which students can attain a Hartford Public School high school diploma that reflects a standards-based college-ready curriculum designed to meet the high educational outcomes of the State of Connecticut and prepare all students to be competitive candidates for entrance into a four-year college program.

Research-based High School Model
In order to support students in meeting the graduation requirements for entry and success in post-secondary education each of our high schools will meet the research-based requirements for effective urban high schools based on Rigor, Relationships and Relevance.

- Rigor: core, college-ready curriculum; variation of time and support
- Relationship: small size; 400-600; sustained teacher/student relationships
- Relevance: integrated theme or specialization; relevant, high-interest, course content

Rigor
College-Ready Preparation
To be competitive for post-secondary study, students must have solid preparation in English, Math, Science, History, World Language and the Arts.

Course Levels
All high school graduation requirement courses are designated as college readiness preparatory, honors, or "AP/ECE/DE. or Honors level courses. *Advanced Placement/Early College Experience/Dual Enrollment

College Credits
All high schools will offer opportunities for students to earn college credits through Advanced Placement courses, Dual Enrollment (high school and college credit) courses, ECE (Early College Experience), and/or through articulation agreements that allow students to take courses at a college campus. Schools in the goal range of the district matrix have the autonomy to design their programs, as they see fit, to meet this level of rigor.

Relationships

Small Learning Community
All students experience the supportive nature of a small school where staff and students know one another well and students develop a strong sense of belonging to their school community.
Relevance

Unique Learning Opportunities
Student learning plans will be developed in each high school to provide students with an in-depth study of a particular area of focus that is related to potential college majors and/or careers.

The Capstone Experience (1 credit, required)
The purpose of the Capstone Experience is to provide all high school seniors the opportunity to apply the knowledge and skills they have developed to complete a project, portfolio, internship, service learning or other research task demonstration project in an area of particular interest to the student.

Minimum Diploma Requirements

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<th>Credits</th>
<th>Requirements</th>
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<td></td>
</tr>
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<td>English</td>
<td>4</td>
<td>2.0 English I &amp; II; 2.0 Literature &amp; Composition I &amp; II</td>
</tr>
<tr>
<td>Social Studies</td>
<td>3</td>
<td>1.0 American History; 0.5 Civics and American Government; 1.0 World History or International Studies; 1.0 World History or International Studies; 0.5 Social Studies Elective; 0.5 Geography</td>
</tr>
<tr>
<td>World Language</td>
<td>2</td>
<td>2.0 World Language</td>
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<tr>
<td>Fine Arts</td>
<td>1</td>
<td>1.0 Fine Arts Elective; 2 Credits</td>
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<td>2</td>
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<tr>
<td>Humanities</td>
<td>1</td>
<td>1.0 Humanities Elective</td>
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<tr>
<td>STEM Courses (8 Credits)</td>
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<tr>
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</tr>
<tr>
<td>Math</td>
<td>4</td>
<td>1.0 Algebra I; 1.0 Geometry; 1.0 Algebra II or Probability &amp; Statistics; 1.0 Algebra II; and 1.0 Math Elective</td>
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<tr>
<td>Science</td>
<td>3</td>
<td>1.0 Biology with Lab; 1.0 Chemistry with Lab; 1.0 Science Elective</td>
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<tr>
<td>Course Electives; School</td>
<td>1.5</td>
<td>1.5 School Thematic Courses or Open Electives; 4</td>
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<td></td>
<td>4.0</td>
<td>Credits</td>
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<td>Thematic Course</td>
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|----------------|---
| Capstone       | 1 Credit 1.0 Capstone Senior Demonstration or Equivalent |

Total Credits Required 25 Credits; 24 Credits

* Or equivalent substitution course(s)

In order to support students in meeting the graduation requirements for entry and success in post-secondary education, the appropriate curricular and instructional supports will be provided to students.

Curricular Support
Students will be supported by a clear and viable curriculum that outlines the necessary essential skills and knowledge needed to earn credit for every core and theme-based course. All core courses (English, Math, Science, History, World Language) graduation requirement (or equivalent) courses will include clearly defined learning objectives aligned with Common Core and/or State Standards (when applicable). Adequate student supports and remedial services will be targeted to the individual needs of students. Such student support and remedial services shall provide alternate means for a student to complete any of the high school graduation requirements or end of year course examinations. Students will have multiple opportunities to demonstrate mastery of the essential learning objectives.

Student Success Plan
State mandated Student Success Plans will be developed in Grade 6 and continued through Grade 12 to provide in-depth support in the process of assisting students in goals for academic growth, career exploration and planning, and personal-social/emotional growth.

Time Support
Students will be given increased time to meet curriculum requirements through extended year, extended day and/or additional time at a given grade level.

Core Curriculum Completion and Credit
- All core courses (English, Math, Science, History, World Language will include clearly defined learning objectives aligned with State Standards (when applicable). Moved to “Curricular Support”
- Course completion and credit will be dependent upon the demonstration of mastery of the essential learning objectives for each course.
- District unit assessments designed to measure these essential learning objectives will be required for course completion.
- Students will receive timely instructional support to master the essential learning objectives.
- Students will have multiple opportunities to demonstrate mastery of the essential learning objectives – Moved to “Curricular Support”
- Schools with an overall school index in the goal range will be required to take the district’s end-of-course assessments
Theme-based Curriculum Completion and Credit
- All theme-based courses will include clearly defined learning objectives
- Course completion will be dependent upon the demonstration of mastery of the essential learning objectives for each course.
- School-designed assessments to measure mastery of the essential learning objectives will be required for course completion and credit.
- Students will receive timely instructional support to master the essential learning objectives
- Students will have multiple opportunities to demonstrate mastery of the essential learning objectives

Credits
- Credit or part of a credit toward high school graduation will be granted for the following:
  1. Successful completion of a course taken in grades nine to twelve as stipulated in subsection (f) of section 10-221a of the general statutes (Effective July 1, 2013) that defines a credit as not less than the equivalent of a forty-five minute class period for each school day of a school year,
  2. Credit or part of a credit earned at an institution accredited by the Board of Regents for Higher Education or State Board of Education or regionally accredited as stipulated in subsection (g) of section 10-221a of the general statutes (Effective July 1, 2010) that defines a three-credit semester course, or its equivalent, at such institution equal to one-half credit toward high school graduation,
  3. Through successful completion of online coursework, provided that the Hartford Board of Education has adopted an on-line coursework policy and the course is in accordance with the policy,
  4. Through the demonstration of course mastery based on competency and performance standards,
  5. Through the successful completion of any course in grades seven or eight that corresponds directly to the subject matter of a specified course requirement in grades nine to twelve and the student has demonstrated mastery on the corresponding high school level end-of-course assessment,
  6. Through successful completion of a world language course in grades six, seven, or eight through online coursework or coursework completed privately through a nonprofit provider, and the student has demonstrated a passing grade on an examination prescribed by the Commissioner of Education for which up to four credits may be awarded, and/or
  7. Through achievement of a passing grade on a subject proficiency examination identified and approved by the Commissioner of Education.
  8. Through the completion of not less than fifty hours of actual service performed outside of the regular school day in connection with a planned community service learning project supervised by a certified school administrator or teacher and supplemented by not less than ten hours of related classroom instruction, for which 0.5
elective credit may be awarded. In Hartford Public Schools, a student may only participate in this option once.

- Course completion and credit will be dependent upon the demonstration of mastery of the essential learning objectives for each course.
- Course credits will be awarded at the end of each semester. If a student is taking a year-long, one-credit course, and completes the first semester successfully the student will be awarded the earned 0.5 credits at the end of that semester.
- As part of the course selection will be given the opportunity to obtain course credit by demonstrating mastery on the end of course assessment in lieu of seat time requirements.

Grade Promotion Requirements
- Students attending a high school with a lower and upper school will meet the Certificate of Initial Mastery requirements of the lower school in order to be promoted to the upper school.
- Students attending a Grade Nine Academy will complete 5.5 credits including successful completion of Algebra I and Freshman English in order to attend a thematic-based academy.

CAPT Completion for Graduation Requirements

State Mandated Assessments

- Students will meet any participation and proficiency requirements specified by the State Department of Education for mandated assessments.
- Students are required to pass the following end of year examinations: Algebra I, Geometry, Biology, American History, and Grade 10 English (English II)
- Students who have received a failing score, as determined by the Commissioner of Education, on an end of year exam will be allowed to take an alternate form of the exam.

In order to receive a high school diploma students must score at the proficient level or above, in each portion of the CAPT (Reading across the disciplines, Writing across the disciplines, Math, Science.)

Students who do not reach proficiency in any of the four areas after the first administration of the CAPT in grade 10 must re-take those sections for which they did not meet proficiency in grade 11.

Students in grade 12 who have not met proficiency in any of the four CAPT areas must demonstrate proficiency in those areas through alternative measures as listed below:

Alternative Measures for Reading across the Disciplines
1. Achieve a score at the 50th percentile or higher on a related section of the SAT I/II or ACT.
2. Demonstrate mastery on end of course English I & II assessments.
Alternative Measures for Writing across the Disciplines
1. Achieve a score at the 50th percentile or higher on a related section of the SAT-I/II or ACT.
2. Demonstrate mastery on end-of-course Literature and Composition I & II assessments.

