Hartford Board of Education
Regular Meeting – Tuesday, April 17, 2018
Naylor Elementary School
639 Franklin Avenue, Hartford, CT 06114
5:30 p.m.
AGENDA

I. Call to Order

II. Roll Call

III. Opening Statement

IV. Dialogue Session
   1. Parent and Student Comment
   2. Public Comment

V. Reports
   1. Report of the Chair
   2. Report of the Superintendent
   3. Committee Reports
      o Finance & Audit Committee
      o Family & Community Engagement Committee
      o Policy Committee
      o School Choice & Facilities Committee
      o Teaching & Learning Committee
   4. Student Report

VI. Business Agenda

A. Items in Order of Importance

   1. Acceptance of Funds: Hartford Juvenile Detention Center $50,541 (Supt et al.)

   In June of 2017 Hartford Public Schools became the fiscal agent for the Hartford Juvenile Detention Center School, receiving funds in pass thru dollars from the State Department of Education Funds, Title I, Part D. These funds are meant to enhance and support services for programs for children and youth who are neglected, delinquent or at risk. Hartford Board of Education applies for the funds as the Lead Education Agency for Hartford and has a Memorandum of Understanding (MOU) with DOMUS, Kids Inc. who provides the educational services at the Hartford Juvenile Detention Center.
That the Hartford Board of Education authorizes the Superintendent to accept funds in pass thru dollars as the fiscal agent for the program at the Hartford Juvenile Detention Center, in the amount of $50,541 from the Connecticut State Department of Education.

2. Approval of School Construction Plans and ED042 Submittal – Weaver High School Phase III (Supt et al.)

The State Department of Administrative Services, Office of School Construction Grants, (OSCG), requires that School Building Committees and Boards of Education certify that they have approved the final construction documents for school construction projects prior to OSCG review of the plans. Once the plans are reviewed and approved by OSCG, the projects are allowed to go out to bid.

At this time the Hartford School Building Committee, working through ARCADIS/O&G Program Management, have reviewed and approved construction packages for the below listed activities which will advance the construction project being performed at the following school:

Weaver High School – State Project #064-0307 RNV
Phase III – Abatement & Demolition at the Doc Hurley Field House

A cost estimate has been prepared and the scope is within budget. The project schedule calls for such work to be bid and implemented in the summer of this year to permit the renovations to proceed in 2018. The Renovations are scheduled to be completed by December of 2019.

That the Hartford Board of Education approve the final plans and authorizes the architect to submit the documents for the Construction phase of work for the above referenced school project, to the Office of School Construction Grants, for their review and approval.

B. Consent Agenda

3. Authorization by the Board of Education: E-Rate Funding Application $433,594 (Supt et al.)

The Schools and Libraries Program of the Universal Service Fund makes discounts available to eligible schools and libraries for telecommunication services, Internet access, and internal connections. The E-Rate program is intended to ensure that schools and libraries have access to affordable telecommunications and information services.

Each year the Universal Service Administrative Company requires that each local school board endorse the applications filed by the district administration and commit to funding its share (the non-discounted portion) of the applications. The Hartford Board of Education has passed similar resolutions since this program requirement was initiated after a recommendation of program auditors.
That the Hartford Board of Education, a legally authorized board under Connecticut State Law, authorizes the filing of FCC Form 471, Schools and Libraries Universal Service Program Services Ordered and Certification Form for the services and/or products, for the fiscal year 07/01/2018 - 06/30/2019.

Furthermore, that the board authorizes payment of the applicant's share subject to the following conditions:

A. Approval of funding of the discounted portion by the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) and;
B. Receipt of services during the fiscal year 07/01/2018-06/30/2019.

C. Executive Session (Pending Claims and Litigation)

VII. Adjournment
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AGENDA
ITEM # 1

NEW BUSINESS

ACCEPTANCE OF FUNDS: HARTFORD JUVENILE DETENTION CENTER

AMOUNT $50,431

APRIL 17, 2018

DR. TORRES-RODRIGUEZ
MR. SWAN

FUNDING SOURCE
CSDE, TITLE I, PART D

BACKGROUND

In June of 2017 Hartford Public Schools became the fiscal agent for the Hartford Juvenile Detention Center School, receiving funds in pass thru dollars from the State Department of Education Funds, Title I, Part D, Local Agency funds for Prevention and Intervention Programs for Children and Youth who are Neglected, Delinquent or At-Risk.

