Hartford Board of Education
Regular Meeting – Tuesday, July 19, 2016

S.A.N.D. School
1750 Main Street, Hartford, CT 06120
5:30 p.m.

AGENDA

I. Call to Order

II. Roll Call

III. Opening Statement

IV. Dialogue Session
   1. Parent and Student Comment
   2. Public Comment

V. Election of Officer – Vice Chair

VI. Reports
   1. Report of the Chair
   2. Report of the Superintendent
   3. Committee Reports
      o Parent & Community Engagement Committee
      o Finance & Audit Committee

VII. Business Agenda

A. Items in Order of Importance

   1. Administrative Appointment (Supt et al.)

      That the Hartford Board of Education approve the Superintendent’s recommendation to appoint Dr. José Colón-Rivas to the position of Chief Operating Officer, effective July 20, 2016.

   2. Approval of: Academic Programming at Weaver High School (Supt et al.)

      Due to the recent budgetary constraints for the district and the Weaver High School construction project, it is being recommended that the Culinary Arts Academy be phased out. This academy will be replaced by Journalism & Media Magnet Academy. Additionally, it is being recommended the Science, Technology, Engineering, Arts and Mathematics Academy be replaced with Kinsella Magnet School of Performing Arts.
All partners who currently work with High School Inc., Kinsella and Journalism & Media have pledged that they will continue to be partners at the new location.

That the Hartford Board of Education approve a change in academic programming at Weaver High School and the modified Educational Specifications for the project accordingly.

3. Approval of Contracts: City Connects and Achievement Network – Acceleration Agenda (Supt. et al)

The Acceleration Agenda is a focused Action Plan to optimize support, in order to address matters of equity and achievement. A cohort of eight schools will be part of a network that will engage in continuous improvement (with multilayer supports) to boost/accelerate performance and outcomes by focusing efforts and resources around improving instructional practices, leadership practices, and student support practices. Those eight schools are: Alfred E. Burr Elementary School, Martin Luther King Jr. Elementary School, Thurman Milner School, Fred D. Wish Museum School, and Burns Latino Studies Academy, (which will all enter their second year of implementation) and Asian Studies Academy at Bellizzi, SAND School and Dr. Frank T. Simpson-Waverly School (which will all enter their first year of implementation).

In order to advance the Acceleration Agenda, the district will engage expert resources who have a proven track record in implementing the multi-layer support framework while building the district’s capacity to sustain the work. These partners are: City Connects and the Achievement Network (ANet).

That the Hartford Board of Education authorizes the Superintendent to execute the contracts listed below, for the terms delineated in the contracts.

a. City Connects: One year contract at an amount not to exceed $264,880. This contract will provide a systemic strategy for each school to wrap services around each student. City Connects involves every classroom teacher, leverages resources in the community and ensures that all students receive the support they need. For the first three years in a school, they will provide induction, training, coaching and monitoring of fidelity of implementation. For the next two years, they will offer a lighter touch, but still remain present in and to that school to support more independent implementation and to address the recurrent issues, e.g., transitions in school leadership or City Connects staff. After these two years, they simply will support the district with monitoring the “fidelity of implementation” and provide consultation as needed.

b. Achievement Network (ANet): One year contract at the amount not to exceed $314,000. This contract will help schools boost student learning with great teaching that’s grounded in standards, informed by data, and built on the successful practices of educators around the country.

Curriculum Associates will provide a ready, a comprehensive computer-based reading resource to all HPS students in grades 3-8, and math and reading resources to students in grades K-8, that are in alignment with CT Core Standards and all tiers of HPS curriculum and instruction.

That the Hartford Board of Education authorizes the Superintendent to execute a contract with Curriculum Associates for the term delineated in the contract ending June 30, 2017, at a cost not to exceed $427,472.

B. Consent Agenda

5. Interim Administrative Appointment (Supt et al.)

That the Hartford Board of Education approve the Superintendent’s recommendation to appoint Sheldon Neal to the position of Interim Principal of Culinary Arts Academy at Weaver effective July 20, 2016.

6. Contract Approval: Schlagheck Solutions, LLC. $64,000 (Supt et al.)

The consultant will work to identify, secure and prepare students at Pathways Academy of Technology & Design for paid internship opportunities where our students will gain work experience and hands-on experience by working in local businesses. The experience gained will help our students with making career choices, college/career decisions and transitioning into the workplace setting. Pathways has secured a grant from Travelers to fund this contract, in alignment with the district’s strategic plan.

That the Hartford Board of Education authorizes the Superintendent to approve the contract with Schlagheck Solutions, LLC for the term delineated in the contract ending June 30, 2017 at an amount not to exceed $64,000.

VIII. Adjournment
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AGENDA

ITEM # 1

NEW BUSINESS

JULY 19, 2016

ADMINISTRATIVE APPOINTMENTS

DR. SCHIAVINO-NARVAEZ

MS. CUTLER-HODGMAN

BACKGROUND

All staff selections for positions at the rank of principal or higher require Board of Education approval.