Alternative Measures for Math
1. Achieve a score at the 50th percentile or higher on a related section of the SAT-I/II or ACT.
2. Demonstrate mastery on all required math end-of-course assessments.

Alternative Measures for Science
1. Achieve a score at the 50th percentile or higher on a related section of the SAT-I/II or ACT.
2. Demonstrate mastery on all required science end-of-course assessments.

Parent and Student Notification

Students and parents must be notified in writing of the student's performance on state mandated assessments.

Students and parents must be notified in writing of the student's progress on the CAPT and the student's need to re-take any portions of the CAPT by September 30th of the student's grade 11 year.

Students and parents must be notified in writing of the student's progress on the CAPT and the student's need to meet the CAPT requirement using an alternative measure by September 30th of the student's grade 12 year.

Course of Study

To ensure that students have a personalized plan of study that meets graduation requirements, each student will develop a Course of Study plan with his/her counselor during the freshman year. This plan will be reviewed annually.

Special Education

Special Education students may meet these requirements through modifications and adaptations as prescribed in the student Individualized Education Plan.

English Language Learners (ELL)

ELL students who enter a Hartford High School and will have enrolled in U.S. school(s) totaling 10 months or more by their intended date of graduation will be expected to achieve HPS graduation requirements.

ELL students who enter a Hartford High School in their senior year and who will have enrolled in U.S. school(s) totaling fewer than 10 months by their intended date of graduation will be referred to an ELL Review Team in order to determine individual expectations for demonstrating performance standards for graduation.
Timeline
The Board directs the Superintendent to implement the High School Graduation criteria above beginning with the entering high school Freshman Class of 2008-2009, 2016-2017 which will be the graduating Class of 2012 2020.

Grading

Each marking period a student will receive a letter grade (A-F). This grade along with the course "weight" is used to determine the student's Grade Point Average. "Honors" courses will be weighted .25 and courses designated as "Advanced Placement" will be weighted .5 higher than college level (1.0) courses. Academic honors are determined by the G.P.A. at the end of each marking period. At the end of the school year, a final G.P.A. is computed from the final grade point average of each course.

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<th>A</th>
<th>B+</th>
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High Honors: 4.0 and above
Honors: 3.0-3.99

The Hartford Public Schools Graduation Policy meets the expectations set forth by the Connecticut State Department of Education. Furthermore, the Hartford Public Schools adheres to national, state, and local non-discrimination policies. In accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, all educational programs and activities of the Hartford Board of Education will be offered without regard to race, color, national origin, sex or handicap.

Policy adopted: January 4, 2000
Policy revised: August 27, 2002
Policy revised: November 1, 2005
Policy updated: June 17, 2008

HARTFORD PUBLIC SCHOOLS
Hartford, Connecticut
AGENDA

ITEM # 4

NEW BUSINESS

APPROVAL OF MEMORANDUM OF UNDERSTANDING GOODWIN COLLEGE

MARCH 18, 2014

DR. KISHIMOTO
MR. ROLDAN
DR. SLATER

BACKGROUND

Consistent with Board Policy 0010 (Theory of Action) and Policy 0100 (Mission-Goals-Objectives), Hartford Public Schools (HPS) has set out to establish a portfolio of internal and external school choices in collaboration with external partners and providers.

In 2009 Hartford Public Schools and Goodwin College entered into a partnership to provide the Pathways Academy of Technology and Design a permanent home. Through the passage of Public Act 09-6, the Connecticut General Assembly approved the transfer of the grant commitment to Goodwin College in East Hartford.

The Memorandum of Understanding outlines the partnership by and between Hartford Public Schools and Hartford Public Schools, and specifically the Pathways Academy of Technology and Design. This agreement includes a minimum term of 20 years and outlines duties assigned to and costs assumed by Hartford Public Schools and Goodwin College.

RECOMMENDATION

That the Hartford Board of Education authorizes the Superintendent of Schools to enter into an agreement with a term of no less than 20 years with Goodwin College as it pertains to the Pathways Academy of Technology and Design.
MEMO

FROM: Kelvin Roldán
TO: Dr. Christina M. Kishimoto
DATE: March 12, 2014
RE: Pathways/Goodwin MOU

During the September Special Session of 2009, the Connecticut General Assembly approved SB2053 (which became PA 09-6). This bill authorized the transfer of the grant for “Pathways Magnet School” (Project Number 064-0286) to Goodwin College. This bill guaranteed a home for the school after close to a decade of uncertainty. The school was recently renamed Pathways Academy of Technology and Design.

The Memorandum of Understanding between Hartford Public Schools and Goodwin College outlines the following:

- The initial term of the agreement shall be for a minimum period of 20 years, which coincides with the lifetime of the bonds.

- Hartford Public Schools is seeking a term of no less than 40 years, either as one term or in the form of an initial term of 20 years and subsequent options totaling an additional 20 years. The Goodwin College Board of Directors originally approved a term of 20 years. They are planning to meet at some point before our board meeting to consider and act upon our request.

- The responsibilities of each of the parties as it pertains to the operations of the facility, including security and emergency procedures, utilities, exterior and interior maintenance, school-based technology, ongoing school operations, school design specific supports, transportation, etc.

- The establishment of coordination committee to work facility scheduling, common calendar, and other school activities.

- A budgeting process that functions within our own budget timeline and examines expenses annually, including appropriate reimbursement of expenses (e.g. custodial services, etc.). The specifics of the budget are being finalized. In short, there are issues associated with the grant and the reimbursement rate approved by the state. The rate approved for HPS is 100% and the rate for Goodwin College is 95%. This issue created a budget gap of over $900,000 which Goodwin is seeking to amortize over a 20 year period. In addition, Goodwin is seeking reimbursements for custodial, maintenance and other services.

- A conflict resolution process between the organizations.
EDUCATIONAL SERVICES AGREEMENT BETWEEN
BOARD OF EDUCATION OF THE CITY OF HARTFORD
AND GOODWIN COLLEGE, INC.

THIS EDUCATIONAL SERVICES AGREEMENT, (hereinafter referred to as the
“Agreement”) effective as of the ___ day of March, 2014, by and between the BOARD OF
EDUCATION OF THE CITY OF HARTFORD, a municipal body and state agent established
pursuant to Chapter IX, Section 1 of the Charter of the City of Hartford, Connecticut, with an
office at 960 Main Street, Hartford, Connecticut 06103 (hereinafter the “Board”) and
GOODWIN COLLEGE, INC., a Connecticut non-profit corporation, with an office at One
Riverside Drive, East Hartford, Connecticut, 06118 (hereinafter “Goodwin”).

Preamble

WHEREAS, the Board oversees and manages the public schools of the City of Hartford (“City”),
and desires to provide the highest quality education available to the children that attend the
schools it manages;

WHEREAS, the Board has developed and approved a set of strategies to improve academic
performance by both improving capacities at existing schools and introducing new magnet
schools located within the Hartford Region based on proven academic models which parents or
guardians from Hartford and other participating school districts can choose for their children;

WHEREAS, pursuant to the provisions of Public Act 09-6, Goodwin has developed a school
facility and supporting campus on land it owns (hereinafter, the “Goodwin School Facility”) to
provide a permanent location for the Pathways Academy of Technology and Design (“Pathways
Program”) a state approved and funded inter district public magnet school to be operated by the
Board as a public magnet school;

WHEREAS, both Goodwin and the Board desire to begin operation of the Pathways’ Facility as
a public interdistrict magnet school located at One Pent Road, East Hartford, as of March 1,
2014, subject to extension under certain circumstances as set forth herein.

NOW, THEREFORE, both the Board and Goodwin (hereinafter each a “Party” and collectively
“Parties”) agree to the terms set forth in this Agreement.

Terms

Use of Facility and Resources

1. Pathway’s School Building and Grounds: The use of the Goodwin School Facility under
this Agreement is limited to the operation of that inter-district magnet school known as
The Academy of Advanced Design and Technology as set forth in the Education
Specification dated January 4, 2011 referenced to herein as the Pathways Program. Subject to the terms and conditions set forth in this Agreement, Goodwin shall provide the Goodwin School Facility located at 2 Pent Road, East Hartford, Connecticut as a permanent location for the Pathways Program inter-district magnet school and other support services to the Board, as set forth in Paragraph 4 and Exhibit A, throughout the Academic School Year, as defined in Paragraph 3, for each regular school day thereof (collectively, “Goodwin Services”).

2. **Term:** The initial term of this Agreement shall be for a period of twenty (20) years and shall commence at 12:01 AM on March 31, 2014, with each July 1 through June 30 being a fiscal year (“Fiscal Year”), and terminate at 11:59 PM on June 30, 2034 unless sooner terminated or extended under the terms of this Agreement (hereinafter referred to as the “Term”).