These funds are meant to enhance and support services for programs for children and youth who are neglected, delinquent or at risk. Hartford Board of Education applies for the funds as the Lead Education Agency for Hartford and has a Memorandum of Understanding (MOU) with DOMUS, Kids Inc. who provides the educational services at the Hartford Juvenile Detention Center.

Funds are to be used for staff salaries, travel reimbursement, technology purchases, supplies and materials and outside providers to work with the students.

RECOMMENDATION

That the Hartford Board of Education authorizes the Superintendent to accept funds in pass thru dollars as the fiscal agent for the program at the Hartford Juvenile Detention Center, in the amount of $50,541 from the Connecticut State Department of Education.
STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION

GRANT AWARD NOTIFICATION

1 Grant Recipient
HARTFORD PUBLIC SCHOOLS
960 MAIN STREET
HARTFORD, CT 06103-1095

4 Award Information
Grant Type: FEDERAL
Statute: P.L. 107-110
CFDA #: 84.010A
SDE Project Code: SDE00000000002
Grant Number: 064-000 12060-20679-2018-82079-170002-SDE00006

2 Grant Title
TITLE I (ESEA) LOCAL N & D

5 Award Period
7/1/2017 - 6/30/2019

3 Education Staff
Program Manager:
James Dargati 860-713-6562
Payment & Expenditure Inquiries:
Karen Calabrese 860-713-6472

6 Authorized Funding
Grant Amount: $53,431
Funding Status: Final

7 Terms and Conditions of Award
This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2017 and June 30, 2018 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2018. For grants awarded for two-year periods beginning July 1, 2017, final second-year budget revision requests covering the entire two-year period must be received at least 60 days prior to the expiration of the grant period but no later than February 1, 2019. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes. The following attachment(s) are incorporated by reference: ED114.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

Melissa K. Wlodarczyk Hickey, Ed.D
Reading/Literacy Director
CT. State Department of Education

2/14/2018
**BUDGET FORM**

**ED 114**

**Fiscal Year:** 2018  
**Grantee Name:** HARTFORD  
**Grant Title:** TITLE I (SEEA) LOCAL N & D  
**Project Title:** NEGLECTED & DELINQUENT  
**Fund:** 12060  
**SPID:** 20679  
**Year:** 2018  
**PROG:** 82070  
**CF1:** 170002  
**CF2:** SDE00006  
**Grantee:** 064-000  
**Vendor ID:** 00064  
**Authorized Amount:** $50,431

**LOCAL BALANCE:**

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<tr>
<td><strong>TOTAL</strong></td>
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**CARRYOVER DUE:**

**CURRENT DUE:** $50,431

*Original Request Date:* 2/13/2018

This budget was approved by James Dargati on 2/13/2018.
Appendix A: Program Evaluation

Program Evaluation Requirements:

Pursuant to your application for funds in September 2016, please provide the latest available report in which you evaluated the program’s effectiveness in helping its participants to:

1. maintain and improve educational achievement;
2. accrue school credits that meet state requirements for grade promotion and secondary school graduation;
3. make the transition to a regular program or other education program operated by a local school district;
4. complete secondary school (or secondary school equivalency requirements) and obtain employment after leaving the institution; and
5. participate, as appropriate, in postsecondary education and job training programs.

Items 1-5 above are considered program goals for Title I purposes. Your evaluation report should provide evidence that your program meets or is in the process of meeting these goals.

Report Format

The outline and descriptions provided below are to help you prepare the evaluation report. Your report may include tables, charts or attachments that provide information relevant to your evaluation. If an outside entity prepared an evaluation report, please attach it as it was produced. The report must consist of a description of your program, the evaluation process and the results of the evaluation. Organize your evaluation report into the following four sections:

1. Overview of the Program

During the 2016-2017 school year, Capital Region Education Council (CREC) provided education programs at Hartford Juvenile Detention Center (HJDC). CREC provided educational services, resources, materials and personnel to work collaboratively with the CT Juvenile Justice Staff and Court Support Services Division (CSSD) in providing effective educational services to all our students.

The students at HJDC come from various school districts around the Hartford region so HJDC education staff works collaboratively with the districts in making sure that the educational needs of our all students are met. Students at HJDC also come to us with varied academic, skills, challenges and needs which have prevented them from being successful in their individual schools.