RECOMMENDATION

That the Board of Education approves the Superintendent’s recommendation to appoint the following individual to the position indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Salary</th>
<th>Position</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jose Colon-Rivas</td>
<td>$179,799</td>
<td>Chief Operating Officer</td>
<td>July 20, 2016</td>
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</tbody>
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AGENDA
ITEM # 2

NEW BUSINESS

APPROVAL OF: ACADEMIC PROGRAMMING AT WEAVER HIGH SCHOOL

BACKGROUND

The financial, facilities, and enrollment situations in the city have forced us to re-examine the planned projects as part of the Capital Improvement Plan (CIP) for the city. Two key factors have weighed into the decision to alter the original design of the new Weaver High School:

- There is the need to reduce spending by eliminating unnecessary expenditures in the form of leases for school buildings. (High School Inc., Kinsella, and Culinary are all in leased spaces).
- There is the possibility that the city might lose the ability to borrow funds in future years, eliminating the possibility for beginning new building projects.

For these two reasons, the Mayor, Superintendent, legislators and community leaders are proposing that the new Weaver High School campus become the home to High School Inc., Kinsella High School, and Journalism and Media Academy. The new Weaver High School campus is slated to open during the 2019-2020 school year. This expanded timeframe is due to the need for time dedicated to architectural redesign to meet the needs of the three schools. The school will function as a comprehensive campus with three schools. The school will share some academic and elective special facilities such as the auditorium, cafeteria, library media center, and physical education spaces including the gymnasium.

RECOMMENDATION

That the Hartford Board of Education approve a change in academic programming at the Weaver High School Campus and modified Educational Specifications for the project accordingly.
Beth Schiavino-Narvaez, Ed.D.
Superintendent

Academic Programing at Weaver High School

Executive Form

1. Context/Overview

Due to the recent budgetary constraints for the City of Hartford, the school district and the Weaver High School construction project, it is being recommended the academic programing at Weaver High School be redesigned.

2. Purpose for contract or grant (Include brief information on the major areas where funding will be used: salaries, professional development, operations, etc.)

It is recommended that the following schools co-locate within the new Weaver High School Campus: Kinsella High School, Journalism and Media Academy, and High School Inc.: Hartford’s Insurance & Finance Academy. Culinary Arts Academy will be phased out over the course of the next three years.

3. Targeted populations to be served

Students, families, and community of, High School Inc., Kinsella High School, Journalism and Media Academy, and Culinary Arts Academy.

4. Expected outcomes and benefits (Include goal alignment with Strategic Operating Plan (SOP) and Hartford Public Schools’ programs.)

To provide a 21st century, state of the art school in the North End of Hartford. It preserves the $7 million investment that has already been made into the Weaver project. Students will have the ability to attend classes at the University of Hartford Hartt School of Music, Barney School of Business, and School of Communications.

5. Alternative options (alternative sources, best priced solutions, etc.)

N/A

6. Performance/Measurement: progress, success & next steps (current progress report and/or evaluation/monitoring plan.)

Is this a sole source vendor? ☐Yes ☐No ☑N/A

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If sole source vendor, please specify why the purchase qualifies as sole source procurement:

a. Why is the requested vendor the only one that can satisfy the requirements and what are the unique properties that are unavailable with any other vendor?

b. Any other information that supports the need for the sole source request.

7. For grants only:

a. Identify partnerships and their financial commitment included in the grant.

b. Please attach a copy of the grant abstract and other applicable documents.
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AGENDA

ITEM # 3

NEW BUSINESS

JULY 19, 2016

APPROVAL OF CONTRACTS:  
ACHIEVEMENT NETWORK  
AND CITY CONNECTS

DR. SCHIAVINO-NARVAEZ  
MR. SWAN AND MS. TAVERA

AMOUNT  
VARIOUS AMOUNTS

FUNDING SOURCE  
SPECIAL FUNDS

BACKGROUND

The Acceleration Agenda is a focused Action Plan to optimize support, in order to address matters of equity and achievement. A cohort of eight schools will be part of a network that will engage in continuous improvement (with multilayer supports) to boost/accelerate performance and outcomes by focusing efforts and resources around improving instructional practices, leadership practices, and student support practices. Those eight schools are: Alfred E. Burr Elementary School, Martin Luther King Jr. Elementary School, Thirman Milner School, Fred D. Wish Museum School, and Burns Latino Studies Academy, (which will all enter their second year of implementation) as well as Asian Studies Academy at Bellizzi, SAND School and Dr. Frank T. Simpson-Waverly School (which will all enter their first year of implementation).

In order to advance the Acceleration Agenda, the district will engage expert resources who have a proven track record in implementing the multi-layer support framework while building the district's capacity to sustain the work. These partners are: City Connects and the Achievement Network (ANet).