3. **Building Use:** (a) Beginning with March 31, 2014, Goodwin shall designate the Goodwin School Facility located at 1 Pent Road, East Hartford, Connecticut as exclusive space for the Pathways Program during the academic school year (August, 1st to June 30th) (hereinafter the “Academic School Year”), and Goodwin hereby grants an exclusive license to the Board and its authorized agents and Pathways’ students during the Term to use Goodwin School Facility during such Academic School Year, which license hereby includes all necessary access to the Goodwin School Facility (the “License”). The Board agrees to use or permit the use of the Goodwin School Facility only for the permitted uses as set forth in this Agreement; and not use or permit the use of the Goodwin School Facility for any use that is improper, offensive, contrary to law or ordinances, to create a nuisance or to invalidate the premium for any insurance on the Building or its contents, or to render necessary any alteration or addition to the Building and not dispose of any hazardous waste into the waste disposal system of the Building in violation of any applicable law prohibiting such disposal;

(b) Goodwin Use of the Goodwin School Facility: Goodwin’s use of the Goodwin School Facility shall be according to the terms of a Memorandum of Understanding for mutual use which shall be covered in a separate document.

(c) The Board use of Goodwin Facilities other than the Goodwin School Facility: The Board’s use of Goodwin facilities other than the Goodwin School Facility Building shall be according to the terms of a Memorandum of Understanding for mutual use which shall be covered in a separate document.

**Services Provided by Parties**

4. **Goodwin’s Services:** The Parties acknowledge that they will each provide certain enumerated services for the Pathways Facility and its Pathways students, as set forth in Exhibit A entitled “Pathways Academy of Technology and Design, shared
Responsibilities for School Operation, Goodwin College – Hartford Public Schools, May 13, 2013. Goodwin’s services under the Agreement are set forth in Exhibit A.

5. **Board’s Services:** The Board shall provide those services related to the operation of the Pathways Facility as defined and set forth in **Exhibit A**.

   **Annual Payments**

6. **Annual Payment to Goodwin:** For the use of the Property as set forth herein and for the services and the other consideration provided by Goodwin hereunder, the Board shall pay Goodwin an annual payment for each Fiscal Year (an “Annual Payment”) as follows:

   a. For the first Fiscal Year an Payment of $129,577 which amount represents April 1, 2014 through June 30, 2014 payable in one installment on or before April 1, 2014; and

   b. For each subsequent Fiscal Year thereafter during the Term beginning in July 1, 2014 the Annual Payment to be paid to Goodwin shall be $518,308 payable in equal quarterly installments of $129,577 in advance in accordance with the attached Rent Schedule. Each Annual Payment made in accordance with this subparagraph b. for any such subsequent Fiscal Year shall be payable in equal quarterly installments, in advance, on or before July 1st, October 1st, January 1st and April 1st of such Fiscal Year (“Due Date”). Each installment will be due within thirty (30) days of its Due Date.

   If any installment is not made by such 30th day, Goodwin shall provide written notice to the Board of such delinquency, and the Board shall have ten (10) days from its receipt of such notice to make such payment. If such payment is not made by such 10th day, interest will accrue at the rate of one and a half percent (1 1/2%) per month from the Due Date until the date paid and, in addition, the Board will be liable for legal costs and attorneys’ fees related to the collection of the amounts so due, provided that Goodwin institutes a suit against the Board for such collection and the court awards Goodwin such costs and fees.

   c. **Reimbursement of Expenses:** In addition to the Annual Payment, the Board shall reimburse Goodwin for its costs incurred in performing its operational responsibilities as set forth in herein.

   d. The budget for the Goodwin School Facility’s operations for the first Fiscal Year is attached hereto as **Exhibit B** and made a part hereof. Prior to the commencement of each subsequent Fiscal Year during the Term, the Board and Goodwin shall work cooperatively with each other to establish and agree upon a new budget for the Goodwin School Facility’s operations for such Fiscal Year,
which new budget shall include the amount of the Annual Payment for such Fiscal Year as determined in accordance with subparagraph b. above.

e. Goodwin shall not be liable to the Board for any compensation or reduction in any annual payment by reason for any interruption or loss in utility services for the Facility, except to the extent that such interruption or loss is caused by the acts, omissions or negligence of Goodwin or any of its officers, directors, employees, agents, servants, successors and assigns.

f. In the event that the Town of East Hartford determines that the Goodwin School Facility is subject to real estate and/or personal property tax, the Board shall pay any such tax levied by the Town as it becomes due.

g. As set forth herein, the parties shall negotiate a process for the shared use of the Goodwin School Facility and a mechanism to set off facility use fees against the Annual Payment due to Goodwin to be detailed in a separate Memorandum of Understanding

7. **Indemnification by Goodwin:** Goodwin hereby agrees to defend, indemnify and hold harmless Board, the City and their respective officials, officers, employees, agents, servants, Pathways’ students, successors and assigns (collectively, the “Board Indemnitees”) against all suits, claims, damages, losses, liabilities, costs and expenses of every nature arising out of or as a consequence of the acts, omissions or negligence of Goodwin, its subcontractors, and/or any of their respective officers, directors, employees, agents, invitees, contractors, suppliers and/or representatives in performance of this Agreement or use of the Facility hereunder.

8. **Indemnification by the Board:** The Board hereby agrees to defend, indemnify and hold harmless Goodwin and its officers, directors, employees, agents, servants, successors and assigns (collectively, the “Goodwin Indemnitees”) against all suits, claims, damages, losses, liabilities, costs and expenses of every nature arising out of or as a consequence of the acts, omissions or negligence of the Board, the City, their respective subcontractors, and/or any of their respective officials, officers, directors, employees, agents, invitees, contractors, suppliers and/or representatives in performance of this Agreement or use of the Facility hereunder. The Goodwin Indemnitees and the Board Indemnitees are hereinafter collectively referred to as the “Indemnitees.”

9. **Educational Policies:** As required by state law for the operation of a public school, the Board will be responsible for the development and execution of school policies regarding the Facility, including but not limited to those policies relating to instruction, curriculum, textbook selection, student discipline and teacher hiring, training, evaluation, and supervision and those related to federally, state and locally mandated policies or other instituted policies, including but not limited to, academic standards, Food and Drug Administration and lunch programs. Nothing in this provision shall be construed to limit:
the authority or responsibility of the Board to provide those services detailed in this Agreement or to determine the appropriate way or ways to provide said services. Goodwin will have no responsibility or liability for any of such school policies and the Board will indemnify and hold Goodwin and its officer, directors and employees harmless from any liability, damages, losses, costs and expenses arising out of, or in connection with, the implementation or failure to implement any of such policies. The Board shall be responsible for causing adherence by staff and students of Pathways to the policies of Goodwin pertaining to the use and occupancy of the Building and the Facility as set forth in Exhibit C attached hereto and a made a part hereof, which policies may be amended from time to time by Goodwin, provided at least ten (10) days' prior written notice of any such amendment is provided by Goodwin, to the Board, and such amendment does not materially and adversely affect the scope and use of the Facility by the Board hereunder. To the extent of any conflict between such policies, as amended from time to time, and any of the terms of this Agreement, such terms shall control and prevail.

10. Recruitment: The Board will be solely responsible for recruiting children to attend Pathways at the Facility, which recruiting shall be conducted in accordance with all applicable state and federal laws.

11. Insurance: Goodwin and the Board shall each furnish the following types and amounts of insurance coverage at their respective sole cost and expense for the duration of the Term including any and all extensions or renewals thereof:

   a) Commercial general liability insurance with a broad form endorsement (including coverage for bodily injury and property damage) as well as endorsements for contractual liability, independent contractors, premises operations, products and completed operations, personal injury and corporal punishment coverages insuring against damages to persons and property (including, but not limited to, loss of life) with a minimum combined single limit coverage of not less than one million and 00/100 ($1,000,000.00) dollars on a per occurrence and project specific basis. If Goodwin or the Board cannot procure such insurance on a project specific basis, the minimum combined aggregate limit for such insurance shall be two million and 00/100 ($2,000,000.00) dollars on a per occurrence basis;

   b) Abuse or molestation liability insurance with an aggregate limit of not less than one million and 00/100 ($1,000,000.00) dollars, and a limit of five hundred thousand and 00/100 ($500,000.00) dollars for each abuse or molestation offense, on a per occurrence basis (this insurance can be combined with commercial general liability insurance or included by endorsement thereto);
c) **Automobile liability insurance** covering all owned, non-owned or hired vehicles with a minimum combined single limit coverage of not less than one million and 00/100 ($1,000,000.00) dollars on a per occurrence basis;

d) **Workers' compensation insurance** in such amounts as required by Connecticut law, including employers' liability insurance with limits of one hundred thousand and 00/100 ($100,000.00) dollars for each accident, five hundred thousand and 00/100 ($500,000.00) dollars for each disease/policy limit, and one hundred thousand and 00/100 ($100,000.00) dollars for disease of each employee; and

e) **Umbrella liability insurance** with a minimum combined single limit coverage (over the coverages for the above commercial general, abuse or molestation, automobile, and employers' liability insurances) of not less than ten million and 00/100 ($10,000,000.00) dollars.

