



Hartford Board of Education  
Special Meeting – Tuesday, June 2, 2015

Expeditionary Learning Academy at Moylan School,  
101 Catherine Street, Hartford, CT 06106

**AGENDA**

**I. Call to Order (5:30 p.m.)**

**II. Roll Call**

**III. Business Agenda**

1. Approval: Creation of Administrative Working Group (Supt et al.)

In May of 2015 the Court of Common Council approved a resolution asking the Mayor, in conjunction with the Superintendent of Schools, to create an administrative working group with the task of developing a plan of implementation and operation of a city-wide sports program.

Both the Hartford Board of Education and the Superintendent share the Council's vision that a comprehensive program to create opportunities for every Hartford Public Schools student to successfully participate in sports at the appropriate level is beneficial to students as student athletes are more likely to come to school every day, improve academically, and graduate from high school.

That the Hartford Board of Education fully supports and hereby expressly authorizes and endorses the Superintendent's collaboration with the City through the so-called administrative working group, in order to maximize the athletic opportunities for students and to create efficiencies between the City and the Board of Education related to athletics in a manner consistent with the intent of the Council's May 20, 2015 resolution.

**II. Workshop Session**

A. School Governance Councils Annual Forum

**III. Adjournment**

Upcoming Board of Education Meeting

- Regular BOE Meeting – June 23, 2015 at Journalism & Media Magnet Academy, 150 Tower Avenue, Hartford, CT 06112

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## **AGENDA**

### **ITEM # 1**

#### **NEW BUSINESS**

**JUNE 2, 2015**

#### **APPROVAL: CREATION OF ADMINISTRATIVE WORKING GROUP**

**DR. SCHIAVINO-NARVAEZ  
DR. SLATER**

#### **BACKGROUND**

At its May 20, 2015, meeting the Court of Common Council approved a resolution asking the Mayor, in conjunction with the Superintendent of Schools, to create an administrative working group with the task of developing a plan of implementation and operation of a city-wide sports program.

Both the Hartford Board of Education and the Superintendent share the Council's vision that a comprehensive program to create opportunities for every Hartford Public Schools student to successfully participate in sports at the appropriate level is beneficial to students as student athletes are more likely to come to school every day, improve academically, and graduate from high school.

#### **RECOMMENDATION**

That the Hartford Board of Education fully supports and hereby expressly authorizes and endorses the Superintendent's collaboration with the City through the so-called administrative working group, in order to maximize the athletic opportunities for students and to create efficiencies between the City and the Board of Education related to athletics in a manner consistent with the intent of the Council's May 20, 2015 resolution.



Where the future is present.

Beth Schiavino-Narvaez, Ed.D.  
Superintendent

Dr. Donald Slater  
Chief Operating Officer

Creation of Administrative Working Group  
Athletic Director Position

Executive Form

1. Context/Overview

At its May 20, 2015, meeting the Court of Common Council approved a resolution to set aside \$90,000 in its adopted budget to fund, in cooperation with the Board of Education, a new position of Athletic Director to direct Sports Programs in the City of Hartford and Hartford Public Schools. In this resolution, the Court of Common Council directs the Mayor, in conjunction with the Superintendent of Schools, to create an administrative working group with the task of developing a plan of implementation and operation of the Sports Program and to develop a job description for the position of Athletic Director.

The Court of Common Council also directs the Superintendent and Mayor to draft a proposed Memorandum of Understanding between the City and the Board of Education regarding this position. The Court of Common Council also requests the Board of Education to set aside \$40,000 in its budget for the same purpose.

The Court of Common Council requires the administrative working group delivers its report to the Mayor in time to place the report, a proposed Ordinance for the implementation of the Sports Program, the creation of the position of Athletic Director and a Memorandum of Understanding on the agenda of the Council no later than August 10, 2015.

2. Purpose for contract or grant (Include brief information on the major areas where funding will be used: salaries, professional development, operations, etc.)

To create an Athletic Director position \$90,000 funded by the City of Hartford. There is a request for the Board of Education to set aside \$40,000 in its budget to support funding of this position.

3. Targeted populations to be served

Hartford Public Schools students, families, and community members.

*"Every student and every school thrives"*



Where the future is present.

4. Expected outcomes and benefits (Include goal alignment with SOP & HPS programs)

To create a comprehensive program to build opportunities for every Hartford Public Schools student to be able to participate in sports at an appropriate level and by doing so motivate student athletes to improve academically, improve attendance and graduate from high school.

To create a city-wide sports program that leverages schools, youth services, and community-based organizations to maximize resources and provides a multi-level, fun, and successful sports experience for Hartford youth

5. Alternative options (alternative sources, best priced solutions, etc.)

N/A

6. Performance/Measurement: progress, success & next steps (current progress report and/or evaluation/monitoring plan.)

To be determined by the City/BOE administrative working group

7. Is this a sole source vendor? Yes No N/A

If sole source vendor, please specify why the purchase qualifies as sole source procurement:

- a. Why is the requested vendor the only one that can satisfy the requirements and what are the unique properties that are unavailable with any other vendor?

- b. Any other information that supports the need for the sole source request.

8. For grants only:

- a. Identify partnerships and their financial commitment included in the grant

- b. Please attach a copy of the grant abstract and other applicable documents

*"Every student and every school thrives"*