- City Connects: One year contract at an amount not to exceed $264,880. This contract will provide a systemic strategy for each school to wrap services around each student. City Connects involves every classroom teacher, leverages resources in the community and ensures that all students receive the support they need. For the first three years in a school, they will provide induction, training, coaching and monitoring of fidelity of implementation. For the next two years, they will offer a lighter touch, but still remain present in and to that school to support more independent implementation and to address the recurrent issues, e.g., transitions in school leadership or City Connects staff. After these two years, they simply will support the district with monitoring the “fidelity of implementation” and provide consultation as needed.

- Achievement Network (ANet): One year contract at the amount not to exceed $314,000. This contract will help schools boost student learning with great teaching that’s grounded in standards, informed by data, and built on the successful practices of educators around the country.
RECOMMENDATION

That the Hartford Board of Education authorizes the Superintendent to execute the contracts listed above, for the terms delineated in the contracts.
Acceleration Agenda: Approval of Contracts
City Connects - Achievement Network

Executive Form

1. Context/Overview

The Acceleration Agenda is a focused Action Plan to optimize support, in order to address matters of equity and achievement. A cohort of schools will be part of a network that will engage in continuous improvement (with multilayer supports) to boost/accelerate performance and outcomes by focusing efforts and resources around improving instructional practices, leadership practices, and student support practices. Schools in the Acceleration Agenda will be provided additional supports that include planned collaboration, access to a range of partners, and appropriate supplemental resources to allow for quality implementation, rigorous instructional practice and continuous improvement. In order to advance the Acceleration Agenda, the district will engage expert resources who have a proven track record in implementing the multi-layer support framework while building the district’s capacity to sustain the work. These partners are: City Connects and the Achievement Network (ANet), who will work collaboratively with schools organized as a Network of Collaboration and Support to map and implement a plan of action based on specific equity measures.

The first cohort was comprised of six schools with a focus on our K-8 Elementary Schools, including: Alfred E. Burr Elementary School, Martin Luther King Jr. Elementary School, Thirman Milner School, John C. Clark, Jr. Elementary & Middle School, Fred D. Wish Museum School and Burns Latino Studies Academy. This year, we plan to add three additional schools, Asian Studies Academy at Bellizzi, SAND School and Dr. Frank T. Simpson-Waverly School.

We seek approval of two contracts to support the Acceleration Agenda:
City Connects and Achievement Network.

City Connects: One year contract at an amount not to exceed $264,880. This contract is for the development and implementation of a school-based model that identifies the strengths and needs of every student and links each child to a tailored set of intervention, prevention, and enrichment services in the school or community. This partnership provides for planning, training, professional development modules and sessions, ongoing technical assistance to build capacity of School and Community Supports Site Coordinators and Program Manager,

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training on end software licenses to access the Student Support Information System, evaluation reports on school and district progress.

The Achievement Network: a one year contract for $314,000 to provide focused and data driven coaching, professional development, and other forms of instructional supports to schools, teachers, leadership teams and district leaders to accelerate the pace of teaching and learning (aligned to common core standards and best assessment practices) so that student performance significantly improves in our schools. This partnership provides for planning, curriculum, lesson planning, an instructional platform loaded with best practices/resources, assessment materials, training, coaching and progress/implementation monitoring.

2. Purpose for contract or grant (Include brief information on the major areas where funding will be used: salaries, professional development, operations, etc.)

We will retain these organizations as consultants to each school and the network as well as build district capacity for future sustainability:

<table>
<thead>
<tr>
<th>Budget Areas</th>
<th>Expertise/ Focus</th>
<th>Focus</th>
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<tbody>
<tr>
<td>City Connects:</td>
<td>Using existing school and community supports, the City Connects model provides students with optimized and differentiated support based on their individual needs. Students will receive tailored supports, intervention, prevention, and enrichment opportunities. The work focuses on four dimensions: academic, socio emotional, health and families. Engagement of parents and community member as partners in educational improvement is an essential element of the focus and work.</td>
<td>STUDENTS – The City Connects model analyzes existing supports in students' academic and home lives, coordinating re-alignment of support, and collaborating on necessary actions for improvement.</td>
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<td>Purchased Professional and Technical Service:</td>
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<tr>
<td>Service: $32,960 per school, per year</td>
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<td></td>
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<tr>
<td>8 schools = $263,680</td>
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<td></td>
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<tr>
<td>Travel = $1,200.00</td>
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<td></td>
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<tr>
<td>Finance &amp; Admin Fee = $0</td>
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<td></td>
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<tr>
<td>Total: $264,880</td>
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<tr>
<td>Achievement Network (ANet)</td>
<td>Works alongside school leadership teams and teachers to strengthen their school-wide practice and culture of using teaching and learning standards and achievement data, and to get breakthrough results for students. Also work with district leaders and offices to build internal capacity, monitor practice and performance at each school and review and improve our assessment strategies and practices.</td>
<td>CLASSROOMS / SCHOOLS / DISTRICT – ANet will assist in the use of appropriate assessments, aligned curriculum and deliver effective instruction. They work with district and building leadership to implement best practices, build teaching and leadership capacity, and to help our system foster strong practice across schools.</td>
</tr>
<tr>
<td>Curriculum, Coaching, Assessments, Professional Development, District Technical Assistance</td>
<td></td>
<td></td>
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<tr>
<td>8 schools = $264,000</td>
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<tr>
<td>Technical Assistance Fee = $50,000</td>
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<td>Total: $314,000</td>
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3. Targeted populations to be served