f) **Errors and Omissions Insurance** in such amounts as may be recommended by Goodwin's insurance consultant.

g) All insurance will be effected under standard form policies by insurers which are licensed to do business in the State of Connecticut and which are rated as A-(VIII) or better by the latest edition of Best's Rating Guide or other recognized replacement therefor. Except as otherwise provided to the contrary in this Agreement, any insurance required by this Agreement may be obtained by means of any combination of primary and umbrella coverages and by endorsement and/or rider to a separate or blanket policy and/or under a blanket policy in lieu of a separate policy or policies, provided that the Party required to procure and maintain such insurance shall deliver a certificate of insurance of any said separate or blanket policies and/or endorsements and/or riders evidencing to the other Party that the same complies in all respects with the provisions of this Agreement, and that the coverages thereunder and the protection afforded the other Party (and in the case of the Board, the City as well) as an additional insured thereunder are at least equal to the coverages and protection which would be provided under a separate policy or policies procured solely under and by reason of this Agreement.

h) All policies for each insurance required hereunder shall: (i) provide for not less than thirty (30) days' prior written notice to the other Party (and in the case of the Board, the City as well) by overnight courier service or certified mail of any cancellation, restrictive amendment, non-renewal or change in coverage, except that ten (10) days' prior written notice shall be provided to the other Party in the event of the cancellation of coverage by the insurer for non-payment; (ii) include a standard severability of interest clause; (iii) contain a waiver of subrogation holding the other Party (and in the case of the Board, the City as well)
free and harmless from all subrogation rights of the insurer; and (iv) provide that such required insurance is the primary insurance and that any other similar insurance that the other Party may have shall be deemed in excess of such primary insurance. In the event that CPBI is unable to secure an endorsement to its policy or policies requiring its insurer to provide the notice to the Board and City as set forth in (i) above, then such notice shall be provided by CPBI or its insurance broker.

i) Unless otherwise requested by the Board, the City of Hartford and its insurers shall not assert or use governmental immunity in the adjustment of any claims, or in the defense of any suit, brought against the Board or City. The City of Hartford and the Board shall assume and pay all costs and billings for their respective premiums and audit charges earned and payable for or with respect to any required insurance hereunder.

j) In the event of any interruption of any required insurance coverage hereunder for any reason, the Party whose coverage is interrupted (the “Interrupted Party”) shall immediately notify the other Party of such interruption and cease the performance of such Interrupted Party’s services or other work hereunder until such coverage has been restored and the Interrupted Party notifies the other Party of such restoration.

k) Except as otherwise indicated, the insurances required in this Agreement shall be carried on an "occurrence" basis only. All references in this Agreement to a "deductible" shall be deemed to mean a deductible and/or a self-insured retention. No policy required to be procured by either Party pursuant to this Agreement shall be subject to a deductible or other provision limiting or reducing coverage. If any person is owed, pursuant to any policy required hereunder, any sum which is subject to a deductible, the Party whose insurance is in question shall pay such deductible. Each Party agrees that it will not carry or be the beneficiary of any insurance insuring it or any other person or entity against the risks for which insurance is required to be maintained pursuant to this Agreement unless the insurance and insurance carriers otherwise comply with the terms of this Agreement.

l) Board and City shall be included as additional insureds for all insurance policies required to be maintained and procured hereunder by Goodwin, other than for workers' compensation insurance; and Goodwin shall be included as an additional insured for all insurance policies required to be procured and maintained hereunder by the Board, other than for workers' compensation insurance. ACCORDINGLY, THE FOLLOWING UNDERLINED WORDING MUST BE SHOWN IN THE SPACE PROVIDED FOR "COMMENTS" ON THE ACORD INSURANCE CERTIFICATE: l) For the certificates issued by or on behalf of CPBI: The Hartford Board of Education, the City of Hartford
and their respective elected officials, officers, employees and Pathways students are included as Additional Insureds; and 2) For the certificates issued by or on behalf of the Board: Goodwin College, Inc. and its officers, directors and employees are included as Additional Insureds. Each certificate of insurance shall provide notice in accordance with policy provisions of any cancellation, reduction or other material change in the coverage to be provided under any of the insurance required hereby. The certificates of the policy or policies evidencing such coverages shall be delivered to other Party (and in the case of the Board, the City as well) upon the execution hereof, and at least thirty (30) days prior to the expiration date of each required insurance set forth above evidencing that such insurance has been renewed and remains in full force and effect.

m) All insurance policies referred to in this Agreement shall provide that any losses thereunder shall be adjusted with the other Party (and in the case of the Board, the City as well), and that any loss thereunder shall be payable to the other Party (and in the case of the Board, the City as well) as their interests may appear. Neither Party shall unreasonably withhold or delay its endorsement to any insurance check payable hereunder.

n) The Parties agree that the amounts of insurance in this Agreement do not, in any way, limit the liability of either Party to their respective Indemnities by virtue of its promise to indemnify and hold harmless such Indemnities so that in the event that any claim results in a settlement or judgment in an amount in excess of the amount of insurance coverage carried by such Party, it shall be liable to its respective Indemnites for the difference, plus all fees and expenses incurred in collecting the same, all at the sole cost and expense of such Party.

o) Insurance requirements and coverages may be reviewed from time to time during the term of this Agreement and all extensions and renewals hereof. Each Party agrees to comply with any and all reasonable insurance requirements or modifications made by the other Party's Risk Manager.

p) Cancellation or other termination of insurance policies required by this Agreement without immediate replacement thereof may be considered a default under this Agreement. Each Party agrees that such default may be cured by procurement of insurance on behalf of the Party in default, at such defaulting Party's expense, and that the cost of such insurance in the case of Goodwin may be deducted from any amounts otherwise due to Goodwin under this Agreement or any other contract with the Board, at the Board's option.

q) The Parties agree that the Board shall be primarily responsible, and the insurance provided by the Board will be primary, with regard to the care, custody and control of the Pathways students.
r) Goodwin shall at all times from and after the commencement date of the Term hereof maintain in effect a policy or policies of insurance covering the Property, in an amount not less than eighty percent (80%) of full replacement cost (exclusive of the cost of excavations, foundations and footings) providing protection against any peril generally included within the classification "Fire and Extended Coverage" together with insurance against sprinkler damage, vandalism and malicious mischief. Goodwin's obligation to carry the insurance provided for herein is subject to all the foregoing insurance provisions herein except that the Board and City shall be included as loss payees on the policy for such insurance and referenced as such on the certificate for the same.

12. **Events of Default:** The following shall be an Event of Default under this Agreement:

   a). Non-Payment of the Annual Payment or the Reimbursement of Expenses as defined in Paragraph 6 herein;
   b). Termination or cessation of the Pathways School academic program as operated by the Board and as defined in the Educational Specifications for any reason;
   c). Material breach of any term, condition or covenant of this Agreement.

13. **Termination:** This Agreement may be terminated by either Party upon an Event of Default or a material breach of this Agreement by the other Party. Except with regard to failure to make any installment of any Annual Payment in accordance with Paragraph 6, the breaching Party shall be given written notice of the material breach and granted thirty (30) days to cure said breach. Material breaches involving the health or safety of Pathways students at the Facility must be cured immediately. Material breach shall include, but not be limited to: the Board failing to make any installment of any Annual Payment pursuant to Paragraph 6 within ten (10) days of the Board's receipt of written notice from Goodwin of such delinquency as referenced in Paragraph 6.b hereof; the termination of the Pathways program as currently substantially constituted with the result that substantially all of the students are not Pathways students; failure to provide or maintain the required insurance; or material violations of rules pertaining to the Building and Facility as set forth on attached **Exhibit D**.

14. **Amendment:** This Agreement may not be amended, modified, altered or changed in any respect whatsoever except by a further agreement in writing, fully executed by the Parties.

15. **Joint Effort:** Preparation of this Agreement has been a joint effort of the Parties, and the resulting document shall not be construed more severely against either of the Parties.
16. **Captions:** The captions of this Agreement are for convenience and reference only and in no way define, describe, extend or limit the scope or intent of this Agreement or the intent of any provision hereof.

17. **Notice:** Any notice, demand, offer or other written instrument ("Notice") required or permitted to be given, made or sent under this Agreement shall be in writing, signed by or on behalf of the Party giving such Notice and shall be hand delivered or sent, postage prepaid, by recognized national overnight courier, or by certified mail, return receipt requested, addressed as follows:

**TO HARTFORD BOARD OF EDUCATION:**
Superintendent  
Board of Education  
960 Main Street  
Hartford, Connecticut 06103

**TO GOODWIN:**
Jerry Emlet, Chief Financial Officer  
Goodwin College, Inc.  
One Riverside Drive  
East Hartford, CT 06118

Notice shall be effective upon hand delivery or, if by recognized national overnight courier or certified mail, as of the date of delivery or the second business day (i.e., Monday through Friday) following the date of such Notice being posted with the U.S. Postal Service.