Student records are requested as soon as the first day they are enrolled in our program and once received, the implementation of all the information in their records is implemented. Students receiving special education are also provided with special and related services as stated in their Individual Education Plan (IEP) or Section 504 plans. Most of the students at HJDC are already identified or in the process of being identified for special education and so HJDC education staff collaborates with the Local Education Agencies (LEA) in Planning and Placement Team (PPT) meetings to provide appropriate educational services to all the students as well as the development and implementation of their IEPs or 504 plans.

The teachers at HJDC are certified in special education and/or various subjects such as English Language Arts, Math, Science, Social studies/History, Physical Education and Health. Students are taught using the state’s Common Core Standards as well as the CREC Curriculum in different subjects. All staff is provided with training on research based strategies that are effective in educating students who have experienced trauma as well as low academic skills. The students are also provided with a career readiness program (Getting Down to Business) designed to help our students develop marketable and job skills in addition to their academic subjects.
II. Data Sources

The length of enrollment for each student varies and depends on other reasons beyond the control of the education department. The average length of stay presently is about 7-10 days. As a result, data collection to measure academic progress or improvement is challenging and mostly not possible. However, some students may stay long enough to be able to receive pre and post assessments for their individual classes and not usually used to evaluate program effectiveness.

The Wide Range Achievement Test 3 (WRAT 3) is administered to all students once enrolled and the scores are used by all the education staff and to place the students in their various groups. The scores are also used as a pretest for all students and posttest for students who are enrolled in the program ninety days or more. The HIDC population is very transient and the education staff collects data in five academic content areas (English Language Arts, Social Studies/History, Math, Science, Physical education and Health) taught at HIDC to measure progress in the individual classes.

Behavioral data is also collected through the implementation of Positive Behavior Intervention and Support (PBIS) program. Students' behavioral data are entered in using SWIS program and used by PBIS Leadership Team to plan and implement various strategies, measures and activities to encourage and reward positive as well as decrease negative behaviors.

III. Conclusions

In the final section of the report, summarize your evaluation and describe how you will use the evaluation results to modify or improve your program. What did you learn about your program? How will you maintain or improve its effectiveness?

Collaboration with our sending districts is necessary to ensure that the individual needs of all the students are met while at HIDC. Most of the students enrolled in HIDC school program are in dire need of transition planning to be able to return back to their home schools or placements once released. Students' interests in job and career training will provide our students soft skills needed to work or engage in practical experiences once released from the HIDC program.
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AGENDA

ITEM # 2

NEW BUSINESS

APPROVAL OF: SCHOOL CONSTRUCTION PLANS AND ED042 SUBMITTAL

APRIL 17, 2018

DR. TORRES RODRIGUEZ
DR. COLON-RIVAS

BACKGROUND

The State Department of Administrative Services, Office of School Construction Grants, (OSCG), requires that School Building Committees and Boards of Education certify that they have approved the final construction documents for school construction projects prior to OSCG review of the plans. Once the plans are reviewed and approved by OSCG, the projects are allowed to go out to bid.

At this time the Hartford School Building Committee, working through ARCADIS/ O&G Program Management, have reviewed and approved construction packages for the below listed activities which will advance the construction project being performed at the following school:

Weaver High School – State Project #064-0307 RNV
Phase 3 – Abatement & Demolition at the Doc Hurley Field House

A cost estimate has been prepared and the scope is within budget. The project schedule calls for such work to be bid and implemented in the summer of this year to permit the renovations to proceed in 2018. The Renovations are scheduled to be completed by December of 2019.

RECOMMENDATION

That the Hartford Board of Education approve the final plans and authorizes the architect to submit the documents for the Construction phase of work for the above referenced school project, to the Office of School Construction Grants, for their review and approval.
DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS)
Office of School Construction Grants & Review (OSCG&R)

REQUEST FOR REVIEW OF FINAL PLANS
FORM SCG-042

STATUTORY REF.: C.G.S. Sections 10-282, 10-283, 10-291, 10-294, 10-292

<table>
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<tr>
<th>DISTRICT NAME:</th>
<th>FACILITY NAME AND ADDRESS:</th>
<th>STATE PROJECT NUMBER:</th>
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<tr>
<td>Hartford</td>
<td>Weaver High School</td>
<td>064-0307 RNV</td>
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<tr>
<td></td>
<td>415 Granby Street</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Hartford, CT 06112</td>
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Estimated date* to begin construction _6/22/18_ Estimated date to complete construction _9/20/18_

* NOTE: Construction must begin within 2 years of grant commitment date to maintain grant eligibility.