The identification of the first set of schools to be part of the Acceleration Agenda resulted from a multi-layer process that took into consideration: School leadership/staff expressed interest and buy-in, current student outcomes and needs, school performance data, conditions for school readiness to engage in

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partnership work, fit/alignment between future partners and individual schools, and recommendations from senior leaders after learning cycles that include learning the stories of schools well through data analysis, school visits and conversations with school leaders and leadership teams. The first cohort was comprised of six schools: Alfred F. Burr Elementary School, Martin Luther King Jr. Elementary School, Thirman Milner School, John C. Clark, Jr. Elementary & Middle School, Fred D. Wish Museum School and Burns Latino Studies Academy. Three additional schools will be added for the 2016-17 school year: Asian Studies Academy at Bellizzi, SAND School and Dr. Frank T. Simpson-Waverly School.

4. Expected outcomes and benefits (Include goal alignment with SOP & HPS programs)

Through the work of the Acceleration Agenda, the district aims at: closing achievement gaps within and across schools, increasing student academic performance, decreasing chronic absenteeism, reducing suspensions and meeting the holistic needs of our students so that we achieve our equity goals:

- 100% College Acceptance
- 90% Graduation Rate
- 100% Access to College & Career Readiness Opportunities
- Eliminate Suspensions through Restorative Justice
- Pass Algebra 1 by the end of 9th Grade
- Each Student has a Success Plan & Connection to a Caring Adult
- 3rd Grade Reading Proficiency
- Good Attendance Habits

The district is working closely with each school in the Acceleration Agenda to determine bold and attainable targets based on current data so that the pace of performance is accelerated to close achievement gaps.

5. Alternative options (alternative sources, best priced solutions, etc.)

This is a sole source vendor

6. Performance/Measurement: progress, success & next steps (current progress report and/ or evaluation/monitoring plan.)

The Acceleration Agenda is an example of the Strategic Plan in action. Progress Monitoring will happen at multiple levels including: monthly cabinet meetings, Board reports (on strategic plan implementation), the monthly monitoring of the school’s SIP (strategic implementation plan), monthly and quarterly check-in meetings with the partner organizations, and an assessment of the effectiveness of

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the partnership and impact by the involved stakeholders (teachers, principals, leadership teams, and Associate Superintendents). We will adopt and are building internal capacity to use the Data Wise Improvement Process as our continuous improvement monitoring tool and practice.

7. Is this a sole source vendor? ☑Yes ☐No ☐N/A

If sole source vendor, please specify why the purchase qualifies as sole source procurement:
- Why is the requested vendor the only one that can satisfy the requirements and what are the unique properties that are unavailable with any other vendor?

City Connects and the Achievement Network (ANet) are uniquely qualified to work with urban school districts and have demonstrated success in implementing the work of the Acceleration Agenda. City Connects is active in 63 sites across Boston and Springfield, Mass.; New York City; and Ohio. Based at the Center for Optimized Student Support at Boston College’s Lynch School of Education, their data shows that this systematic and scalable approach to meeting the needs of urban students (a) helps children thrive in school, (b) improves academic performance, and (c) significantly narrows the achievement gap. City Connects has worked closely with our current partner, Children’s Aid Society, around the Community Schools model providing alignment opportunities.

The Achievement Network is active in 10 states across the country and dedicated to helping to boost student achievement for about 150,000 in over 500 schools. They listen and take the time to understand schools’ needs, hence the customized case-management approach. The supports they provide to schools and districts speak for their impact: (a) over the last two years, schools that partnered with ANet achieved on average 10% point gains in student proficiency in ELA and math (more than twice the rate of comparable schools in their home state). Over the course of the 2012-2013 school year, 96% of schools partnered with ANet made progress toward their long-term practice goals.

- Any other information that supports the need for the sole source request.

8. For grants only:
- Identify partnerships and their financial commitment included in the grant

- Please attach a copy of the grant abstract and other applicable documents

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City Connects – Hartford Public Schools
SCOPE OF SERVICES
SY16-17

City Connects enters a district with the intention of supporting each school to reach the place where City Connects’ systemic approach becomes part of how a school conducts Student Support. For the first three years in a school, City Connects provides induction, training, coaching and monitoring of the City Connects practice (“New Sites”). For the next two years, City Connects remains present in that school to support more independent implementation and to address the recurrent issues, e.g., transitions in school leadership (“Sustained Sites”). After two years in a school, City Connects steps back once again to monitor “fidelity of implementation” and provide consultation as needed (“Monitored Sites”). The district will provide the School Site Coordinators (either existing or newly licensed school counselors or school social workers). It is also assumed that the district will assign a senior level administrator to serve as a liaison to the City Connects organization, as well as a Program Manager who is the local-level coordinator for the School Site Coordinators and serves as the interface with the City Connects Leadership Team.