Either Party may change its address set forth in this Paragraph by giving notice to the other Party in accordance with this Paragraph.

18. **Counterparts:** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, and together shall be considered one document.

19. **Severability:** The invalidity of one or more of the phrases, sentences, clauses, Paragraphs or Articles contained in this Agreement shall not affect the remaining portions so long as the material purposes of this Agreement can be determined and effectuated. If any portion of this Agreement may be interpreted in two or more ways, one of which would render the portion invalid or inconsistent with the rest of this Agreement, it shall be interpreted in such a way and with such meaning to render such portion valid or consistent.

20. **Governing Law:** This Agreement shall be governed by, construed and enforced in accordance with the laws of the State of Connecticut without giving effect to conflict of laws principles.
21. **Successors and Assigns:** This Agreement shall be binding upon and inure to the benefit of the Parties and to their respective heirs, personal representatives, successors and assigns. Neither Party shall have the right to assign this Agreement without the prior written consent of the other Party, which consent may be withheld in the sole and absolute discretion of such other Party.

22. **Complete Understanding:** This Agreement contains the entire understanding of the Parties. There are no oral understandings, terms or conditions, and no Party has relied upon any representation, express or implied, not contained in this Agreement.

Signed and agreed to as of the date as first written above.
WITNESSED BY: THE HARTFORD BOARD OF EDUCATION

Name: ________________________________

By: _________________________________

Duly Authorized

Name: ________________________________

GOODWIN COLLEGE, INC.

Name: ________________________________

By: _________________________________

Duly Authorized

Name: ________________________________

STATE OF CONNECTICUT

} ss. __________________________, 2014

COUNTY OF HARTFORD

} ss. __________________________, 2014

Personally appeared before me, __________________________, 
________________________ of the Hartford Board of Education, who swore to the truth of the 
foregoing as his/her and the Hartford Board of Education’s free act and deed before me.

Notary Public
My commission expires:
Commissioner of the Superior Court

STATE OF CONNECTICUT

} ss. __________________________, 2014

COUNTY OF HARTFORD

} ss. __________________________, 2014

Personally appeared before me, __________________________, 
________________________ of Goodwin College, Inc. who swore to the truth of the foregoing as 
his/her and Connecticut Public Broadcasting, Inc’s free act and deed before me.

Notary Public
My commission expires:
Commissioner of the Superior Court
## EXHIBIT A
Shared Roles and Responsibilities for Pathways Academy
Goodwin College - Hartford Public Schools
REVISED March 11, 2014

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<th>Area</th>
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<tr>
<td><strong>General Building Use Issues</strong></td>
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<tr>
<td>Decisions on building use during school hours and normal after-school and evening activities</td>
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</tr>
<tr>
<td>Decisions on building use during non-school hours: evenings, weekends and school vacations</td>
<td>X</td>
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<tr>
<td>Maintenance, repair and replacement of failed and outmoded building systems and structures</td>
<td>X</td>
<td></td>
<td>Long-term costs to be covered by HPS under MOU</td>
</tr>
<tr>
<td>Changes and updates to building systems and structures</td>
<td>X</td>
<td></td>
<td>Long-term costs to be covered by HPS under MOU</td>
</tr>
<tr>
<td>Hiring and supervision of staff to maintain systems</td>
<td>X</td>
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<td></td>
</tr>
<tr>
<td><strong>Overall Building Usage</strong></td>
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</tr>
<tr>
<td>Costs for use of the building need to be structured to include all costs on a comprehensive basis</td>
<td>X</td>
<td></td>
<td>To be paid on monthly basis from Hartford Public Schools to Goodwin College</td>
</tr>
<tr>
<td><strong>Security</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Overall campus security</td>
<td>X</td>
<td></td>
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<tr>
<td>Security on school grounds during school hours and school programs</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Building security nights and weekends</td>
<td>X</td>
<td></td>
<td>Must be coordinated with Goodwin College</td>
</tr>
<tr>
<td>Maintenance of keys and locks</td>
<td>X</td>
<td></td>
<td>Must be coordinated</td>
</tr>
<tr>
<td>Maintenance of security cameras</td>
<td>X</td>
<td></td>
<td>Must be coordinated</td>
</tr>
<tr>
<td>Management of faculty and staff ID’s</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Management of student ID’s</td>
<td>X</td>
<td></td>
<td>Must be coordinated</td>
</tr>
<tr>
<td><strong>Emergency Procedures</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fire response</td>
<td>X</td>
<td></td>
<td>These issues are presently being discussed between Goodwin College and Hartford Public Schools and will be reflected in the MOU.</td>
</tr>
<tr>
<td>Fire drills</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Evacuation drills and procedure</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lockdown procedures</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Site security during emergencies and other transition times – early dismissals, etc.</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Area</td>
<td>GC</td>
<td>HPS</td>
<td>Notes</td>
</tr>
<tr>
<td>-------------------------------------------</td>
<td>----</td>
<td>-----</td>
<td>----------------------------------------------------------------------</td>
</tr>
<tr>
<td><strong>Utilities</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electrical service</td>
<td>X</td>
<td></td>
<td>Utilities to be put in the name of Pathways - Hartford Public Schools to pay directly</td>
</tr>
<tr>
<td>Heat</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Water</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Phone and cable service</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gas for cooking, science labs, etc.</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Exterior Maintenance</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lawn care and mowing</td>
<td>X</td>
<td></td>
<td>Goodwin College will perform functions, ongoing payment to cover costs to be made by HPS under MOU</td>
</tr>
<tr>
<td>Snow removal</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Drainage and run-off issues</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Connection to town electric, water, sewer and other utilities</td>
<td>X</td>
<td></td>
<td>HPS under MOU</td>
</tr>
<tr>
<td>Hiring and supervision of maintenance staff</td>
<td>X</td>
<td></td>
<td>Costs covered by Hartford Public Schools under MOU</td>
</tr>
<tr>
<td>Long-term site maintenance issues: curbs, roads, landscaping, etc.</td>
<td>X</td>
<td></td>
<td>Costs covered by Hartford Public Schools under MOU</td>
</tr>
<tr>
<td><strong>Interior Maintenance</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cleaning – day</td>
<td>X</td>
<td></td>
<td>Hartford Public Schools - at a standard to be agreed between the parties</td>
</tr>
<tr>
<td>Cleaning – evening and overnight</td>
<td>X</td>
<td></td>
<td>Goodwin College - at a standard to be agreed between the parties</td>
</tr>
<tr>
<td>Small emergency repairs</td>
<td>X</td>
<td></td>
<td>Escrow fund to be established under MOU</td>
</tr>
<tr>
<td>Repairs to operating systems (plumbing, heat, electrical, etc.)</td>
<td>X</td>
<td></td>
<td>Costs covered by Hartford Public Schools under MOU</td>
</tr>
<tr>
<td>Replacement of failed operating systems</td>
<td>X</td>
<td></td>
<td>Costs covered by Hartford Public Schools under MOU</td>
</tr>
<tr>
<td>Hiring and supervision of custodial staff</td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Provision of custodial supplies</td>
<td></td>
<td>X</td>
<td>Billed to HPS</td>
</tr>
<tr>
<td><strong>School-Based Technology</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conduits and other campus connections</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Updates and maintenance of equipment and connections</td>
<td>X</td>
<td></td>
<td>Servers and switches, etc.</td>
</tr>
<tr>
<td>Adherence to campus standards</td>
<td>X</td>
<td>X</td>
<td>Must be coordinated</td>
</tr>
<tr>
<td>Wireless connections to campus, including CEN</td>
<td>X</td>
<td></td>
<td>Individual schools</td>
</tr>
<tr>
<td><strong>Ongoing School Operations</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>School program and curriculum</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student management and discipline</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Faculty hiring and supervision</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operational budgets</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>School calendar and schedule</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Area</td>
<td>GC</td>
<td>HPS</td>
<td>Notes</td>
</tr>
<tr>
<td>-------------------------------------------------</td>
<td>----</td>
<td>-----</td>
<td>----------------------------------------------------------------------</td>
</tr>
<tr>
<td>Food service</td>
<td></td>
<td>X</td>
<td>Note: Cafeteria equipment is part of construction and will be maintained by Goodwin, costs billed to HPS</td>
</tr>
<tr>
<td>Internal technology support</td>
<td></td>
<td>X</td>
<td>Must be coordinated with Goodwin IT</td>
</tr>
<tr>
<td>Interscholastic athletics</td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td><strong>Programmatic Connections</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Use of Goodwin College Auditorium (orientations, parent meetings, graduations and special events)</td>
<td>X</td>
<td>X</td>
<td>Access on a scheduled basis, cost to be determined through Coordination Committee</td>
</tr>
<tr>
<td>Use of Goodwin College Library</td>
<td></td>
<td>X</td>
<td>As above</td>
</tr>
<tr>
<td>College classes for Pathways students (see also below under Other Items)</td>
<td>X</td>
<td>X</td>
<td>As above (cost determined through Coordination Committee)</td>
</tr>
<tr>
<td>Use of Pathways building for Goodwin classes</td>
<td></td>
<td>X</td>
<td>Through Coordination Committee</td>
</tr>
<tr>
<td>Joint classes with CTRA students</td>
<td></td>
<td>X</td>
<td>To be discussed with CTRA</td>
</tr>
<tr>
<td>Joint sports teams and other extra-curricular activities</td>
<td>X</td>
<td>X</td>
<td>To be discussed with CTRA and Goodwin</td>
</tr>
<tr>
<td><strong>Transportation</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Buses for student arrival and dismissal</td>
<td></td>
<td>X</td>
<td>Managed under Regional School Choice Office contract</td>
</tr>
<tr>
<td>Monitoring of parent drop-off and pick-up</td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Coordination with public bus companies</td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Coordination with Connecticut River Academy re shared buses</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td><strong>Other Areas of Coordination</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Coordination of shared campus resources: use of facilities between institutions, tuition for Pathways students in Goodwin courses, use by Goodwin of Pathways after normal school hours, etc.</td>
<td>X</td>
<td>X</td>
<td>A Coordination Committee will be developed to determine all areas of coordination and shared usage.</td>
</tr>
</tbody>
</table>
Cooperation Agreement Between Goodwin College ("Goodwin") and Pathways Academy of Technology and Design ("Pathways")

