Hartford Board of Education
Regular Meeting – Tuesday, January 17, 2017
Journalism and Media Magnet Academy
150 Tower Avenue, Hartford, CT 06112
5:30 p.m.
AGENDA

I. Call to Order

II. Roll Call

III. Opening Statement

IV. Dialogue Session
   1. Parent and Student Comment
   2. Public Comment

V. Reports
   1. Report of the Chair
   2. Report of the Superintendent
   3. Committee Reports
      o Finance Committee
      o Parent & Community Engagement Committee
      o Policy Committee

VI. Business Agenda

A. Items in Order of Importance

   1. Second Reading and Adoption: Proposed School Calendar for 2017-18

      That the Hartford Board of Education accepts the second reading and adopts the proposed 2017-2018 School Calendar.

B. Consent Agenda

   2. Payment Approval: Hartford Partnership for Student Success $95,000 (Supt et al.)

      The School Community Partnership was convened in 2007 to act as the planning body for the development of community schools in Hartford. The community schools model was selected for its focus on whole child development and the integration with the school day for purpose of supporting student achievement and the emerging reform efforts at Hartford Public School. The partners, who include The Hartford Foundation for Public Giving, The City of Hartford, United Way, Hartford Public Schools, The Hartford and Aetna, voted to expand the scope
of the partnership focus and establish the Hartford Partnership for Student Success.

That the Hartford Board of Education authorizes the Superintendent to issue payment in the amount of $95,000 to the Hartford Foundation for Public Giving, as partnership fiscal agent and employer of record, in support of the Hartford Partnership for Student Success.

**C. Executive Session (Discussion of the Case Boutillier vs. Hartford Public Schools)**

**VII. Adjournment**
AGENDA

ITEM # 1

OLD BUSINESS

SECOND READING AND ADOPTION: PROPOSED SCHOOL CALENDAR 2017-18

JANUARY 17, 2017

DR. TORRES-RODRIGUEZ

DR. COLON-RIVAS

BACKGROUND

The 2017-2018 School Calendar recommended by the Superintendent continues to reflect the following elements, related to improving the District’s capacity to improve student achievement:

1. Elementary Early Start – July and August
2. One Early Release Day or full PD Day per month during school year (except the month of April) – professional development

Additionally,

- Our school calendar continues to be in alignment with the uniform regional calendar
- The uniform regional calendar is a state initiative based on legislation: Sec 322 of PA 12-247
- The legislation created a State Task Force that facilitated a process to allow school districts and other representatives in the Greater Hartford Area to come to an agreement around the adoption of a regional calendar

RECOMMENDATION

That the Hartford Board of Education accepts the second reading and adopts the proposed 2017-2018 School Calendar.
# DRAFT 2017-2018
## District Wide School Year Calendar