The City Connects – Hartford Public Schools SY2016-17 budget is attached. Included are the costs associated with:

- Continued implementation of City Connects in five (5) existing City Connects schools, including: Thirman Miieler Elementary, Burns Latino Studies Academy, Alfred E. Burr School, Wish-Clark Elementary School, Martin Luther King Jr. Elementary

- The launch and implementation of City Connects in three (3) additional schools, which, as of SY16-17, are new to the City Connects practice: SAND School, Asian Studies Academy, and Simpson-Waverly School

The per school cost is $32,960 in SY2016-17, which reflects the 3% Cost of Living Adjustment. This budget assumes that the student to City Connects Coordinator ratio will remain at approximately 400 to 1 at each site.

IMPLEMENTATION SERVICES

“New Sites” are schools that have been implementing the City Connects model of student support for three (3) years or less. The Program Manager and the School Site Coordinators in these schools will receive the following from the City Connects Leadership Team:

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1 Note: This budget reflects the planned merger of Wish and Clark Elementary Schools, with one (1) Coordinator to serve the newly merged school. Burr and Burns Elementary Schools will each be served by two (2) City Connects Coordinators.
• A Summer Professional Development Institute for induction and accompanying materials on the City Connects model of student support
• Professional development modules and accompanying materials for bi-weekly professional development and coaching that is delivered by the local Program Manager
• A 2-day Program Manager Annual Meeting (Summer 2017); travel and lodging costs to be covered by the District.
• Software licenses to access the Student Support Information System, ongoing technical assistance necessary to upload the district’s student data into the system as well as the technical support for the users of the system
• Professional development on the use of Student Support Information System
• Technical assistance to build the capacity of both the Coordinators and the Program Manager to implement the City Connects model of student support
• Fidelity system to monitor the implementation of the program, assess its quality and provide the feedback to make changes, if necessary
• Evaluation reports summarizing district-wide and school-level progress in implementing the model at the end-of-year
• Using scientifically valid and reliable methodologies, City Connects will report on principal, teacher, and community partner anonymous feedback

“Sustained Sites” are those schools that have been implementing the City Connects model for four (4) or five (5) years. The School Site Coordinators in these schools will operate more independently than the “New Sites” and will continue to receive the following services from the City Connects Leadership Team:

• Professional development modules and accompanying materials for bi-weekly professional development that is delivered by the local Program Manager
• Invitation to attend a portion of the week-long Professional Development Institute and accompanying materials on the City Connects model of student support
• Coaching sessions on additions and changes to the City Connects model
• Technical assistance on the use of City Connects Service Labels
• Software licenses to access the Student Support Information System, ongoing technical assistance necessary to upload the Hartford student data into the system as well as the technical support for the users of the system
• Fidelity monitoring to ensure adherence to the model
• Report on the findings from the fidelity monitoring system
• Evaluation reports summarizing district-wide end-of-year progress
“Monitored Sites” are those schools that have been implementing the City Connects model for six (6) or more years. The School Site Coordinators in these schools will remain under the local supervision of the Program Manager. They will operate relatively independently. The district will continue to receive the following from the City Connects Leadership Team:

- Professional development modules and accompanying materials to be delivered by the local Program Manager
- Software licenses to access the Student Support Information System, ongoing technical assistance necessary to upload the Hartford student data into the system as well as the technical support for the users of the system
- Fidelity monitoring to ensure adherence to the model
- Report on the findings from the fidelity monitoring system

Full Evaluation
The City Connects model has already been replicated and evaluated. The methodology and the findings have been reviewed by independent external evaluators and have been published in high-quality peer-reviewed journals. For this reason, it is not essential to repeat the evaluation in every district in which we operate. However, if districts choose to have the full quantitative evaluation repeated in their district, there is an additional charge to cover the cost.

Cost Structure*
“New Sites” $32,000 per school, per year for year 1; $32,960 per school, per year in Year 2, and $33,949 per school, per year in Year 3
*Assumes a 3% Cost of Living Adjustment

“Sustained Sites” - $16,000 per school, per year for Year 4 and $16,480 per school, per year for Year 5
“Monitored Sites” - $8,000 per school, per year for Year 6 (with a COLA increase each year for Years 7+)

Travel: $1,200.00 (scheduled visits to and from Hartford, CT)
Program Agreement Draft

This Program Agreement (this **Agreement**) is between The Achievement Network, LTD., a Massachusetts nonprofit corporation with a principal place of business at 225 Friend Street, Boston, Massachusetts 02114 ("ANet") and the member listed below ("Member").