The following Cooperation Agreement is a supplement to the Memorandum of Understanding. It is understood that the MOU itself is the controlling document and will document on any point. This is a live document and it is anticipated that it may change as the two entities work to improve operations.
Article I. Use of the Building

Section 1.01 Pathways and Goodwin College Use:

(a) From occupancy of the building until July 1, 2014, Goodwin College has no plans to use the Pathways building at any time for college classes or any other ongoing regular activities.

(b) As of July 1, 2014 and thereafter, Pathways will have exclusive use of the building during the hours of 6 AM to 5 PM on weekdays. Pathways will also have priority for any use after 5 PM directly related to the needs of the school – e.g. parent or student activities, teacher conferences, parent meetings, etc.

(c) Goodwin College will have access to the building from 5 PM on for college related activities, based on a scheduling plan to be developed between the parties under the MOU.

Section 1.02 Shared Use After Normal School Hours:

(a) The parties will develop a Coordination Committee, which will meet on a regular basis to develop protocols for the scheduled use of the building.

(b) All building usage will be scheduled on a Common Calendar, to be maintained by Pathways on its website.

(c) Goodwin College may reserve the use of the building through a single point of contact at any time at which there is no conflict with existing calendar events.

(d) For any specific Pathways needs (parent or student activities, teacher conferences, parent meetings, etc.) that emerge after a given space has been reserved by Goodwin, the parties will make every effort to find alternate spaces. In the event that no alternate space is available for either activity, priority will be given to the Pathways event.

Article II. Payment for Use of the Building and Its Contents

Section 2.01 General Principles

(a) Both parties shall use the building without payment to the other for its use. The only payments shall be for reimbursement of costs as outlined below.

(b) The parties will jointly establish an Expense Budget according to the principles below.

Section 2.02 Reimbursement of Standard Building Expenses
(a) General Principles: In consideration of access being provided on an ongoing basis to Pathways on the Goodwin College campus (use of the Auditorium for graduation exercises, information sessions and other activities), all comparable Goodwin activities at Pathways will be held without any charge.

(b) Reimbursement for Maintenance: Goodwin is responsible for all system maintenance in the building and will provide appropriate staff to monitor and maintain building systems. Hartford Public Schools will reimburse Goodwin as indicated in the MOU. Any damage to the building or its systems clearly attributable to use by one party or the other will be the responsibility of that party under the MOU.

(c) Annual Proportionate Share Determination: For regular Pathways and Goodwin use (e.g. regular Goodwin classes offered exclusively to Goodwin students at Pathways), the parties will determine a fair Standard Expense Proportionate Share (SEPS) of certain building expenses (outlined below) that each side will pay based on amount of use.

(d) Reimbursement for Utilities: Utilities will be put into the name of Pathways and paid by Hartford Public Schools.

(e) Reimbursement for Custodial Services: Hartford Public Schools will provide all custodial services in the building during the school day and will maintain the building at a standard to be agreed between the parties. Goodwin College will provide night cleaning and bill Hartford Public Schools accordingly. Any disputes arising from the transition from one service to another will be resolved according to the procedures set forth in this cooperation agreement.

(f) Reimbursement for Security Services: Hartford Public Schools will provide all security services in the building. Goodwin may provide additional security services for Goodwin College activities held in the evenings or on weekends.

Section 2.03 Use of Computers and Other Educational Equipment

(a) General Principles: Both parties agree not to charge one another for standard use of the educational equipment as provided under the construction grant or provided by Hartford Public Schools in the first three years of the term of this Agreement.

(b) Contributions in Subsequent Years: As the existing educational equipment is upgraded and augmented, the parties will jointly plan on the acquisition of new equipment. Based on each party's contribution towards and use of that purchased equipment, the parties will agree upon a fair contribution.

Section 2.04 Payment For Consumables
(a) General Principle: Each party will, to the extent practical, supply consumables for its own use. Pathways agrees to provide adequate, secure areas within the building for Goodwin to store such items. This applies to paper, ink, printer supplies; etc. Alternatively, the parties may agree to a sharing of supplies through the Coordination Committee (see Section 1.02 (a))

(b) Difficult to Supply Consumables: Given the difficulty of supplying certain items independently (e.g. projector bulbs, remote controls, etc.), the parties agree to meet annually to determine each party's contribution towards any of these items that are jointly used under this Agreement.

Article III. Dispute Resolution

Section 3.01 Hierarchy of Decision-Making

(a) Level One – Operating Executives: The Annual Meeting and other planning efforts will be conducted between the Operating Executives of Goodwin and Pathways which shall be defined as the Principal of Pathways and Dean of Magnet Schools of Goodwin.

(b) Level Two – Organizational Executives: If disputes cannot be resolved among the Operating Executives, the chief executives of the sponsoring organizations, specifically, the Superintendent of Hartford Public Schools and the President of Goodwin College shall appoint representatives to join the Operating Executives in resolving the dispute.

(c) Level Three – Mediation: If disputes cannot be resolved at Level Two the Operating Executives shall choose a neutral third party to resolve the dispute.
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AGENDA

ITEM # 5

NEW BUSINESS

APPROVAL OF OPERATIONAL SUPPORT FOR HARTFORD PROMISE PROGRAM START UP

MARCH 18, 2014

DR. KISHIMOTO
CHAIRMAN WAREING
MR. POLAND
MAYOR SEGARRA

AMOUNT
$600,000

FUNDING SOURCE
GENERAL BUDGET

BACKGROUND

The Hartford Promise was launched in January 2013 with scholarship awards to the class of 2016. Since then, Hartford Promise has been a galvanizing force to bolster collaboration between community-based organizations, Hartford Public Schools (HPS), and families to ensure post-secondary success for all Hartford students.

HPS is committed to providing college readiness and supports to our students. In accordance with the district's goal of closing the achievement gap, HPS in the past year and a half has engaged with the Hartford Promise Champions, a group of advisors and advocates of the initiative, and several community partners to further develop the program and advance the district's College & Career Readiness activities. Strong partnerships have developed because of the Hartford Promise.

In order to continue to advance the work and leverage community resources, the Hartford Promise Champions have identified the need for a 501(c) 3 nonprofit organization to oversee the program implementation of the Hartford Promise with an Executive Director leading the work and responsible for fundraising, program coordination, community leadership, communications and budget administration. In discussion and agreement with the Hartford Promise Champions the Hartford Consortium for Higher Education has agreed to serve as the strategic operational partner of the Hartford Promise.

HPS will support Executive Director position and other operational expenses beginning with current fiscal year 2013-2014 and thereafter through fiscal year 2015-2016, when the program will become self-sufficient.

RECOMMENDATION

That the Board of Education authorizes the Superintendent of Schools to execute an agreement with the Hartford Consortium for Higher Education for purposes of operational support of the Hartford Promise including the Executive Director.
JOB DESCRIPTION
EXECUTIVE DIRECTOR
HARTFORD PROMISE

Position Title: Executive Director

Reports to: Hartford Promise Champions

Organizational Affiliation: 501 (c) 3 overseeing the Hartford Promise

Salary Range: $100,000 - $150,000 plus benefits

Primary Function: The Executive Director is responsible for the establishment and fulfillment of fundraising objectives for the Hartford Promise program, with a focus on donor development for sustainable funding. The Director is also responsible for providing leadership in the implementation of the Hartford Promise including the coordination and integration of the school district, the Consortium for Higher Education, Hartford Foundation for Public Giving, higher education and other partner and community programs in support of increasing college access and success for Hartford students.