### Certification of Approval dates:

<table>
<thead>
<tr>
<th></th>
<th>Final Plans &amp; Prof. Cost Estimate</th>
<th>Site Approval (if applicable)</th>
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<tr>
<td>Local Board of Education</td>
<td>/ /</td>
<td>/ /NA</td>
</tr>
<tr>
<td>School Building Committee</td>
<td>/ /</td>
<td>/ NA</td>
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We hereby certify that these final plans and project manual(s) as prepared for bidding and dated _3/30/2018_, and the professional cost estimate, completed in accordance with Level 3 of ASTM International Standard E1557, Standard Classification of Building Elements and Related Sitework-UNIFORMAT II for this project, dated _3/30/2018_, have been reviewed and approved for this project on the dates shown above.

### For the Town or Regional Board of Education:

<table>
<thead>
<tr>
<th>Chairperson's Name (Type or print)</th>
<th>Signature</th>
<th>Date</th>
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** Signature dates cannot precede the date on the submitted plans.**

### For the Project Architect/Engineering Firm:

<table>
<thead>
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<th>Firm Name (Type or print)</th>
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<th>Telephone No.</th>
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<tr>
<td>5/4/16 Collaborative</td>
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<td>860-659-1016</td>
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We hereby request a review of the final Project Plans, Project Manual, Ineligible and Limited Eligible Costs Worksheet (ICW) FORM SCG-4000, and professional cost estimate as noted above. Copies of all the above referenced documents are either attached, or available.

<table>
<thead>
<tr>
<th>Superintendent's Name (Type or print)</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
</table>

NOTE: NO PHASE OF THIS SCHOOL CONSTRUCTION PROJECT SHALL GO OUT TO BID, AND NO PURCHASE ORDER OVER $10,000.00 SHALL BE ISSUED, UNTIL YOU HAVE RECEIVED WRITTEN NOTIFICATION FROM THE STATE DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS) INDICATING APPROVAL OF FINAL PLANS, PROJECT MANUAL, AND COST ESTIMATE.
AGENDA

ITEM # 3

NEW BUSINESS

APRIL 17, 2018

AUTHORIZATION: E-RATE APPLICATION

DR. TORRES-RODRIGUEZ

MR. WELCH

AMOUNT

$433,594

(HBOE:$417,744

HPL: $15,850)

FUNDING SOURCE

MHIS BUDGET

BACKGROUND

The Schools and Libraries Program of the Universal Service Fund makes discounts available to eligible schools and libraries for telecommunication services, Internet access, and internal connections. The E-Rate program is intended to ensure that schools and libraries have access to affordable telecommunications and information services.

Each year the Universal Service Administrative Company requires that each local school board endorse the applications filed by the district administration and commit to funding its share (the non-discounted portion) of the applications. The Hartford Board of Education has passed similar resolutions since this program requirement was initiated after a recommendation of program auditors.

RECOMMENDATION

That the Hartford Board of Education, a legally authorized board under Connecticut State Law, authorize the filing of FCC Form 471, Schools and Libraries Universal Service Program Services Ordered and Certification Form for the services and/or products, for the fiscal year 07/01/2018 - 06/30/2019.

Furthermore, that the board authorizes payment of the applicant's share subject to the following conditions:

A. Approval of funding of the discounted portion by the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) and;
B. Receipt of services during the fiscal year 07/01/2018-06/30/2019.
### HBOE 2018 Erate C1 Telecommunications

<table>
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<th>Company</th>
<th>Description of Service</th>
<th>Total Request</th>
<th>Erate Reimbursement</th>
<th>HBOE amount</th>
<th>Reimbursement %</th>
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<tr>
<td>Fibertech</td>
<td>Fiber Optic connections</td>
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<td>$78,120.00</td>
<td>90%</td>
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<td>CT DAS Internet</td>
<td>10 Gigabit Internet Access</td>
<td>$36,000.00</td>
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<td>Frontier (SNET)</td>
<td>Phone services</td>
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<tr>
<td>Verizon</td>
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<td>Phone Circuits</td>
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<td><strong>Totals</strong></td>
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### HBOE 2018 Erate C2 Internal Connections

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<td>Integration Partners Corp</td>
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<td>$179,191.00</td>
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### Hartford Public Library 2018 Erate C1 Telecommunications

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<tr>
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### Hartford Public Library 2018 Erate C2 Internal Connections

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<td><strong>$4,136.00</strong></td>
<td><strong>$730.00</strong></td>
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**HBOE Total:** $417,744.00

**HPL Total:** $15,850.00

**Grand Total:** $433,594.00