<table>
<thead>
<tr>
<th>Member: Hartford Public Schools</th>
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<tbody>
<tr>
<td>Address: 960 Main Street – 8th Floor, Hartford, CT 06103</td>
<td></td>
</tr>
<tr>
<td>Phone:</td>
<td>Fax:</td>
</tr>
</tbody>
</table>

**Billing contact / Title:**

**Effective Date:** The earlier of (a) the date this Agreement is last signed below, and (b) the provision of services by ANet to Member hereunder.

**Program Dates:** July 1, 2016– June 30, 2017

**Fees and Payment Schedule:**

- **Program Fee**: $264,000.00
- **Assessment Format**: Online Assessments
- **Online Assessment Fee**: $10.00 per student (*waived for 16-17 SY)*
- **Technical Assistance Fee**: $50,000.00
- **Total Fees**: $314,000.00
- **Total Payment**: $314,000.00

*In the event that member elects to add any additional schools to the List of Participating Schools, an additional fee of $33,000 per school will apply.*

Each of the Parties has caused this Agreement to be executed on its behalf by its duly authorized representatives as of the Effective Date and agrees than an electronic signature of a duly authorized representative constitutes a valid signature for such Party.

**MEMBER**

*By:*

Print Name: Beth Schiavino-Narvaez

Title: Superintendent

Date: 

**THE ACHIEVEMENT NETWORK, LTD.**

*By:*

Print Name: Rebecca Sela

Title: Executive Director

Date:
Program Description: ANet will provide:

1. RESOURCES
   a. Planning – Protocols and templates to facilitate planning, including the ANet Schedule of Assessed Standards
   b. Curriculum – Standards and Objectives Guides aligned to State Standards and Common Core Standards
   c. Lesson Planning – Plans and examples to facilitate re-teaching

2. PLATFORM
   a. Access for every teacher and administrator to online platform MyAchievementNetwork.org containing results from assessments, tools and network information

3. ASSESSMENT MATERIALS
   Access to:
   a. 4 regularly scheduled interim assessments in Mathematics for grades 2; 3; 4; 5; 6; 7; 8 for Asian Studies Academy, SAND, Thirman Milner; Burns Latino Studies Academy; Martin Luther King Jr. Elementary School; Museum Academy at Wish and Alfred E. Burr Elementary, and Simpson-Waverly
   b. 4 regularly scheduled interim assessments in ELA for grades 2; 3; 4; 5; 6; 7; 8 for Asian Studies Academy, SAND, Thirman Milner; Burns Latino Studies Academy; Martin Luther King Jr. Elementary School; Museum Academy at Wish, Alfred E. Burr Elementary, and Simpson-Waverly
   c. All schools listed will administer Mathematics assessments grades 3-8. ELA Assessment administration and grade 2 administration will be based on school choice.
   d. Quiz Tool access – Paper based re-assessment tool for teachers at Participating Schools
   e. Online Quiz Tool access – Online re-assessment tool for teachers (if online quiz tool or online assessment access has been purchased by Member) at Participating Schools

4. ANALYSIS, LOGISTICS & REPORTING
   a. Electronic delivery for all assessments materials and answer sheets
   b. Printing of assessments as determined by school (additional fees apply)
   c. Pick-up at school for assessment answer sheets (one pick-up per assessment administration)
   d. Scanning and scoring for multiple choice portions of assessment answer sheets
   e. Reports containing analysis of assessment results (the “Reports”), which include: (i) Member student summaries by whole school, class, grade and student level, (ii) item analysis by grade and (iii) Member Network comparisons and cut of Network comparisons available through https://my.achievementnetwork.org. A “Network” includes all ANet member schools assigned to Member’s network. “Member’s Network” includes all schools sharing the same Schedule of Assessed Standards as Member.

5. TRAINING & COACHING
   a. Logistics training for key personnel at school site
   b. Orientation to ANet for administrators and teachers (if new school)
   c. Student goal setting support
   d. School-specific coaching/training sessions (as agreed to between coach and school) aligned to the following elements of the data cycles:
      i. Annual and Pre-Cycle Planning
      ii. Data Meeting
      iii. Reflection Meeting
   e. School leader Mid-and-End-of-Year Meetings

6. NETWORK EVENTS
   a. School Leadership Team Network Meetings
   b. Other Network-specific events that may include: Learning Walks, Professional Learning Communities, workshops, and others.
7. MEMBER RESPONSIBILITIES
   a. Member will work with its information technology team to ensure that emails from 'achievementnetwork.org' are not blocked or filtered as spam.