Typical Duties and Responsibilities:

Fundraising
- Establish and execute a strategic and comprehensive fundraising strategy that will meet annual and multi-year fundraising goals.
- Manage prospect research efforts to identify and prepare for all corporate, foundation, individual, and government proposals and grants.
- Cultivate and solicit corporate, foundation, individual (including major gifts) and governmental sources of funding.
- Lead and motivate the Hartford Promise Champions to strengthen and deploy their skills in fund development efforts.
- Design and implement donor cultivation and solicitation activities (e.g. school tours, visits with students) and fundraising events (in coordination with Hartford Public Schools as necessary)
- Oversee the creation and distribution of fundraising reports.

Program Coordination
- Ensure the effective coordination among partners of all program components to align all aspects of Hartford Promise including school-based strategies and communications, scholarship management and disbursement, college bridge programs, and college persistence efforts to ensure students have optimal support to and through college.
- Coordinate with Hartford Public Schools and other partners to publicize availability of scholarships; college readiness and success supports; and communicate with students, families and others in the community.
- Coordinate with the Hartford Consortium for Higher Education as they lead community-based college readiness/access/success efforts to foster positive connections with higher education institutions, including for programming and data sharing.
- Work with the Hartford Foundation for Public Giving to support the scholarship processing and disbursement efforts.

Leadership
• Collaborate with the Hartford Promise Champions to implement the mission and develop and monitor strategic goals and objectives.
• Serve as the spokesperson representing the Hartford Promise in local, regional, and national networks promoting the vision, purpose, and strategic goals of the Hartford Promise.

External Relations
• Develop and implement a communications plan with Promise partners that is geared towards students/families, funders, community partners, higher education, and other supporters to promote and raise awareness of Hartford Promise, its mission, focus and opportunity for students and the community at large.
• Report quarterly on the development and programmatic achievements to the Hartford Promise Champions and community.
• Foster productive collaborations between Hartford Promise Champions, Hartford Public Schools, City of Hartford, Consortium for Higher Education, Hartford Foundation for Public Giving, higher education, Promise funders and other corporate, higher education, funder and community supporters.
• Establish involvement of business and community leaders and others to push forward the goals of the Hartford Promise.

Finance
• Administer the Hartford Promise operating budget (not scholarship fund) to meet program goals.
• Review long-term financial model to evaluate accuracy and assumptions with Hartford Promise Champions annually.

Skills, Knowledge, Qualifications and Experience:
• At least 8 years of a results-proven track record in nonprofit management.
• A Master’s degree in marketing/business, nonprofit management, or a related field from an accredited school.
• Extensive experience and record of success in annual fundraising campaigns including corporate, foundation, individual giving, and major and planned giving.
• Experience with special events, public relations and grant writing is preferred.
• Demonstrated fiscal responsibility and the ability to manage budgets.
• Ability to work creatively with a variety of stakeholders, including Hartford Public Schools, Hartford Foundation for Public Giving, City of Hartford, Hartford Consortium for Higher Education and corporate, government and community leaders.
• Knowledge about Hartford Public Schools’ reform strategy.
• Excellent writing and communications skills with the ability to inspire stakeholders to participate in Hartford Promise.
• Ability to organize, direct and implement program operations with limited resources.
• Strong computer skills, including basic competency in Microsoft Office for Windows, Excel, and Power Point, social media and others.
• Maintains a professional demeanor, demonstrates maturity and sound judgment when dealing with potential donors, media and other target audiences.
• Well regarded in and connected to the local community, especially in fund development community.
• Well organized; can operate independently to achieve results, and effectively manage multiple tasks.
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AGENDA

ITEM # 6

NEW BUSINESS

APPROVAL OF CONTRACTS FOR USE IN
FY 2014-15 E-RATE FUNDING APPLICATION

MARCH 18, 2014

DR. KISHIMOTO
MS. SITARU

AMOUNT
$515,400

FUNDING SOURCE
MHIS BUDGET -
CAPITAL LEASE

BACKGROUND

Federal E-Rate rules along with state and local regulations require open competitive bids for contracts to be used to purchase IT equipment and telecommunications services under the E-Rate program.

Historically the E-Rate program has offset $1.2M per year in district telecommunications costs and allowed Hartford Public Schools to purchase roughly $2.3M per year in IT infrastructure equipment for the schools under its technology refresh plan.

As part of the FT 2014-15 funding application cycle MHIS and Procurement Services have tendered seven RFPs for these products/services. Reviews and awards were completed on February 27. Contracts must be approved prior to the March 28 application window deadline.

The City’s Procurement Services and Corporation Counsel are producing contract documents at this time. See contracts summary attached.

RECOMMENDATION

That the Hartford Board of Education Authorizes the Superintendent to execute contracts with AT&T, Windstream, The Ergonomic Group, American Messaging, Total Communications, Red Thread Spaces and Verizon Wireless, for the term to end June 30, 2017; and Fiberteach Networks for the term to end June 30, 2019; at a cost not to exceed $515,400 per year which is the Hartford Public Schools share to match the Federal E-Rate funding share.
### Act Summary

<table>
<thead>
<tr>
<th>RFP #</th>
<th>Service Provider</th>
<th>Service</th>
<th>Primary Term (yrs)</th>
<th>Est. Revenue/yr. (HPS)</th>
<th>E-Rate</th>
<th>Capital Item?</th>
</tr>
</thead>
<tbody>
<tr>
<td>5491</td>
<td>AT&amp;T</td>
<td>Local telephone; broadband Internet</td>
<td>3</td>
<td>38,000</td>
<td>237,000</td>
<td>no</td>
</tr>
<tr>
<td></td>
<td>Windstream</td>
<td>Leased lines; long distance</td>
<td>3</td>
<td>16,000</td>
<td>99,000</td>
<td>no</td>
</tr>
<tr>
<td>5492</td>
<td>Fibertech Networks</td>
<td>Fiber-optic lines</td>
<td>6</td>
<td>109,000</td>
<td>672,000</td>
<td>no</td>
</tr>
<tr>
<td>5493</td>
<td>The Ergonomic Group</td>
<td>Network equipment</td>
<td>3</td>
<td>240,000</td>
<td>1,581,000</td>
<td>yes</td>
</tr>
<tr>
<td>5494</td>
<td>American Messaging</td>
<td>Pagers</td>
<td>3</td>
<td>400</td>
<td>2,300</td>
<td>no</td>
</tr>
<tr>
<td>5495</td>
<td>Total Communications</td>
<td>Telephone equipment</td>
<td>3</td>
<td>30,000</td>
<td>213,000</td>
<td>yes</td>
</tr>
<tr>
<td>5496</td>
<td>Red Thread Spaces</td>
<td>Data cabling</td>
<td>3</td>
<td>36,000</td>
<td>264,000</td>
<td>yes</td>
</tr>
<tr>
<td>5497</td>
<td>Verizon Wireless</td>
<td>Cellular phones/data</td>
<td>2</td>
<td>46,000</td>
<td>269,000</td>
<td>no</td>
</tr>
</tbody>
</table>

**TOTAL:** 515,400 3,337,300
CONTRACT/CONSULTANT INFORMATION FORM

(Please include all anecdotal and assessment data that should be considered in continuing/renewing this contract/consultant)

NEW XX CONTINUATION_____

Contract Title/Consultant Name: RFP 5491 - Carrier Network Telecomm Service
subaward to AT&T

Contact Person: Sabina Sitaru

School/Department: MHIS

Amount of Contract: $38,000 MHIS + $237,000 E-Rate

Funding Source: MHIS Budget

<table>
<thead>
<tr>
<th>Sites</th>
<th>Number of Students To Be Served</th>
<th>Number of Staff To Be Served</th>
<th>District Accountability Plan</th>
<th>Target Achievement Rate</th>
<th>Cost Per Unit/Student</th>
<th>Competitively Bid or Sole Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>All</td>
<td>All</td>
<td>All</td>
<td></td>
<td></td>
<td></td>
<td>Competitive</td>
</tr>
</tbody>
</table>

Briefly describe the purpose of the contract:

To provide basic telephone service (fax lines, alarm lines, 911 trunks) to all HPS schools and offices; to provide broadband Internet access to sites not directly attached to the HPS network.

Please indicate the population to be served.

All staff and students will be served.

What are the expected outcomes and benefits to HPS students?

Staff and students will have reliable means to communicate via telephone.

How is success evaluated? If this is a continuation of contract, please provide the most recent evaluation.

Success is determined by evaluating the reliability of service provided by the carrier and the timeliness and correctness of their billing.

Form revised 2-2012
CONTRACT/CONSULTANT INFORMATION FORM

(Please include all anecdotal and assessment data that should be considered in continuing/renewing this contract/consultant)

NEW ___ XX ___ CONTINUATION ____

Contract Title/Consultant Name: RFP 5491 - Carrier Network Telecomm Service sub-award to Windstream

Contact Person: Sabina Sitaru

School/Department: MHIS

Amount of Contract: $16,000 MHIS + $99,000 E-Rate

Funding Source: MHIS Budget

<table>
<thead>
<tr>
<th>Sites</th>
<th>Number of Students To Be Served</th>
<th>Number of Staff To Be Served</th>
<th>District Accountability Plan</th>
<th>Target Achievement Rate</th>
<th>Cost Per Unit/Student</th>
<th>Competitively Bid or Sole Source</th>
</tr>
</thead>
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<td>Competitive</td>
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</table>

Briefly describe the purpose of the contract:

To provide telephone service (local and long distance) to all HPS schools and offices.

