

**DEPARTMENT OF FINANCE & RISK MANAGEMENT**

<b>NAME</b>	<b>TITLE</b>	<b>PHONE &amp; EXT.</b>	<b>CALL REGARDING:</b>
Phillip Penn	Chief Financial Officer	(860) 695-8419 <b>(58419)</b>	BoE & Central Office Finance
Wendy Ashe	Senior Accountant II	(860) 695-8701 <b>(58701)</b>	Direct contact with EA's regarding SAF accounts. Opening and closing Student Activity accounts; Ordering bank account materials, Setup and updating of Fixed/Capital Assets. Trainings on policies, procedures, and Quicken; periodic online review of SAF activities, Review of monthly bank reconciliation submissions and transactions, Audit facilitation for all SAF accounts (both internal and external); Guidance and assistance as needed for the following schools: Bellizzi, Betances EL, Betances Stem, Bulkeley , Burr, Capital, Classical, Fisher, Great, Path, HMTCA, HPHS, Hooker, Kennelly, Kinsella Parkville, Pathways, Rawson, Renzulli, SMSA, University, Webster, Weaver, Wish
Rebecca Boss	Finance Analyst	(860) 695-8427 <b>(58427)</b>	Purchasing for: Betances Learning Lab Hartford Magnet Trinity College Academy (HMTCA) Betances STEM Magnet, Hartford Public High School, Dwight/Bellizzi Dual Language Academy Sport & Medical Sciences Academy Magnet, M.L. King, Dept. of Health Services, Moylan Expeditionary Learning Academy (ELAMS), Office of Academics, McDonough Middle School Dept. of College & Career Readiness Parkville Community, Dept. of Professional Learning, Rawson Elementary, Dept. of Athletics, SAND Elementary, Office of School Leadership, Montessori, Magnet @ Annie Fisher, Office of Chief of Staff, Wish Elementary, Dept. of Communications, Breakthrough Magnet South School, Based Health Clinics, Breakthrough North, Non-Publics (9)
Terri Ann Bouley	Tuition Accountant	(860) 695-8507 <b>(58507)</b>	Tuition
Nancy Carey	Senior Financial Planning & Grants Coordinator	(860) 695-8651 <b>(58651)</b>	Board of Education Office, Burns Latino Studies Academy, Dept of College & Career Readiness Dept of Teaching & Learning, Hartford Magnet Trinity College Academy (HMTCA), Montessori,

			Magnet @ Annie Fisher, Non-Publics (9), Office of Academics, Parkville Community STEM Magnet @ Annie Fisher
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Jeliesa Gregory	Financial Planning & Grants Coordinator	(860) 695-8672 <b>(58672)</b>	Financial Planning for: Breakthrough North, Bulkeley High, Environmental Sciences Magnet @ Hooker, Great Path Academy, Kennelly Elementary, M.L. King, Office of Community Engagement, Office of Enrollment & School Choice, Office of Labor & Talent Management, Office of the Deputy Superintendent, Office of the Superintendent, The Welcome Center
Felicia Henderson-Smith	Financial Planning & Grants Coordinator	(860) 695-8568 <b>(58568)</b>	Financial Planning for: Achievement First, Adult Education, Betances STEM Magnet, Burr Middle, Classical Magnet, Dept of Building & Grounds, Global Communications New Visions Program, Kinsella Magnet School of Performing Arts, Renzulli Academy, Weaver High, West Middle Community
Antionette Holiday	Payroll Specialist	(860) 695-8588 <b>(58588)</b>	Payroll
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Susan Martin	Finance Analyst	(860) 695-8574 <b>(58574)</b>	Purchasing for: District Wide Leases & Utilities Buildings & Grounds Security Services Employee Reimbursements
Holly McCarthy	Payroll Manager		Payroll
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Carol Reid	Financial Planning & Grants Coordinator		Financial Planning for: Betances Learning Lab (BLL) Dept of Athletics Dept of Health Services Hartford PreK Magnet McDonough Middle MD Fox Office of School Leadership School Based Health Clinics University High of Sciences & Engineering (UHSSE) Wish Elementary
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Kaseem Robinson	Financial Planning & Grants Coordinator	(860) 695-8705 <b>(58705)</b>	Financial Planning for: Moylan Expeditionary Learning Academy (ELAMS), Naylor CCSU Leadership Academy, Rawson Elementary, Sanchez Elementary, Breakthrough South, Sport & Medical Sciences Academy Magnet, Pathways to Technology Magnet, Office of Operations, Dept of Printing & Delivery, Dept of Student Transportation, Dept of Safety & Security, Dept of Communications
Yamir Soto-Santa	Senior Financial Planning & Grants Coordinator	(860) 695-8779 <b>(58779)</b>	Bellizzi School, Capital Preparatory Magnet, Dept of Climate & Culture (PBIS), Dept of Language, Speech & Hearing, Dept of Psychological Services, Hartford High, Milner Middle Montessori Magnet @ Batchelder, Office of Performance & Accountability, Office of Special Education, SAND Elementary, Webster Micro-society Magnet
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Marc Williams	Director, Financial Planning & Grants Management	(860) 695-8693 <b>(58693)</b>	Financial Planning for: Office of Finance & Risk Management, Sundry - Central Services, Tuition, Sundry - School Services