8. LIST OF PARTICIPATING SCHOOLS*

<table>
<thead>
<tr>
<th>School Name</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Asian Studies Academy</td>
<td>$33,000.00</td>
</tr>
<tr>
<td>SAND School</td>
<td>$33,000.00</td>
</tr>
<tr>
<td>Simpson-Waverly Classical Magnet School</td>
<td>$33,000.00</td>
</tr>
<tr>
<td>Thirman Milner</td>
<td>$33,000.00</td>
</tr>
<tr>
<td>Museum Academy at Wish</td>
<td>$33,000.00</td>
</tr>
<tr>
<td>Burns Latino Studies Academy</td>
<td>$33,000.00</td>
</tr>
<tr>
<td>Alfred E. Burr Elementary</td>
<td>$33,000.00</td>
</tr>
<tr>
<td>Martin Luther King Jr. Elementary School</td>
<td>$33,000.00</td>
</tr>
<tr>
<td><strong>Total Program Fees</strong></td>
<td><strong>$264,000.00</strong></td>
</tr>
</tbody>
</table>

*In the event that member elects to add any additional schools to the List of Participating Schools, an additional fee of $33,000 per school will apply.

9. DISTRICT TECHNICAL ASSISTANCE

<table>
<thead>
<tr>
<th>Who? Who are we partnering with?</th>
<th>When? When and how often do the interactions take place?</th>
<th>What? What is the content/purpose of the interaction(s)?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate Superintendents and</td>
<td>Monthly</td>
<td>• As a group, monitor practice and performance data</td>
</tr>
<tr>
<td>Chief Academic Officer</td>
<td></td>
<td>for schools in each school portfolio, aligning or</td>
</tr>
<tr>
<td></td>
<td></td>
<td>school support and making adjustments as necessary</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Monitor practice implementation and performance</td>
</tr>
<tr>
<td></td>
<td></td>
<td>progress at the district, zone, and school levels.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Provide updates and outcomes from district</td>
</tr>
<tr>
<td></td>
<td></td>
<td>interactions.</td>
</tr>
<tr>
<td></td>
<td>As needed</td>
<td>• Individual implementation for particular schools as</td>
</tr>
<tr>
<td></td>
<td></td>
<td>needed</td>
</tr>
<tr>
<td>Office of Data and</td>
<td>Monthly</td>
<td>• Collaborate around district scoring and reporting</td>
</tr>
<tr>
<td>Accountability</td>
<td></td>
<td>needs, short term and long term.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Support school test administration and roster</td>
</tr>
<tr>
<td></td>
<td></td>
<td>collection/updating</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Review implementation of assessment strategy, and</td>
</tr>
<tr>
<td></td>
<td></td>
<td>logistics.</td>
</tr>
<tr>
<td>HPS ANet partner school leaders</td>
<td>Quarterly to monthly, as needed</td>
<td>• Convene leadership teams of ANet partner schools</td>
</tr>
<tr>
<td></td>
<td></td>
<td>for Hartford-specific learning and development</td>
</tr>
<tr>
<td></td>
<td></td>
<td>sessions</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Collective problem-solving, CCSS-skill building, and</td>
</tr>
<tr>
<td></td>
<td></td>
<td>best practice sharing across HPS partner schools</td>
</tr>
</tbody>
</table>
AGENDA

ITEM # 4

NEW BUSINESS

JULY 19, 2016

CONTRACT CONTINUATION APPROVAL:
CURRICULUM ASSOCIATES

DR. SCHIAVINO-NARVAEZ
MR. SWAN

AMOUNT
$427,472

FUNDING SOURCE
SPECIAL FUNDS

BACKGROUND

Curriculum Associates will provide a comprehensive computer-based reading resource (i-Ready) to all HPS students in grades 3-8 and a comprehensive computer-based math resource to all students in grades K-8. The i-Ready resources are aligned to the CT Core Standards and all tiers of HPS curriculum and instruction. i-Ready is a web-based resource that students will have the opportunity to access for extended individualized and personalized learning outside of the regular school day. i-Ready also provides teacher instructional resources for small group instruction and intervention. In addition to initial training from Curriculum Associates, HPS teachers will receive ongoing job-embedded professional learning on best practices for utilizing these resources from district curriculum coaches and instructional & climate support specialists.

i-Ready materials and services include:

• Student reading and math licenses
• 3 i-Ready teacher training days
• 3 i-Ready professional learning webinar sessions

RECOMMENDATION

That the Hartford Board of Education authorizes the Superintendent to execute a contract with Curriculum Associates for the term delineated in the contract ending June 30, 2017 at a cost not to exceed $427,472.
1. Context/Overview

During the 2014-2015 school year, the Office of School Improvement and the Office of Academics focused on collaboration in maximizing best teaching practices and scientifically validated instructional resources. After examination, we realized that HPS campuses were using more than twenty-five different computer-based resources. Not only did it become challenging to support teacher learning and develop expertise around these resources to inform data team work, but many of these programs were not web-based so students were unable to use them outside of school. Furthermore, our largest vendor contracts expired this year, so students have repeatedly encountered technological problems using the existing resources.