Please indicate the population to be served.

All staff and students will be served.

What are the expected outcomes and benefits to HPS students?

Staff and students will have reliable means to communicate via telephone.

How is success evaluated? If this is a continuation of contract, please provide the most recent evaluation.

Success is determined by evaluating the reliability of service provided by the carrier and the timeliness and correctness of their billing.

Form revised 2-2012
CONTRACT/CONSULTANT INFORMATION FORM

(Please include all specific and assessment data that should be considered in continuing/renewing this contract/consultant)

NEW XX CONTINUATION

Contract Title/Consultant Name: RFP 5492 – Leased Dark Fiber Service

Contact Person: Sabina Sitaru

School/Department: MHIS

Amount of Contract: $109,000 MHIS + $672,000 E-Rate

Funding Source: MHIS Budget

<table>
<thead>
<tr>
<th>Sites</th>
<th>Number of Students To Be Served</th>
<th>Number of Staff To Be Served</th>
<th>District Accountability Plan</th>
<th>Target Achievement Rate</th>
<th>Cost Per Unit/Student</th>
<th>Competitively Bid or Sole Source</th>
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</table>

Briefly describe the purpose of the contract:

To provide fiber-optic lines to connect all schools and HPS offices to the district data network.

Please indicate the population to be served.

All staff and students will be served.

What are the expected outcomes and benefits to HPS students?

Staff and students will have access to email, applications (e.g. PowerSchool), telephone service and the Internet.

How is success evaluated? If this is a continuation of contract, please provide the most recent evaluation.

Success is determined by evaluating the reliability of service provided by the carrier and the timeliness and correctness of their billing.

Form revised 2-2012
CONTRACT/CONSULTANT INFORMATION FORM

(Please include all anecdotal and assessment data that should be considered in continuing/renewing this contract/consultant)

NEW XX CONTINUATION

Contract Title/Consultant Name: RFP 5493 – Network Equipment & Services

Contact Person: Sabina Sitaru

School/Department: MHIS

Amount of Contract: $240,000 MHIS + $1,581,000 E-Rate

Funding Source: City capital lease funds (new) / MHIS budget (maintenance)

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<th>Number of Staff To Be Served</th>
<th>District Accountability Plan</th>
<th>Target Achievement Rate</th>
<th>Cost Per Unit/Student</th>
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</table>

Briefly describe the purpose of the contract:

To provide wired and wireless network equipment to connect all schools and HPS offices to the district data network.

Please indicate the population to be served.

All staff and students will be served.

What are the expected outcomes and benefits to HPS students?

Staff and students will have access to email, applications (e.g. PowerSchool), telephone service and the Internet.

How is success evaluated? If this is a continuation of contract, please provide the most recent evaluation.

Success is determined by evaluating the timeliness and correctness of their delivery of goods, services and billing.

Form revised 2-2012
CONTRACT/CONSULTANT INFORMATION FORM

(Please include all anecdotal and assessment data that should be considered in continuing/renewing this contract/consultant)

NEW  XX  CONTINUATION

Contract Title/Consultant Name:  RFP 5494 -- Pager Service

Contact Person:  Sabina Sitaru

School/Department:  MHIS

Amount of Contract:  $400 MHIS + $2,300 E-Rate

Funding Source:  MHIS Budget

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<th>Sites</th>
<th>Number of Students To Be Served</th>
<th>Number of Staff To Be Served</th>
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Briefly describe the purpose of the contract:
To provide wireless pager service to HPS staff.

Please indicate the population to be served.
All staff who require a pager in performance of their duties.

What are the expected outcomes and benefits to HPS students?
Staff will have the means to access key personnel as needed.

How is success evaluated? If this is a continuation of contract, please provide the most recent evaluation.
Success is determined by evaluating the timeliness and correctness of their delivery of goods, services and billing.
CONTRACT/CONSULTANT INFORMATION FORM

(Please include all anecdotal and assessment data that should be considered in continuing/renewing this contract/consultant)

NEW XX CONTINUATION

Contract Title/Consultant Name: RFP 5495 – Telephone Maintenance & Acquisition

Contact Person: Sabina Sitaru

School/Department: MHIS

Amount of Contract: $30,000 MHIS + $213,000 E-Rate

Funding Source: City capital lease funds

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<th>Sites</th>
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<th>Number of Staff To Be Served</th>
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<td>Competitive</td>
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Briefly describe the purpose of the contract:

To provide internal telephone equipment to all schools and HPS offices to the district data network.

Please indicate the population to be served.

All staff and students will be served.

What are the expected outcomes and benefits to HPS students?

Staff and students will have access internal and external telephone service.

How is success evaluated? If this is a continuation of contract, please provide the most recent evaluation.

Success is determined by evaluating the timeliness and correctness of their delivery of goods, services and billing.

Form revised 2-2012
CONTRACT/CONSULTANT INFORMATION FORM

(Please include all anecdotal and assessment data that should be considered in continuing/renewing this contract/consultant)

NEW XXX CONTINUATION

Contract Title/Consultant Name: RFP 5496 – Structured Cabling

Contact Person: Sabina Sitaru

School/Department: MHIS

Amount of Contract: $36,000 MHIS + $264,000 E-Rate

Funding Source: City capital lease funds (new) / MHIS budget (maintenance)

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<th>Sites</th>
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</table>

Briefly describe the purpose of the contract:

To provide installation and maintenance of voice and data cabling in all schools and HPS offices for the purposes of connecting them to the district data network.

Please indicate the population to be served.

All staff and students will be served.

What are the expected outcomes and benefits to HPS students?

Staff and students will have access to email, applications (e.g. PowerSchool), telephone service and the Internet.

How is success evaluated? If this is a continuation of contract, please provide the most recent evaluation.

Success is determined by evaluating the timeliness and correctness of their delivery of goods, services and billing.

Form revised 2-2012
CONTRACT/CONSULTANT INFORMATION FORM

(Please include all anecdotal and assessment data that should be considered in continuing/renewing this contract/consultant)

NEW XX CONTINUATION

Contract Title/Consultant Name: RFP 5497 – Wireless Voice and Data Service

Contact Person: Sabina Sitaru

School/Department: MHIS

Amount of Contract: $46,000 MHIS + $269,000 E-Rate

Funding Source: MHIS budget

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<tr>
<th>Sites</th>
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<td>Competitive</td>
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Briefly describe the purpose of the contract:

To provide wireless voice (cell phone) and data services to HPS staff needing cell phones or mobile data service as part of their duties.

Please indicate the population to be served.

All staff will be served who require cell phones or mobile data service as part of their duties.

What are the expected outcomes and benefits to HPS students?

Staff, parents and the public will have access to HPS personnel as needed; personnel will be able to work more effectively when out of the office.

How is success evaluated? If this is a continuation of contract, please provide the most recent evaluation.

Success is determined by evaluating the timeliness and correctness of their delivery of goods, services and billing.

Form revised 2-2012
AGENDA

ITEM # 7

NEW BUSINESS                MARCH 18, 2014

RESOLUTION: APPOINTMENT OF SCHOOL
BUILDING COMMITTEE MEMBERS      THE BOARD

BACKGROUND

Special Act 01-7 established a Hartford School Building Committee (HSBC) to oversee all school construction projects taking place in the Hartford Public Schools. Three members of the HSBC must be selected and approved by the Board of Education. Superintendent Christina Kishimoto is currently a member of the Hartford School Building Committee; Donald Slater is the alternate for the Superintendent as necessary.

RECOMMENDATION

That the Hartford Board of Education appoints Chairman Richard Wareing and Board member Michael Brescia to serve on the Hartford School Building Committee, effective March 19, 2014. Board member Matthew Poland is appointed to serve as alternate as necessary.
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AGENDA

ITEM # 8

NEW BUSINESS

MARCH 18, 2014

SCHOOL ADMINISTRATIVE

ACTING AND INTERIM APPOINTMENTS

DR. KSIHIMOTO

MS. ALLEN

BACKGROUND

All staff selections for positions at the rank of principal or higher require Board of Education approval.

RECOMMENDATION

That the Board of Education approves the Superintendent’s recommendation to appoint the following individuals to the positions indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Salary</th>
<th>Position</th>
<th>Effective Date</th>
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</thead>
<tbody>
<tr>
<td>Richard Quinn</td>
<td>$86,222</td>
<td>Interim Principal, Batchelder Elementary School</td>
<td>February 11, 2014 – June 30, 2014</td>
</tr>
<tr>
<td>Sherri Tanner</td>
<td>$115,388</td>
<td>Acting Principal, Early Reading Lab at Betances School</td>
<td>February 24, 2014</td>
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