### 2017-18 School Year Calendar for Hartford Public Schools

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jul 4</td>
<td>Independence Day (ID) District Closed</td>
</tr>
<tr>
<td>Jul 10</td>
<td>Elementary Early Start Begins (ESB)</td>
</tr>
<tr>
<td>Aug 1,7,15</td>
<td>New Leader On-Boarding</td>
</tr>
<tr>
<td>Aug 4</td>
<td>Elementary Early Start Ends (ESE)</td>
</tr>
<tr>
<td>Aug 14,15,16</td>
<td>Administrator Full Day PD 2017</td>
</tr>
<tr>
<td>Aug 17,18,21,22</td>
<td>New Teacher Induction (NTI)</td>
</tr>
<tr>
<td>Aug 23</td>
<td>School Based Full Day PD</td>
</tr>
<tr>
<td>Aug 24</td>
<td>District Based Full Day PD</td>
</tr>
<tr>
<td>Aug 28</td>
<td>Convocation/ School Based PD</td>
</tr>
<tr>
<td>Aug 29</td>
<td>First Day of School (PD)</td>
</tr>
<tr>
<td>Sept 4</td>
<td>Labor Day (LD) District Closed</td>
</tr>
<tr>
<td>Sept 6</td>
<td>School Based PD/Early Release</td>
</tr>
<tr>
<td>Oct 4</td>
<td>District Based PD/Early Release</td>
</tr>
<tr>
<td>Nov 7</td>
<td>District Based Full Day PD No School for Students</td>
</tr>
<tr>
<td>Nov 10</td>
<td>Veterans Day (VD) Schools Closed</td>
</tr>
<tr>
<td>Nov 22</td>
<td>Early Release Students &amp; Teachers</td>
</tr>
<tr>
<td>Nov 23-24</td>
<td>Thanksgiving Recess (TR) District Closed</td>
</tr>
<tr>
<td>Dec 6</td>
<td>School Based PD/Early Release</td>
</tr>
<tr>
<td>Dec 25-29</td>
<td>Winter Recess (WR) Schools Closed</td>
</tr>
<tr>
<td>Jan 1</td>
<td>New Year Day Observed (NYD)</td>
</tr>
<tr>
<td>Jan 10</td>
<td>School Based PD/Early Release</td>
</tr>
<tr>
<td>Jan 15</td>
<td>Martin Luther King (MLK) District Closed</td>
</tr>
<tr>
<td>Feb 19</td>
<td>Presidents Day (PRD) District Closed</td>
</tr>
<tr>
<td>Feb 20</td>
<td>District Based Full Day PD No School for Students</td>
</tr>
<tr>
<td>Mar 7</td>
<td>District Based PD/Early Release</td>
</tr>
<tr>
<td>Mar 30</td>
<td>Good Friday (GF) District Closed</td>
</tr>
<tr>
<td>Apr 9-13</td>
<td>Spring Recess (SR) Schools Closed</td>
</tr>
<tr>
<td>May 16</td>
<td>School Based PD/Early Release</td>
</tr>
<tr>
<td>May 28</td>
<td>Memorial Day (MD) District Closed</td>
</tr>
<tr>
<td>Jun 7</td>
<td>Last Day of School Early Release Students Only</td>
</tr>
<tr>
<td>June</td>
<td>Make Up Snow Days Will Be Added in June</td>
</tr>
<tr>
<td>June 18,19,20</td>
<td>Administrator Full Day PD 2018 (If no snow days)</td>
</tr>
</tbody>
</table>

### Legend:
- **○ Elementary Early Start**
- **★ Administrator PD**
- **● Teacher Full Day Professional Learning**
- **□ Early Release for PD**

**Parents:** Check with your school for Parent Conference Early Release Days.
AGENDA

ITEM # 2

NEW BUSINESS

PAYMENT APPROVAL: HARTFORD PARTNERSHIP FOR STUDENT SUCCESS

AMOUNT
$95,000

JANUARY 17, 2017

DR. TORRES-RODRIGUEZ
MS. TAVERA

FUNDING SOURCE
SPECIAL FUNDS

BACKGROUND

The School Community Partnership (SCP) was convened in 2007 to act as the planning body for the development of Community Schools in Hartford. The Community Schools model was selected for its focus on whole child development and integration with the school day for the purpose of supporting student achievement and the emerging reform efforts at Hartford Public Schools. Partnership members focused on policy and funding issues and worked to align their individual institution’s work to support the development of this collaborative strategy known as Hartford Community Schools. In 2012 the partners voted to expand the scope of the partnership’s focus and established the Hartford Partnership for Student Success (HPSS). The new structure was formalized through a revised MOU.

The founding members include Hartford Public Schools, the City of Hartford originally through its Office for Youth Services, and now through the Department of Families, Children, Youth and Recreation, the Hartford Foundation for Public Giving, and the United Way of Central and Northeastern Connecticut. The partnership has since been expanded to include other stakeholders, The Hartford & Aetna. There are currently seven (7) schools supported by the HPSS:

- **Alfred E. Burr Elementary School** (The Village for Families and Children- lead agency/broker)
- **Hartford Magnet Trinity College Academy** (COMPASS Youth Collaborative lead agency/broker)
- **Burns Latino Studies Academy** (COMPASS Youth Collaborative- lead agency/broker)
- **Milner Schools** (Catholic Charities- lead agency/broker)
- **Asian Studies Academy Dwight-Bellizzi** (COMPASS Youth Collaborative- lead agency/broker)
- **West Middle Elementary School/Middle Grades Academy at West Middle** (Boys & Girls Clubs of Hartford- lead agency/broker)
- **Fred D. Wish Museum Academy** (receives funding from HPSS after Clark Closed, not a designated Community School) The Village for Families and Children- lead agency/broker)
The goals of the partnership for the next year are as follows:

- To outline shared outcomes that the Partnership seeks to address;
- To support the continued development of Hartford Community Schools;
- To support the development of other results-oriented, multi-partner strategies;
- To continue to build the capacity of community-based organizations and schools to be effective partners;
- To conduct a targeted expansion of the Hartford Partnership for Student Success;
- To develop a unified and coherent joint funding approach.