A collaborative team across departments reviewed various resources and made recommendations to streamline our district offerings and make it feasible for all students to have access to computer-based resources aligned to CT Core Standards and HPS curricula. During the 2015-2016 school year, the district utilized three computer-based intervention resources including i-read, i-ready, and Lexia. In response to the district’s budget constraints, the district has further reduced the number of computer-based intervention programs and during the 2016-2017 school year will continue using Lexia (for PK-12 tier 3 reading) and i-Ready to supplement grades 3–5 core reading instruction and support reading intervention, and to supplement grades K-8 core math instruction and interventions.

2. Purpose for contract or grant (Include brief information on the major areas where funding will be used: salaries, professional development, operations, etc.)

Student licenses for individualized and personalized computer-based learning and teacher instructional resources as well as six half-day staff training sessions and three professional learning webinars.

3. Targeted populations to be served

HPS students in grades 3–8 (reading) and grades K–8 (math).

“Every student and every school thrives”
4. Expected outcomes and benefits (include goal alignment with SOP & HPS programs)

Provide high-quality tier 1 instruction and intervention support in reading for all students in grades 3-5, increase access and opportunities for all students to improve their reading skills outside of school, and expand parent understanding of student reading performance and progress.

5. Alternative options (alternative sources, best priced solutions, etc.)

6. Performance/Measurement: progress, success & next steps (current progress report and/or evaluation/monitoring plan.)

Progress will be measured by student data using:
* NWEA MAP data
* i-Ready usage and growth data

7. Is this a sole source vendor? ☑Yes ☐No ☐N/A

If sole source vendor, please specify why the purchase qualifies as sole source procurement:

a. Why is the requested vendor the only one that can satisfy the requirements and what are the unique properties that are unavailable with any other vendor?

After careful review and consideration of available resources in the marketplace, i-Ready is the most highly recommended computer-based reading resource because of its alignment with the CT Core Standards and HPS curriculum and instruction, in addition to positive student experiences as evidenced by observations and feedback from HPS district schools using the program.

b. Any other information that supports the need for the sole source request.

Currently twenty schools use i-Ready reading with success as measured by i-Ready usage and growth reports.

8. For grants only:

a. Identify partnerships and their financial commitment included in the grant

b. Please attach a copy of the grant abstract and other applicable documents
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AGENDA

ITEM # 5

NEW BUSINESS

SCHOOL ADMINISTRATIVE INTERIM APPOINTMENTS

BACKGROUND

All staff selections for positions at the rank of principal or higher require Board of Education approval.

RECOMMENDATION

That the Board of Education approves the Superintendent’s recommendation to appoint the following individual to the position indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Salary</th>
<th>Position</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sheldon Neal</td>
<td>$131,406</td>
<td>Interim Principal, Culinary Arts Academy</td>
<td>July 20, 2016</td>
</tr>
</tbody>
</table>
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AGENDA

ITEM # 6

NEW BUSINESS

JULY 19, 2016

CONTRACT RENEWAL:
SCHLAGHECK SOLUTIONS, LLC.

DR. SCHIAVINO-NARVAEZ
MR. SWAN

AMOUNT
$64,000.00

FUNDING SOURCE
SPECIAL FUNDS

BACKGROUND

Schlagheck Solutions will contract with the Hartford Public Schools to run, manage and coordinate the internship program at Pathways Academy.

The consultant will work to identify, secure and prepare students for paid internship opportunities where our students will gain work experience and hands-on experience by working in local businesses. The experience gained will help our students with making career choices, college/career decisions and transitioning into the workplace setting.

RECOMMENDATION

That the Hartford Board of Education authorizes the Superintendent to approve the contract with Schlagheck Solutions, LLC for the term delineated in the contract ending June 30, 2017 at an amount not to exceed $64,000.
1. Context/Overview

The consultant will run, manage and coordinate the internship program at Pathways Academy.

2. Purpose for contract or grant:

Schlagheck Solutions will visit and work with community agencies to set up internship opportunities for our students.

3. Targeted populations to be served

410 students at Pathways

4. Expected outcomes and benefits (Include goal alignment with SOP & HPS programs)

Our students will gain hands on experience working in companies using skills they have learned in the classroom. This experience will help them with college/career choices and help them transition into the work environment.

5. Alternative options (alternative sources, best priced solutions, etc.)

6. Performance/Measurement: progress, success & next steps (current progress report and/or evaluation/monitoring plan.)

The consultant will provide a weekly summary of her plans and outcomes. Our students submit their timesheets with evaluations. The consultant has provided accomplishments for the 2015-2016 school year.

7. Is this a sole source vendor? □ Yes □ No ☒ N/A

If sole source vendor, please specify why the purchase qualifies as sole source procurement:

a. Why is the requested vendor the only one that can satisfy the requirements and what are the unique properties that are unavailable with any other vendor?

"Every student and every school thrives"
Schlagheck Solutions has serviced our students for two years now.

b. Any other information that supports the need for the sole source request.

8. For grants only:
   a. Identify partnerships and their financial commitment included in the grant

b. Please attach a copy of the grant abstract and other applicable documents