The staffing structure of the partnership is a jointly funded effort. Each partner provides a share of the total budget, in support of the positions of Director of the HPSS, Hartford Community Schools Coordinator and other infrastructure needs such as technical assistance, capacity building, professional development and evaluation. To support infrastructure costs for the 2016-2017 academic year the Hartford Public Schools' investment is $95,000 toward the total infrastructure costs of $458,040.

**RECOMMENDATION**

The Hartford Board of Education authorizes the Superintendent to issue payment in the amount of $95,000 to the Hartford Foundation for Public Giving, as partnership fiscal agent and employer of record, in support of the Hartford Partnership for Student Success.
1. Context/Overview

The School Community Partnership (SCP) was convened in 2007 to act as the planning body for the development of Community Schools in Hartford. The Community Schools model was selected for its focus on whole child development and integration with the school day for the purpose of supporting student achievement and the emerging reform efforts at Hartford Public Schools. Partnership members focused on policy and funding issues and worked to align their individual institution’s work to support the development of this collaborative strategy known as Hartford Community Schools. In 2012 the partners voted to expand the scope of the partnership’s focus and established the Hartford Partnership for Student Success (HPSS). The new structure was formalized through a revised MOU.

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- Asian Studies Academy Dwight-Bellizzi (COMPASS Youth Collaborative- lead agency/ broker)
- West Middle Elementary School/Middle Grades Academy at West Middle (Boys & Girls Clubs of Hartford- lead agency/broker)

"Every student and every school thrives"
Fred D. Wish Museum Academy (receives funding from HPSS after Clark Closed, not a designated Community School) The Village for Families and Children- lead agency/broker

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2. Purpose for contract or grant (Include brief information on the major areas where funding will be used: salaries, professional development, operations, etc.)

The Hartford Board of Education authorizes the Superintendent to issue payment in the amount of $95,000 to the Hartford Foundation for Public Giving, as partnership fiscal agent and employer of record, in support of the Hartford Partnership for Student Success.

Purpose for contract or grant (Include brief information on the major areas where funding will be used: salaries, professional development, operations, etc.)

The $95,000 contribution to the partnership budget will be utilized to fund a portion of each of the following items:

- Salaries and Benefits
- Training and Technical Assistance
- Network Capacity Building Opportunities
- Refreshments
- Independent Evaluation

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3. Targeted populations to be served

The HPSS infrastructure provides network support to a total of 7 schools (6 Community Schools) and other related initiatives and opportunities throughout the district and city that support student success for all students. Through the coordination of resources, training, technical assistance, evaluation and other support, the community schools are able to serve approximately 3,900 students and their families annually. Students and families are provided a wide-range of academic supports, enrichment opportunities, and other programs and activities that help them achieve the goal of academic success.

4. Expected outcomes and benefits (Include goal alignment with SOP & HPS programs)

The work of HPSS and Community schools provide programs and opportunities that support teaching and learning at all grade levels by ensuring students attend school ready to learn and families have the tools they need to support the learning process. This is accomplished by focusing on various factors that impact student performance, such as chronic absenteeism, behavior interventions, health services, basic needs, family engagement, academic supports (tutoring/homework assistance) and the alignment of educational efforts before and after school. All programs and activities provided to the school and community by the lead agency and others are outlined in an annual work plan that is directly aligned with each school’s improvement plan. This process is conducted annually with the agency and the principal at each school. These efforts all support the work of the district. The partnership and community school goals, programs and activities also align with the strategic priorities outlined in the Hartford Public School’s new “Cultivating Equity and Excellence” strategic operating plan. The goals and strategies of HPSS during the two year period from 2015-2017 include:

A. To outline shared outcomes that the Partnership seeks to address;

- Clarify intended outcomes of the Partnership that also reflect the individual strategic priorities of the four funding and founding partners
- Develop and implement effective ways to communicate the work of the Partnership to diverse stakeholder groups

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B. To support the continued development of Hartford Community Schools;

- Assess and support community schools implementation, including responsive, high quality programs and whole school interventions aligned with District priorities (e.g. reducing chronic absence and suspensions, ensuring equitable access to supports and services for all students, especially ELL and SPED students)
- Use internal data analysis and external evaluations to foster continuous improvement and inform future planning
- Increase academic alignment between after school and school day programs
- Using the dual capacity framework, increase student-centered family, community and school partnerships
- Explore potential options to ensure that all Community Schools have access to the identified need for health services at each school and create a plan to leverage partnerships for effective service delivery

C. To support the development of other results-oriented, multi-partner strategies;

- Review and assess emerging opportunities relevant to the agenda of the Hartford Partnership for Student Success to determine if there are opportunities for alignment
- Advance 3rd grade reading proficiency through support of the Hartford Campaign for Grade level reading and literacy efforts
- Provide support and ensure coherence between the implementation of Community Schools and City Connects
- Support high-quality summer learning experiences

D. To continue to build the capacity of community-based organizations and schools to be effective partners;

- Continue to provide technical assistance and capacity building through the Children’s Aid Society and network staff efforts
- Create a train the trainer model that leverages the knowledge and expertise of lead agency staff
- Replicate best practices across the seven schools within the community schools network
- Continue to leverage existing trainings, professional development and other capacity building opportunities offered by HPSS partners
E. To conduct a targeted expansion of the Hartford Partnership for Student Success:
   - Expand the Hartford Partnership for Student Success membership immediately by including stakeholders and funders that currently support community schools
   - Continue targeted expansion to include potential partners from higher education, neighborhood associations, the Department of Children and Families, and other stakeholders interested in supporting student success
   - Strengthen district-level support of Community Schools by including the Chief School Improvement Officer and/or cabinet-level position overseeing schools as a member of HPSS

F. To develop a unified and coherent joint funding approach:
   - Create and implement a grant application process that aligns with the Partnership’s shared goals
   - Develop a competitive process for new and current lead agencies to apply for funds through HPSS
   - Align budget processes and investment systems to support strategic priorities
   - Develop a resource strategy and explore the alignment of all funding efforts among partners
   - Create a financial sustainability plan, including increasing the number of funders, to support Hartford Community Schools and other HPSS priorities

5. Alternative options (alternative sources, best priced solutions, etc.)

6. Performance/Measurement: progress, success & next steps (current progress report and/or evaluation/monitoring plan.)

   Annually, HPSS and Community Schools receive technical assistance from the Children’s Aid Society/National Center for Community Schools. An annual evaluation is also conducted on community schools by a consultant, ActKnowledge. Internal monitoring systems are also in place through the infrastructure support to the community schools network. Monthly Outcome Reports and Monthly Attendance reports, which are all aligned with the theory of change that was crafted by ActKnowledge and the community schools network, serve as reporting mechanisms to measure progress at each school.

7. Is this a sole source vendor?  □ Yes  □ No  ☒ N/A

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If sole source vendor, please specify why the purchase qualifies as sole source procurement:

a. Why is the requested vendor the only one that can satisfy the requirements and what are the unique properties that are unavailable with any other vendor?

b. Any other information that supports the need for the sole source request.

8. For grants only:

a. Identify partnerships and their financial commitment included in the grant

b. Please attach a copy of the grant abstract and other applicable documents

Please see attached budget and other related documents
Hartford Partnership for Student Success  
2016-2017 Infrastructure Budget

<table>
<thead>
<tr>
<th>Salaries and Benefits</th>
<th>Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hartford Partnership for Student Success Director (FT) and Hartford Community Schools Coordinator (FT)</td>
<td>$ 219,050</td>
</tr>
</tbody>
</table>

**Training and Technical Assistance**

| Children’s Aid Society Contract                  | $ 74,400          |
| Network Capacity Building Opportunities          | $ 20,000          |
| Refreshments (Meeting/Events)                    | $ 7,500           |

**Independent Evaluation**

| ActKnowledge                                     | $ 107,800         |

**Communications and promotions**                | $ 8,700           |

**After School Curricular Materials**             | $ 8,590           |

**Training and Professional Development**        | $ 12,000          |

**Total Expenses FY 2016-2017**                  | $ 458,040         |

**Total HP33 Partner Contributions FY 2016-2017** | $ 458,040         (Hartford Public Schools contribution to the total budget - $95,000)
Hartford Partnership for Student Success & Community Schools

The History

- **2007** – Four of the City’s leading institutions convene to form the School-Community Partnership- Hartford Public Schools, the City of Hartford, Hartford Foundation for Public Giving, and the United Way of Central and Northeastern Connecticut. These leaders utilized their combined knowledge of and experience with the national community schools movement to begin to develop a system reform strategy.

- The School-Community Partnership was formed and the four (4) partner institutions signed an MOU

- **2008** – The five initial community schools began their planning and implementation years. Three of the initial cohort of five were previously part of the After School Initiative (ASI) of the Hartford Foundation for Public Giving (HFPg)

- Natural evolution of community schools as a broader focus

- Technical assistance provided by the Children’s Aid Society (CAS)

- Hartford Board of Education passes policy on Community Schools

- External evaluation began

- **2009** - First Hartford Community Schools Director hired

- **2011** - Two (2) new Hartford Community Schools were launched, including one (1) new Lead Agency

- **2012** - School-Community Partnership (SCP) assumed a broader agenda, re-named itself the Hartford Partnership for Student Success (HPSS) and created a new MOU

- **2013** - External Evaluators, ActKnowledge, helped the CS network develop their Theory of Change including Systems-Level outcomes

- Received Award for Excellence from the Coalition for Community Schools

- Staff expanded to include a Director of HPSS and a Coordinator of Hartford Community Schools

- Governance structure established at the leadership and management levels

- **2014** - Community Schools Network further aligns its strategic priorities to meet the needs of students, families and the community; Evaluation moves to a targeted cohort model, theory of change updated, evaluation data used to scale up best practices and programs across the Community Schools network.

- **2016** - Hartford Partnership for Student Success expands to include other stakeholders, The Hartford & Aetna.
Hartford Partnership for Student Success:

Working together as the Hartford Partnership for Student (HPSS), the partners including, Hartford Public Schools, The Hartford Foundation for Public Giving, The City of Hartford and The United Way of Central and Northeastern Connecticut, The Hartford and Aetna provide resources, technical support and expertise to help positively impact educational outcomes and experiences to help close Hartford’s educational achievement gap. Individually and together they assume responsibility and accountability for engaging parent/families, Hartford Public School employees, school board members, students, corporations and foundations, funders, government, community-based organizations and other supporters in the effort to better prepare students for success in college, careers and as citizens. Annually, the partners of HPSS provide significant financial support for the network infrastructure and operational support to the lead agencies, for their schools, in addition to other in-kind resources. There is a full-time Director of Hartford Partnership for Student Success that oversees the work and convenes the partnership on a regular basis.

The Community Schools Model

Built around a strong instructional core, Hartford Community Schools are both a set of partnerships and places where services, supports, and opportunities lead to improved student learning, stronger families, and healthier communities. Community schools normally are shaped over several years, through normative stages of development, including needs assessment, planning, capacity and partnership building, and the development of resources and programs. The four main areas of focus for Community Schools are Schools, Students, Family and Community.

As members of the school leadership teams, community school directors work hand-in-hand with supportive principals. They are responsible for building relationships with all school staff and community partners, engaging families and community residents, and coordinating an efficient delivery of community resources to students both inside and outside the classroom, Community School Directors and principals lean heavily on data concerning cognitive, social, emotional, and physical factors, as well as family and community circumstances, to drive the work for their schools. Each community school partners with a lead agency that helps to plan, implement and sustain on-site services to provide a holistic approach in the development of children, their families and the wider community. These services include academic support, physical and mental health services, youth development beyond regular school hours, life-long learning and enrichment programs for adults (parents and other members of the community), parent engagement in school governance and civic engagement. There is a full-time Coordinator of Hartford Community Schools that provides coordination, technical assistance, training and professional development and other support to all the community schools and their lead agencies. The goal of the community schools model is to use a “whole child” approach to provide support for all students to be academically successful. Currently there are four lead agencies that serve as providers & brokers of programs and services in seven different schools:

Compass Youth Collaborative: Latino Studies Academy at Burns, Asian Studies Academy at Bellizzi & Hartford Magnet Trinity College Academy

The Village for Families & Children: Alfred E. Burr School, Fred D. Wish Museum Academy (Wish is not a designated Community School, but receives funding from HPSS after Clark Closed to support the students)

Catholic Charities: Milner School

The Boys & Girls Clubs of Hartford: West Middle Elementary School and Middle Grades Academy